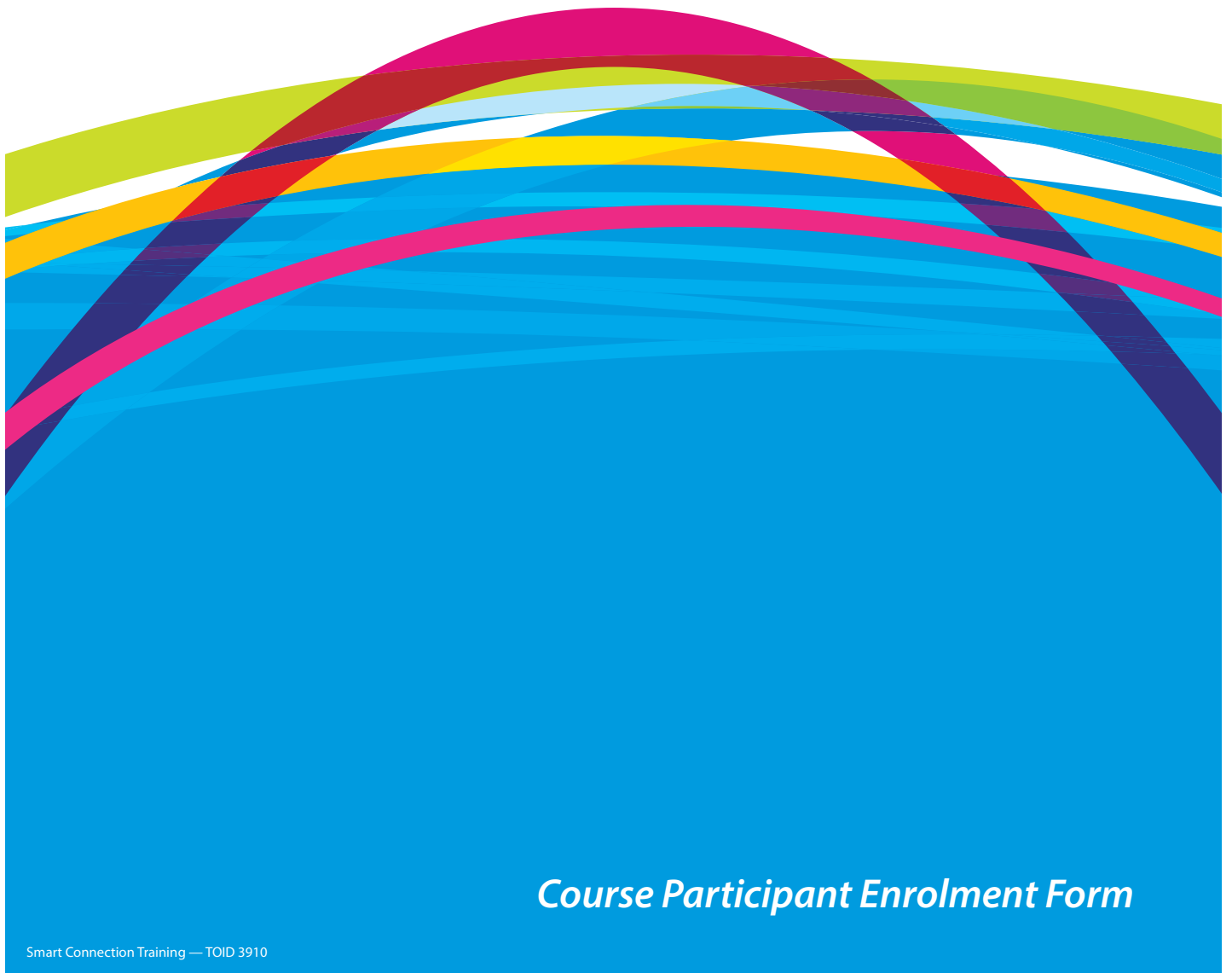


Tennis Australia
Junior Development Coaching Course
(SIS30710 Certificate III in Sport Coaching)



Course Participant Enrolment Form

Tennis Australia Junior Development Coaching Course (SIS30710 Certificate III in Sport Coaching)



The TA Junior Development Coaching Course (SIS30710 Certificate III in Sport Coaching) course is designed to train coaches to develop the skills of junior tennis players, in the fundamental perceptual motor skills (aged 3-5 years), red (5+ years), orange (7+ years) and green stages (9+ years), with a focus on enjoyment and creating positive learning environments. The course also covers coach legal and ethical responsibilities, personal development rules and tennis etiquette, self reflection and program planning and design for junior players.

