



# **2025 AUSTRALIAN COMPETITIVE PLAY OPEN REGULATIONS**

Released – 24 December 2024

Updated – 23 January 2025

## TABLE OF CONTENTS

AUSTRALIAN COMPETITIVE PLAY REGULATIONS .....	4
1. The Competition.....	4
1.1. Title.....	4
1.2. Purpose and Applicability.....	4
1.3. Australian Open Tournaments naming .....	5
1.4. Player Eligibility .....	5
1.5. Rules to be Observed.....	6
1.6. Amendments.....	7
1.7. Competitive Player Profile .....	7
2. Rules and Regulations of the Tour .....	8
2.1. Universal Tennis Rating .....	8
2.2. Tournament Responsibilities .....	8
2.3. Tennis Australia and Member Association Responsibilities.....	8
2.4. Level of Play and Series .....	9
3. Tournament Regulations.....	10
3.1. Draw Format.....	10
3.2. Score Format .....	11
3.3. Entries and Draws .....	12
3.4. Financial.....	14
3.5. Withdrawals.....	15
3.6. Administrative Error on Acceptance List .....	18
3.7. Entering Two Tournaments at the same time.....	18
3.8. Criteria for Acceptance.....	20
3.9. Entry Definitions.....	21
3.10. Seeds .....	22
3.11. Registration .....	24
3.12. Composition of Draws .....	24
3.13. Making the Draw.....	25
3.14. Withdrawals after the Draw and Replacement of Seeds.....	32
3.15. Remake of Draws.....	34
3.16. Suspension of Play.....	35
3.17. Draw Cancellation .....	35
3.18. Tournament Extension.....	36

4.	Onsite Requirements .....	36
4.1.	Schedule .....	36
4.2.	Daily Release of the Schedule.....	37
4.3.	Time Restrictions .....	37
4.4.	Conditions of Play .....	37
4.5.	Prize Money .....	38
5.	Appendix A – Important Deadlines .....	43
6.	Appendix B – Draw Formats.....	44
6.1.	Monrad .....	44
6.2.	Compass.....	44
6.3.	Round Robin .....	44
6.4.	Single Elimination .....	44
7.	Appendix C – Round Robin Draw Structure .....	45
7.1.	Guiding principles relating to round robin pool sizes and number of pools.....	45
7.2.	16 player round robin.....	45
7.3.	32 player round robin.....	47
8.	Appendix D – Scoring Formats.....	49
9.	Appendix E – Australian Progress Series.....	52
10.	Appendix F – Tennis Australia Extreme Weather Policy .....	54
11.	Appendix G – Tennis Australia Code of Behaviour: Competitive Play.....	54
12.	Appendix H – Medical and Toilet / Change of Attire Breaks.....	55
12.1.	Toilet Breaks / Change of Attire.....	55
12.2.	Medical Conditions / Treatment .....	55
13.	Appendix I – Breaks in Play (Summary) .....	60
14.	Appendix J – Tennis Australia Event Entry Terms and Conditions .....	61
15.	Appendix K – Player Management System Consent Conditions.....	66
15.1.	Consent to Treatment .....	66
15.2.	Consent to Collection and Storage of personal health information .....	66
15.3.	Application of Contents .....	66
15.4.	Surveys .....	67
15.5.	Term and Termination .....	67
15.6.	Privacy .....	67
15.7.	Release and Indemnity.....	67
15.8.	Amendments.....	67
15.9.	Participant Agreement .....	67
16.	Appendix L – Registered Assistance Dog – TA Policy.....	68

17.	Appendix M – Tennis Australia Approved Tennis Ball List.....	69
18.	Appendix N – Player Dress and Equipment.....	70
18.1.	General Event Play.....	70
18.2.	Warm-Up Clothing, Sweaters and Jackets .....	70
18.3.	Caps, Hats, Headbands and Wristbands .....	70
18.4.	Team or Club Representative Clothing .....	70
18.5.	Manufacturer’s Logos.....	70
18.6.	Commercial Logos .....	71
18.7.	Racket (strings and frame), Socks, Shoes, Bags and Towels.....	71
18.8.	Additional .....	71
19.	Appendix O – Contacts.....	72

# AUSTRALIAN COMPETITIVE PLAY REGULATIONS

## OPEN TOURNAMENTS

### 1. THE COMPETITION

#### 1.1. TITLE

The competition, a national open singles, doubles and team's tournament, shall be called the "Australian Competitive Play Open Tournaments".