How to apply

The TA Junior Development Coaching Course (SIS30710 Certificate III in Sport Coaching) will be conducted from Saturday 3rd August to Sunday 8th December, 2013.

The venue for this course will be: University of Queensland Tennis Centre, Blair Drive, St Lucia, QLD, 4067.

If you are interested in applying for the TA Junior Development Coaching Course (SIS30710 Certificate III in Sport Coaching), please carefully read the course entry criteria on the following page and complete the application form. An application checklist has also been included to simplify the application process.

Please return all application forms to:

Courtney Haynes
Coach & Talent Dev. Administrator - QLD
PO Box 2366 Graceville QLD 4075
(p) 07 3120 7918
(F) 07 3120 7929
(e) chaynes@tennis.com.au

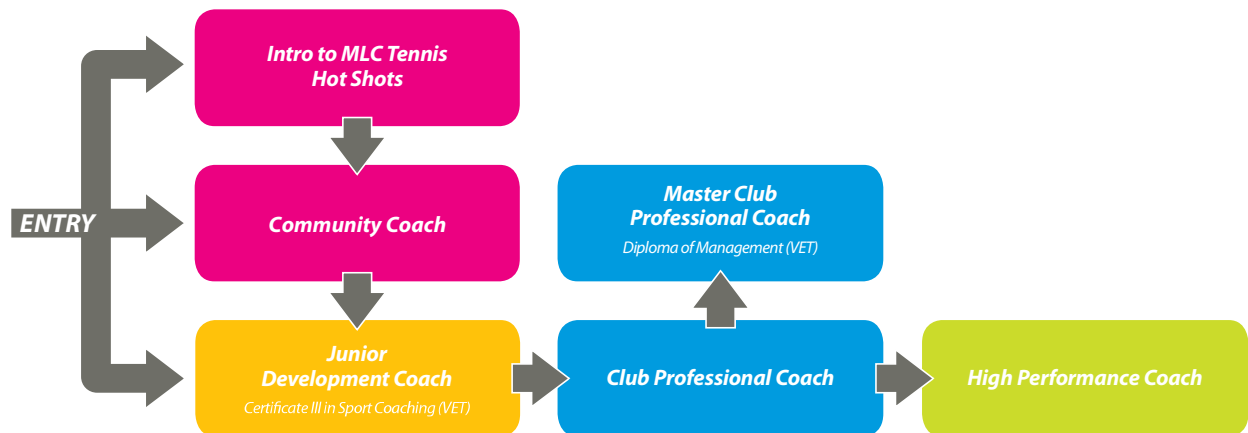
***Your application should be returned
by 5:00pm Friday 5th July, 2013
and any queries should be directed
to the Course Coordinator.***

All applicants will be notified of the status (accepted or not accepted) of their application by phone and/or written correspondence approximately two weeks after the closing date.

In some instances there are a limited number of positions available in the course. Course applicants are admitted to the course based on their application and their ability to meet the course entry criteria/requirements. All efforts will be made to assist applicants who do not currently meet entry criteria to allow them to apply for the course in the future, however, this cannot be guaranteed.

Please note: This enrolment will be subject to changes in Government funding effective from 1/1/13. Information will be updated by Smart Connection Training for all students commencing in 2013 and you may be asked to submit parts of your enrolment accordingly.

Tennis Australia Coaching Pathway



Course structure

The course comprises of five modules, consisting of a number of complimentary units of competency. Each unit consists of a number of elements of competency with corresponding performance criteria.

Module 1 – Coaching tennis

SISSCGP304A	Coach junior sports players
SISSCGP201A	Apply legal and ethical coaching practices
SISSCGP303A	Coach junior players to develop fundamental perceptual motor skills
SISSTNS201A	Assist in conducting tennis activities for beginner players
SISSTNS303A	Coach stroke production and tactics for junior tennis players
SISSTNS202A	Interpret and apply the rules of tennis
SISSCGP306A	Customise coaching for special needs groups
SISXFAC201A	Maintain sport and recreation equipment for activities

Module 2 – Risk management

SISXRSK301A	Undertake risk analysis of activities
HLTFA301B	Apply first aid

Module 3 – Planning sessions and programs

SISXCAI303A	Plan and conduct sport and recreation sessions
SISSCGP305A	Plan coaching programs for junior sports players
SISXCAI304A	Plan and conduct sport and recreation programs

Module 4 – Personal development

SISSCGP202A	Reflect on professional coaching role and practice
SISSCOP202A	Develop a personal management plan
SITXCOM003A	Deal with conflict situations

Module 5 – Using technology

ICAICT203A	Operate application software packages
ICPMM263C	Access and use the Internet

The role of Smart Connection Training

Smart Connection Training is your Registered Training Organisation (RTO). They are committed to delivering a quality training experience to clients and students. Smart Connection offer a broad scope of qualifications ranging from Certificate I to Advanced Diploma level qualifications, with three

key streams:

- Sport and Recreation
- Fitness
- Business, administration and management

The scope of their registration can be viewed at

www.training.gov.au

Smart Connection Training will:

- Maintain systems for recording student enrolments/ attendance, completion, assessments, outcomes (including Recognition of Current Competencies or Prior Learning), results, qualifications issued, grievances and the archiving of records. In the event that Smart Connection Company ceases operations, all records of students' results from the time they became registered will be sent to the relevant government body.
- Supply the relevant government body with delivery details for each course/training package qualification and module/unit of competence in the Scope of Registration. Information on student details including enrolments, participation and completions in accordance with AVETMISS requirements will also be provided.
- Maintain confidentiality of all records.
- Ensure a current copy of the accredited course curriculum/endorsed training package and information regarding the program of study, availability of learning resources and appropriate support services are available to students.
- Ensure training and assessment occurs within the requirements of the accredited course/endorsed training package and where appropriate, the state or national guidelines for customising courses.
- Obtain written permission from course copyright owners prior to course delivery to use and, if required, customise courses.



Course entry and completion criteria

To gain acceptance into the TA Junior Development Coaching Course (SIS30710 Certificate III in Sport Coaching) applicants are required to meet the following entry criteria. In addition to meeting the criteria prospective participants may be required to complete an initial entry interview with the Course Coordinator. Applicants who best meet the entry criteria below give themselves the best possible opportunity of being accepted into the TA Junior Development Coaching Course (SIS30710 Certificate III in Sport Coaching) .

Candidates are required to:

- Be a minimum of 16 years of age at the time of TA Junior Development Coaching Course (SIS30710 Certificate III in Sport Coaching)¹.
- Comply with all requirements of the Tennis Australia Member Protection By-Law. This requires a course candidate to complete a Working with Children check, Blue Card or National Police Check (National Name Check or equivalent) as well as a Tennis Australia Prohibited Person Declaration².
- As part of your application, you must obtain and provide Tennis Australia with evidence of the following:³
 - An original or certified copy of a Working with Children card, Blue Card or National Police Check (National Name Check or equivalent).
 - For further information on how to gain the relevant coach screening required in your state or territory, visit the tennis Australia website www.tennis.com.au/coachscreening.
- Have a personal fitness level that will enable you to physically complete the practical requirements of the Coaching Course. Coaching Course Learning Facilitators reserve the right to request proof of fitness from a medical practitioner. Candidates who are unable to meet this requirement will undertake alternate activities during the practical components of the coaching course. This is to be discussed with the coordinator and the Learning Facilitator prior to the delivery of the Coaching Course.

Notes:

¹ The course may be completed by a candidate who is less than 16 years of age but the candidate will not receive the official coaching certificate until such time as this age requirement has been met.

^{2,3} More information on this can be obtained from the Course Coordinator.

Application checklist

- Have completed all sections of application form.
- Candidates must be a minimum of 16 years of age to receive the Junior Development coach accreditation.
- The required personal fitness level to physically complete the practical requirements of the Coaching Course.
- Candidate agrees to comply Tennis Australia Member Protection By-Law.
- Relevant coach screening as required in your state or territory – visit www.tennis.com.au/coachscreening.
- Signed the Member Protection Declaration.
- Payment of \$300 administration fee.
- Signed Supervising Coach Agreement - supervising coach MUST be a Club Professional qualified coach.
- If you have a current First Aid certificate send it in with this enrolment form.





Course participant enrolment

Personal information

Title (Please circle): Mr Miss Ms Mrs Dr Family Name: _____

Given Name/s: _____

Date of Birth: ____/____/____ Sex (Please Circle): Female Male Email: _____

Number and Street: _____ Suburb: _____

Postcode: _____ State _____ Phone: _____ Mobile: _____

My Tennis (Coach membership) No. : _____

Do you consider yourself to have a disability, impairment or long-term condition? YES NO If YES please tick the following:
 Vision Hearing/Deaf Physical Intellectual Learning
 Mental Illness Medical Condition Acquired Brain Impairment Other Do you require special assistance?
 YES NO