#### 1.2. PURPOSE AND APPLICABILITY

Tennis Australia circulates these Australian Competitive Play Regulations for the purpose of providing fair and reasonable rules for the orderly and uniform conduct of Australian Tournaments endorsed by Tennis Australia or the Member Association. These Regulations shall be applicable to all Australian Competitive Play Open Tournaments that form part of the Competitive Play Calendar.

Additional tournaments endorsed by member associations, club tournaments and other competitions may be conducted under these Regulations, in which case these tournaments must publicise these regulations in their Tournament Conditions.

Any ambiguity or uncertainty in connection with these regulations shall be resolved by Tennis Australia acting reasonably. Tennis Australia reserves the rights to interpret these regulations, when necessary, in order to resolve particular or unusual circumstances. In addition, it may be necessary to determine the most appropriate procedures to be utilised in special or unusual circumstances.

These regulations take effect from January 1, 2025, and may be varied from time to time by Tennis Australia. Any new or revised policy, rule, procedure or regulation will be published on the Tennis Australia website ([www.tennis.com.au](http://www.tennis.com.au)) and/or notified to (a) tournament organisers and officials by email, and (b) Players as part of the tournament information provided pursuant to Section 3.11 (Registration).

All persons participating in any way in an Australian Competitive Play Open Tournament (including players, officials, staff, coaches, representatives, agents, medical staff, relatives and associates of a player, a player's entourage and spectators) must refrain from making comments, including to representatives of the media or through social media, that attack, disparage or criticise players, organisers, officials or staff of Australian Competitive Play Open Tournaments and/or Tennis Australia or the Member Association. Any failure or refusal to do so may be treated as a disciplinary matter and dealt with under the Tennis Australia Code of Behaviour: Competitive Play.

Tennis Australia will also implement pilot activities and trials of regulations at specific tournaments in 2025. These trials will be advertised by the tournament before commencement of play.

### 1.3. AUSTRALIAN OPEN TOURNAMENTS NAMING

The Australian Open Tournaments is the name for all Open Tournaments for players aged 13 & above. These tournaments provide a definitive pathway for competitive match play opportunities across the country for emerging junior players and adults alike, whilst allowing players the opportunity to win valuable prize money along the way.

Tournament categories are listed as OC, O3k, O5k, O7.5k, O10k, 20k and 25k. Each tournament will be identifiable by this grade and hopefully the host city. *For example: 2025 O3k Newcastle Open describes an Australian Open Tournament offering \$3,000 prize money in Newcastle (NSW).*

TOURNAMENT CATEGORY	TOURNAMENT SERIES
<b>25k</b>	Signature Series
<b>20k</b>	Signature Series
<b>O10k</b>	Open Series
<b>O7.5k</b>	Open Series
<b>O5k</b>	Open Series
<b>O3k</b>	Open Series
<b>OC</b>	Open Community Series

### 1.4. PLAYER ELIGIBILITY

A player is eligible for the 2025 Australian Competitive Play Open Tournaments if they meet the following criteria:

- They are an affiliated member with either i. Tennis Australia; or ii. The Member Association; or iii. Their Club / Centre or Association
- They have reached their thirteenth (13<sup>th</sup>) birth year – born in 2012 or earlier in 2025; or
- If the player is in their twelfth (12<sup>th</sup>) birth year – born in 2013 or later in 2025 and they meet the minimum UTR Rating requirements by the entry deadline:
  - Female – 6+ minimum
  - Male – 7.5+ minimum
  - Players in their twelfth (12<sup>th</sup>) birth year or later will need to complete the following [Age Eligibility Exemption Form](#) to be accepted into the tournament, this must be done before the entry deadline.
- Wildcards can be offered to locally based players in their twelfth (12<sup>th</sup>) birth year or later into Open or Community Series tournaments if their UTR Rating is within one of the required minimums.
- They are in “good standing” with their Member Association.

A player’s state / territory representation for the Australian Competitive Play Open Tournaments is determined by the state / territory of residency that would have been submitted during the initial creation of the player’s account.