Were you born in Australia? YES NO If NO, in which country were you born? _____

Are you of Aboriginal and/or Torres Strait Island origin? NO Aboriginal Torres Strait Islander

Which language do you mainly speak at home? English Other If other, please specify: _____

How well do you speak English? Very Well Well Not well Not at all

Education

Are you still attending Secondary School? YES NO Are you completing Year 12 this year? YES NO

Student Number (if applicable) _____

What is your highest completed school level? (Please tick) Year 12 Year 11 Year 10 Year 9 Year 8

In which year did you complete that school level? _____

Qualifications

Have you COMPLETED any Prior Qualifications? YES NO If YES, please tick the highest level successfully completed:

- | | | | |
|--|---|--|---|
| <input type="checkbox"/> Certificate I | <input type="checkbox"/> Certificate II | <input type="checkbox"/> Certificate III or
Trade Certificate | <input type="checkbox"/> Certificate IV
(or Advanced Certificate/Technician) |
| <input type="checkbox"/> Diploma | <input type="checkbox"/> Advanced Diploma | <input type="checkbox"/> Bachelor Degree | <input type="checkbox"/> Masters or Higher Degree Level |

Prior Qualification Title: _____ Studied: Full Time Part Time

Name of Training Organisation: _____

Of the following categories, which BEST describes your main reason for undertaking this course/traineeship/apprenticeship?
(tick one box only):

- | | | |
|--|--|---|
| <input type="checkbox"/> To get a job | <input type="checkbox"/> To get a better job or my job | <input type="checkbox"/> For personal interest or
self-development |
| <input type="checkbox"/> To develop my existing business | <input type="checkbox"/> I wanted extra skills for my job | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> To start my own business | <input type="checkbox"/> To get into another course of study | |
| <input type="checkbox"/> To try for a different career | | |

Employment details

Please select one of the following:

- | | | |
|---|------------------------------------|--|
| <input type="checkbox"/> Self-Employed - not employing others | <input type="checkbox"/> Employer | <input type="checkbox"/> Employed - Unpaid worker in a family business |
| <input type="checkbox"/> Part time | <input type="checkbox"/> Full time | <input type="checkbox"/> Unemployed - seeking part time work |
| <input type="checkbox"/> Unemployed-seeking full time work | | <input type="checkbox"/> Not employed - not seeking employment |

Please fill in employment details below

Company Name: _____ Employer Contact Name: _____

Position held: _____ Workplace address: _____

Suburb: _____ State: _____ Postcode: _____

Phone: _____ Fax: _____





Current coaching positions, e.g.: Assistant coach at Jonty Tennis Centre under Jim Jackson

Responsibilities and type of coaching, eg: juniors, adults, squads, tournament level players, 5–7 years, modified juniors, MLC Tennis Hot Shots coaching groups and or competition etc.

Past coaching experience Coaching position, eg: Head coach, Assistant Coach/administrator	Club	Coaching hours per week	Period, eg: Jan 02–Feb03

Current playing and highest playing level	Competition name	State/Territory



Course participant supervising coach details

Supervising coach information

Title (please circle): Mr Miss Ms Mrs Dr Family Name: _____

Given Name/s: _____

Date of Birth: ____/____/____ Sex (Please Circle): Female Male Email: _____

Number and Street: _____ Suburb: _____

Postcode: _____ State: _____ Phone: _____ Mobile: _____

Tennis Australia Coach Qualification (Must be minimum Club Professional qualified): _____

Current TA Coach Member: Yes No My Tennis number: _____

Supervising Coach understanding and agreement

By completing and signing this application form, I fully understand my role and commitment to _____
as their Supervising Coach. (insert course participants name)

I agree to make all reasonable efforts to aid, support, educate and offer experiences to progress the candidates coaching journey.

I agree to act professionally, ethically and to abide by the Coaches Code of Ethics at all times.

The Supervising Coach is expected to assist the course participant in the following areas:

- Following a coaching/session plan and time management
- Class formation and harnessing a positive environment
- Lesson delivery such as ball feeding, time on-task, contingencies, etc.
- Assistance with analysis and improvement
- Assist in sourcing four beginner standard pupils for the three separate assessment sessions. These players should be able to maintain a basic rally and should be aged 7 – 12 years.
- Submit report on course participant to validate course criteria is being displayed in the workplace

Should I have any questions and queries I will direct them to the Course Co-ordinator and work with them in making the Coaching Course experience as fulfilling as possible for the course participant.

Name (print) _____ Signature _____ Date _____

As the supervising coach, by documenting your personal details above Tennis Australia agrees to abide by all relevant privacy legislation. For more information on the Tennis Australia policy go to www.tennis.com.au

Language, literacy and numeracy assessment

ALL SECTIONS MUST BE COMPLETED BY THE COURSE PARTICIPANT AND MUST BE SIGNED AND DATED BY ALL PARTIES.

The purpose of this assessment is to ensure you have the literacy and numeracy skills needed to undertake your course of training. It will also show how we can assist you in any areas that you may need help to ensure your success.

Language

Write a few sentences explaining what you hope to gain out of enrolling in this course.

Literacy

Read through the headlines in Column 1 and the written extracts in Column 2. Match the headlines to the correct extracts by writing the number of the extract next to its matching headline.

Column 1 headline	Matching extract no.	Column 2 extract
Apple iPhone 3G makes international debut Friday'		1. Australians' weekly fuel bills will soar to between \$50 to \$220 in 10 years if they remain as dependent on petrol as they are now, according to the CSIRO. Speaking at the Future Fuels Forum on Friday, Australian Conservation Foundation (ACF) sustainable Australia program manager Monica Richter said CSIRO modelling held the dire prediction for households.
Greenpeace protesters scale 140m chimney		2. A seven-year-old boy allegedly kidnapped by a woman in country Victoria will be reunited with his family later on Friday, police say. Boundy was arrested at a hotel at Port Augusta, South Australia, on Thursday night. Victoria Police Detective Sergeant Gerry Richardson said the boy was in good spirits.
Franklin says his AFL profile 'tough'		3. A Federal Government MP says regional airlines would not be adversely affected if Essendon Airport was closed. The Member for Wills, Kelvin Thomson, says the airport is past its use by date, and should be shut down.
Petrol 'could cost \$8 a litre by 2018'		4. Greenpeace protesters have scaled a 140 metre power station chimney in southeast Queensland in protest against coal-fired energy. A police spokesman said protesters arrived at the Swanbank Power Station, west of Brisbane, about 5.30am (AEST) on Friday.
MP calls for Essendon airport closure		5. SAN FRANCISCO (AFP) - The iPhone 3G makes its international debut Friday in an eagerly-awaited launch expected to boost Apple's fortunes along with its share of the booming "smart phone" market. Apple stores will open early to cater to throngs of aspiring iPhone 3G owners in more than 20 countries and analysts say sales could pass the billion-dollar mark within days.
Kidnap boy to be reunited with father		6. Hawthorn star forward Lance Franklin says he is frustrated by the level of attention he faces off the field and has resorted to limiting the amount he goes out in public. The gun 21-year-old, who is leading the AFL's goal-kicking tally, also hit out at those who have suggested he is a party boy at heart, whose ability to maintain discipline off the field could be the biggest obstacle to him cementing a reputation as one of the game's greats.



Numeracy

Please calculate the following equations.

Do you require assistance with Language, Literacy and Numeracy? YES NO

Question	Answer	Working space
$8 + 5 =$		
$89c + 42c =$		
$49 + 27 =$		
$\$323 + \$49 + \$836 =$		
$17\text{ml} - 9.5\text{ml} =$		
$132 - 23 =$		
How many millilitres in 1 ½ litres?		
$63.6\text{kg} - 61.8\text{kg} =$		
$2.5 \times 10 =$		
How much is three times as much as 15 millilitres?		
25% of 400 =		
If you had to halve 4.5kg, how many grams would you have?		

Compulsory attendance

If accepted into the course you must agree to attend 100 percent of the course days and understand that in the event of non attendance you will be required to attend contact days at a future course to make up the sessions missed or risk being removed from the course. In the event of non attendance through illness, a medical certificate is required.

Coaching practice – Supervising coach

Coaching practice is incorporated into “Module 1 – Coaching tennis” of the Junior Development Coaching Course (SIS30710 Certificate III in Sport Coaching). Candidates must complete 40 hours of practical Junior Development level coaching during the Junior Development Coaching Course (SIS30710 Certificate III in Sport Coaching). Confirmation of these hours is required through the provision of a coaching log sheet. A log sheet will be provided by the Course Coordinator.

These hours must be completed under the guidance of a Tennis Australia Qualified Club Professional Coach Member.

Number of course participants

The maximum number of candidates in the face-to-face delivery option of the Coaching Course is 30. This ensures quality in delivery and learning experiences. The maximum acceptable Learning Facilitator to participant ratio is 1:8 for on-court practical sessions.