Players wishing to add / change / update their State of Residency or Name on the Tennis Australia website should

send a copy of their passport, birth certificate or other relevant documentation to clarify this amendment to Tennis Australia – [tournaments@tennis.com.au](mailto:tournaments@tennis.com.au).

#### **a. Grounds for refusing entry**

Tennis Australia or the respective Member Association reserve the right to refuse a player or other participants entry into an Australian Competitive Play Open Tournament and/or venue for such a tournament where Tennis Australia or that Member Association determines that the applicable player or participant:

- Is currently suspended by Tennis Australia, a Member Association, the ITF, or another applicable tennis authority, or has any outstanding financial liability or otherwise to any of these organisations, or is otherwise ineligible under any applicable code, rule, regulation, policy or procedure.
- Is not of good standing or character or has or will likely embarrass or bring into ridicule or disrepute Tennis Australia, the Member Association, the applicable tournament and/or the sport of tennis.
- Has failed to comply with any conditions of entry or other applicable rule, regulation, policy or procedure from the respective Member Association, providing that Tennis Australia has approved any such Member Association decision to refuse a player or participant's entry: or
- Is not permitted to play in a tournament for prize money as a result of visa conditions imposed on them by the Australian Immigration Department or is otherwise not permitted to play in a tournament as a result of conditions imposed by the police, any other government authority or court of law.

### **1.5. RULES TO BE OBSERVED**

The following operating procedures for Australian Competitive Play Open Tournaments are designed to raise the quality of tournaments conduct throughout Australia. They provide parameters to ensure all tournaments endorsed by Tennis Australia or the Member Association are managed professionally and with uniformity across the country and in so doing provide the most optimally positive playing experience for all players.

All Australian Competitive Play Open Tournaments must be conducted in accordance with, in their most current form the following procedures & regulations.

- The Uniform Tennis Anti-Corruption Program.
- The Tennis Australia Member Protection Policy.
- The Tennis Australia Code of Behaviour: Competitive Play.
- And any other policy, rule, procedure, or regulation of which Tennis Australia may notify the relevant club/centre/association from time to time.

In the event that these regulations do not cover a regulation / procedure related item at an Australian Competitive Play Open Tournament, Referee/Venue Supervisors and/or Tournament Directors should refer to:

- The ITF Rules of Tennis via <https://www.itftennis.com/en/about-us/governance/rules-and-regulations/>
- The ITF Duties and Procedures via <https://www.itftennis.com/en/about-us/governance/rules-and-regulations/>
- Procedures for Matches Played without a Chair Umpire via (<http://www.tennis.com.au/doc/tennis-etiquette-and-rules-for-non-umpired-matches>).
- Tennis Australia Player Dress & Equipment Regulations (Appendix N).
- Tennis Australia's Anti-Doping Policy via <http://www.tennis.com.au/about-tennis-australia/reports->

[and-policies/policies](#)

Penalties for failing to comply with the following requirements (as determined by Tennis Australia) may include.

- Withdrawal of any previously awarded Tennis Australia financial support.
- Non-endorsement of other tournaments also planned to be run by the host organisation deemed to be in breach of these regulations.
- Removal of previously granted endorsement of subsequent tournaments already gazetted to be hosted by the offending organisation; or
- Financial penalties that can be determined at the discretion of Tennis Australia. These financial penalties must be paid before endorsing for the following year will be considered.

## 1.6. AMENDMENTS

The 2025 Australian Competitive Play Open Regulations may only be amended, repealed or otherwise modified, in whole or in part, by Tennis Australia. Tennis Australia reserves the right to review and amend the Australian Competitive Play Open Regulations during the year, including with retrospective effect, where TA in its sole discretion deems the amendments to be in the best interest of the players and the Australian Competitive Play Open Tournaments. These amendments will be published on the Tennis Australia website <http://www.tennis.com.au/tournaments/regulations>

## 1.7. COMPETITIVE PLAYER PROFILE

All players entering Australian Competitive Play Open Tournaments agree, as a condition of their entry, to complete their Competitive Player Profile, to accept the related terms and conditions and pay any appropriate fee and hence become a member of an affiliated tennis club or member association. Failure by a player to register for their Competitive Player Profile and to accept the related terms and conditions may result in the rejection of that player's entry.