Assessment

All modules in this Coaching Course involve assessment. Opportunities to demonstrate competence for assessment are many and varied and include observation of coaching sessions, written or oral questioning, peer to peer assessment, role plays and portfolios of evidence. The Learning Facilitators are qualified in the Certificate IV in Training and Assessment or its equivalent and are continually monitored to ensure the assessment approach meets the latest benchmarks. Facilitators will implement flexible assessment techniques (particularly within the written components) to allow those with special needs to undertake an alternative form of assessment. Should you have any special needs it is highly recommended you bring these to the attention of the Course Coordinator before the start of the course.

Course completion

Course participants will have 3 months after their last on-court assessment to complete all units to a competent standard. If this is not achieved a fee of \$350 will be incurred by the course participant to have outstanding tasks assessed, furthermore your course deadline will be extended, but not exceed 24 months from the day of enrolment. If you do not complete the course within this time, you will be required to re-enrol.

Recognition of Current Competence (RCC), Recognition of Prior Learning (RPL) and Credit Transfer (CT)

Applicants are expected to attend all units. Applicants who believe they have current competence, credit transfers or recognition of prior learning in any area may apply to their Course Coordinator. The application form should be completed prior to beginning the TA Junior Development Coaching Course (SIS30710 Certificate III in Sport Coaching). No TA Junior Development Coaching Course (SIS30710 Certificate III in Sport Coaching) units are waived or may be excluded in any other way. For more information about the application process please contact your Course Coordinator or visit www.tennis.com.au/coaches.

Procedure and appeals for complaints

Tennis Australia and Smart Connection Training actively encourage feedback and dialogue with our students, work places and trainers as part of its continuous improvement philosophy. We established an equitable and transparent process for encouraging and dealing with feedback, complaints, grievances and appeals.

Our policy is governed by the following values and principles:

- All students shall have a clear opportunity to express their view on their learning experience, whether positive or negative.
- The process shall be transparent and no student shall perceive any disadvantage by expressing their views.
- The complaint shall be dealt with at the level of occurrence with opportunity for escalation to hasten resolve.
- High-risk complaints, including allegations of sexual harassment, discrimination and bullying shall be directed to Tennis Australia.
- Student feedback shall be dealt with in a timely, confidential and open manner and the shall be kept informed of all progress.
- All feedback will be analysed and trends built into the company's continuous improvement process so that all students benefit from the learning of the feedback.

Candidates with grievances about the conduct of the course or those seeking appeals on their assessment process must submit them in writing to the Course Coordinator within 30 days of the completion of the Coaching Course/unit or on receiving notification of their assessment outcome.

All grievances and appeals will be considered by an Education Appeals Panel, which will inform the candidate of the process they use to consider the grievance and the outcome of the deliberations in writing, within 30 days of receiving the grievance/appeal. The decision of the Education Appeals Panel will be final and binding.

Tennis Australia refund policy

Upon acceptance of enrolment into the Junior Development Coaching Course (SIS30710 Certificate III in Sport Coaching), candidates will be expected to pay the fees required prior to receiving resources and any support materials.

Fees paid by candidates may be refunded in the following circumstances and timeframes:

- For cancellations received in writing, after accepting a place in the course but before the first workshop, fees will be refunded less a \$300 administration fee.
- If a cancellation is received after the course has begun no payments will be refunded.

Recording your performance

As a candidate/participant involved in activities relating to Tennis Australia Coach Education Programs such as, but not limited to the Tennis Australia Junior Development Coaching Course (SIS30710 Certificate III in Sport Coaching), you consent to Tennis Australia or Member Associations taking, retaining and reproducing your image obtained during your participation in Tennis Australia Coach Education Programs in photographs, electronic images, sound recording and video footage in any promotional, advertising or marketing materials.

By enrolling in the Tennis Australia Junior Development Coaching Course (SIS30710 Certificate III in Sport Coaching) you acknowledge that such photographs, electronic images, sound recording, video footage and other records shall remain the property of Tennis Australia and that Tennis Australia may utilise photographs, electronic images, sound recording, video footage and other records for such purposes as Tennis Australia in its absolute discretion shall think fit (not including commercial use) whether during or after your involvement in Tennis Australia Coach Education Programs.



Junior Development Coaching Course (SIS30710 Certificate III in Sport Coaching) payment

Tax Invoice

Course participant name: _____

Course fee	\$1,673.00
GST (10%)	\$167.00
Total payable	\$1,840.00

Payment options

- Include payment of full course fee \$1840 (Inc GST) or
- \$300 enrolment fee plus 2 payments of \$770 (Inc GST) one in two weeks and one in six weeks time.

Payment method

These include money order, cheque (*cheques payable to Tennis Australia*), direct credit or credit card.

Direct credit (internet funds transfer) to Tennis Australia - BSB: 013-006 – Acc No: 835672673. Please ensure your fund transfer credit is adequately identified using a clear reference – eg: "STATEjdc-yourname" (STATEjdc-jbloggs) and retain the receipt of payment to give to the relevant TA staff. If you do not provide a reference, Tennis Australia will not be able to track your payment.

Date _____ Reference ID _____

Credit card (*please circle and print clearly*):

Visa Mastercard Amex

Card no: / / /

Expiry _____ / _____

By signing below, I authorise Tennis Australia to charge my credit card number the TA Junior Development Coaching Course and (SIS30710 Certificate 3 in Sport Coaching) amount of:

- \$1840.00 or \$300 enrolment fee plus 2 payments of \$770

Name on card (*please print*) _____

Signature _____ Date ____ / ____ / ____

Please note: All credit card payments will incur an administration surcharge of 3%.

Tax Invoice: This document will be a tax invoice for GST purposes when fully completed and payment made. Therefore please retain a copy of this page.



Tennis Australia
Olympic Boulevard
Melbourne, VIC 3000
Locked Bag 6001
Richmond, VIC 3121
ABN: 61006281125



Course participant commitment declaration

To ensure that you have all the available information to allow complete understanding, please sign off on each of the items below to confirm that you totally understand the options available to you and the commitment you need to make.

Criteria	Description	Understand in full	
1. Your Details	<ul style="list-style-type: none"> We need your personal details, your key contact points, who you work for and who is your next of kin. All of this information is kept confidential 	YES	NO
2. Course Participant Handbook	<ul style="list-style-type: none"> To ensure that you have all of the information you need to know before you start, you need to read this Course Participant Handbook and confirm that you are happy and understand your obligations and commitments and also our commitment to yourself. Once read, confirm that you understand the handbook. 	YES	NO
Course of choice:		Handbook Page	
	You understand the role of Smart Connection Training and our commitment to your learning experience.	3	YES NO
	The course content meets your needs and you understand the modules and units.	5	YES NO
	We have options on fee payments and you understand which ones are applicable to you.	6,7	YES NO
	Do you understand the Refund Policy details.	7	YES NO
	Do you understand the next steps after completing the enrolment process.	8	YES NO
	You understand that RPL and credit transfer procedures is offered to recognise work already completed.	9	YES NO
Your Commitment			
	You understand the workload that needs to be committed to the course and that warning letters may be issued if you have performance issues throughout the course.	9	YES NO
	You are aware of your rights to provide feedback, make a complaint for grievance to us.	1	YES NO
	That you are aware that the National Centre for Vocational Education and Research (NCVER) may contact you as part of the Government's commitment to quality.	11	YES NO
3. Language, Literature and Numeracy Assessment	We are obliged to ensure that you have the base skills needed to undertake the course. It will also show how we can assist you in any areas that you may need help to ensure your success.		YES NO
4. Student Declaration	We are keen to ensure that the compliance obligations placed upon us are achieved from the enrolment process, one aspect of which is that we need proof of certain items – together with a checklist.		YES NO
5. Payment Details	We aim to reduce the financial burden of the training courses by securing funding from Government. Please complete these details for us.		YES NO



I hereby declare that the information on the enrolment form is factually correct and I understand what is needed to complete the course and I am committing to complete this course.

I request enrolment with Smart Connection Training and agree to abide by the conditions of the Training Program. I understand Department of Education and Early Childhood Development may require access to my file and give permission for this access. I understand that information contained in these forms may be provided to State and Commonwealth agencies and government research organisations and I consent to that occurring.

Privacy Statement:

I understand that Smart Connection Training is required to provide the _____
 _____ (name of the state)

Government, through the _____
 _____ (name of the group responsible for funding if applicable)

with student and training activity data which may include information I provide in this enrolment form. Information is required to be provided in accordance with the Australian Vocational Education and Training Management Information Statistical Standard. State and Commonwealth agencies and government research organisations may use the information provided to it for planning, administration, policy development, program evaluation, communication, resource allocation, reporting and / or research activities. For these and other lawful purposes, State and Commonwealth agencies and government research organisations may also disclose information to its consultants, advisers, other government agencies, professional bodies and / or other organisations.

Name of Student Applicant: _____

Signed by Student Applicant: _____ Date: _____

Parent/ Guardian (if under 18): _____

Signed by Parent/ Guardian: _____ Date: _____

SCT Rep: _____ Date: _____

Coach Membership

Once accepted into the Junior Development Coaching Course (SIS30710 Certificate III in Sport Coaching) you will also receive a complimentary Trainee Coach Membership if you are not already an existing member. Your complimentary membership, valued at \$142, will be valid until the end of the financial year during which the face-face component of your course is completed. If you do not complete the course within that financial year you will be required to renew your Trainee Membership to access the necessary websites to complete the course. The trainee coach membership includes the CoachesWorld e-newsletter, public liability insurance cover of \$20m and \$10m professional indemnity as well as personal accident cover.

There are many additional membership benefits available to you on successful completion of your course when you are required to upgrade to become a Qualified coach member. Among the many benefits are: access to the tennis brand, outdoor coaching signs, business cards, ITF Tennis iCoach, insurance, Bounce, e-news, Australian Open player movie files, discount on professional development workshops, priority booking to the Australian Open, information services (e.g., Australian Tennis Magazine, CoachesWorld newsletter, e-newsletter), Tennis Australia official sunglasses supplier, find a coach listing and more.

For further information about Tennis Australia's services, programs or special offers - hit the net! Our website not only keeps you up-to-date with the latest local, national and international tennis news, it also outlines all Coach Membership services and benefits.

T: 03 9914 4191

E: coachmembership@tennis.com.au

W: tennis.com.au/coaches

Member Protection Declaration

Tennis Australia has a duty of care to its members and to the general public who interact with its employees, volunteers, members and others involved with Tennis Australia's activities. As part of this duty of care and as a requirement of Tennis Australia's Member Protection Policy, Tennis Australia and Australian Tennis Organisations must inquire into the background of:

- persons who are appointed or seeking appointment with children under 18 years of age (whether employed, contracted or otherwise) as a coach, team manager, tournament director or umpire; (paid or volunteer) and
- persons appointed or seeking appointment to a role in which they are likely to have individual and unsupervised contact with players under 18 years of age

I, (name)

.....(address) Date of Birth...../...../.....

SINCERELY declare:

1. I do not have any criminal charge pending before the courts.
2. I do not have any criminal convictions or findings of guilt for, or related to, violence, child abuse, serious sexual offences or offences related to children.
3. I have not had any disciplinary proceedings brought against me by an employer, sporting organisation or similar body involving child abuse, sexual misconduct or harassment, acts of violence, intimidation or other forms of harassment.
4. To my knowledge there is no other matter that the Australian Tennis Organisation may consider to constitute a risk to its members, employees, volunteers, athletes or reputation by engaging me.
5. I will notify the President or appointed person within the Australian Tennis Organisation engaging me immediately upon becoming aware that any of the matters set out in clauses [1 to 4] above has changed for whatever reason.

Declared in the State/Territory of: on/...../..... (date) Signature.....

OR

I,(name)

of(address) Born/...../.....

SINCERELY declare:

That, I have the following to disclose [please provide details of the offence for which you are unable to make the above declaration, including the nature of the offence, when it was conducted and any disciplinary action or penalty imposed as a result of the offence]
Parent/Guardian Consent (in respect of person under the age of 18 years)

I have read and understood the declaration provided by my child or ward. I confirm and warrant that the contents of the declaration provided by my child or ward are true and correct in every particular.

Name:.....

Signature:..... Date:/...../.....

Understanding Vocational Education and Training (VET)

Understanding the VET sector can be a challenge for those not familiar with the system. The key elements have been outlined below. This information has been sourced from Service Skills Australia: Overview of VET: Brief on Vocational Education and Training - Sport and Recreation, July, 2007 and other relevant websites.

What is the Vocational Education and Training (VET) sector?

- Provides education and training programs specifically linked to employment
- Includes technical and further education (TAFE) colleges, private vocational colleges, VET in schools programs and programs in the community sector
- Approx. 1.7 million students (approx 13% of the working age population) take part in vocational education and training each year.
- Operates under national principles and agreements and is jointly managed by Australian state, territory and federal governments, in partnership with industry and training providers
- Consists broadly of three elements:
 - Australian Qualifications Framework (AQF), assuring the quality and portability of the outcomes of the system for its clients;
 - Training Packages, assuring nationally endorsed competency standards and qualifications; and
 - Australian Quality Training Framework (AQTF), assuring the quality of training and assessment services by training organisations and the quality of accredited courses.

For further information of the VET sector visit: www.training.com.au

Apprenticeship and traineeships

If you are interested in finding out more information about apprenticeship/traineeships in sport, please contact your Course Coordinator.