To complete your Competitive Player Profile visit [tennis.com.au](http://tennis.com.au), select the scenario that applies to you and follow the prompts to complete.

This process will assist Tennis Australia with providing results from all endorsed tournaments on the Competitive Play Calendar to:

- Universal Tennis for the purpose of the UTR Rating calculation, and
- The ITF for the purpose of the ITF World Tennis Number

**NOTE:** For assistance in this process please reach out to the Customer Support Team on 1800 PLAY TENNIS (1800 752 983) or via email – [play@tennis.com.au](mailto:play@tennis.com.au).



## 2. RULES AND REGULATIONS OF THE TOUR

### 2.1. UNIVERSAL TENNIS RATING

Tennis Australia have partnered with Universal Tennis as the primary rating provider that will be used throughout all endorsed tournaments.

The verified UTR Rating has two statuses, they are:

1. **Reliable:** Players have competed in an adequate number of matches to calculate a fully reliable verified UTR Rating.
2. **Projected:** A player has not yet competed in enough matches to obtain a fully reliable verified UTR Rating. This is shown as a (P) on the player profile.

### 2.2. TOURNAMENT RESPONSIBILITIES

- Tournaments shall have internet access on site for the use of the Referee/Venue Supervisor.
- The Tournament Director shall:
  - Be familiar with the Australian Organisational Requirements
  - Prior to the entries opening ensure that the information displayed on the tournament overview page and fact sheet is accurate and up to date. This should not be changed once published.
  - Six (6) weeks prior to the tournament open entries via the website. At this time no additional information in the fact sheet will be updated.
  - Using Tournament Planner software before and during the tournament.
  - Uploading results daily using the Tournament Planner software.
  - Within 24 hours of the completion of the tournament, be sure to publish the final TP file with all relevant code violations and final results.
  - Following the conclusion of the tournament send to Tennis Australia or the respective Member Association the tournament report form.
  - Be responsible for the payment of prize money (where appropriate)
- The Referee/Venue Supervisor is responsible for:
  - Ensuring the uniform administration and interpretation of the Australian Competitive Play Open Regulations including the Code of Behaviour: Competitive Play, the Rules of Tennis, the Organisational Requirements, and the Duties and Procedures for Officials.
  - On conclusion of the tournament sending to Tennis Australia or the respective Member Association a copy of the Referee/Venue Supervisor report form, including details of any penalties imposed under the Code of Behaviour: Competitive Play.

### 2.3. TENNIS AUSTRALIA AND MEMBER ASSOCIATION RESPONSIBILITIES

Tennis Australia and the relevant Member Association will assist in the overall organisation of the Australian Competitive Play Open Tournaments through the coordination of the calendar.

Tennis Australia and the relevant Member Association will also assist in the administration of the TP file, with regards to the importing of the UTR Rating and the production of any pre-event acceptance lists. Tennis Australia and the relevant Member Association will collaborate with the Tournament Director and Referee/Venue Supervisor

when it comes to the separation of any ratings draws and the creation of the draws before they are released.

Tennis Australia shall provide results from all endorsed tournaments on the Competitive Play Calendar to:

- Universal Tennis for the purpose of the UTR Rating calculation, and
- The ITF for the purpose of the ITF World Tennis Number

## 2.4. LEVEL OF PLAY AND SERIES

Events shall be classified into 4 levels, they are:

TOURNAMENT LEVEL	TOURNAMENT SERIES
Level 1	50k National Series
Level 2	<u>25k Signature Series</u>
	20k Signature Series
Level 3	<u>O10k Open Series</u>
	<u>O7.5k Open Series</u>
	<u>O5k Open Series</u>
	O3k Open Series
Level 4	Open Community Series

Australian Competitive Play Open Tournaments can offer the following Tournament Types:

- **National:** Rating and Gender based events
- **Signature:** Rating and Gender based events
- **Open:** Rating and Gender based events
- **Community:** All Gender Rating based events; or Rating and Gender based events

### a. Rating and Gender based events

Players will enter a Gender based Singles and/or Doubles event (Womens, Mens). After entries close players will then be split into multiple draws based on rating bands and gender.

E.g. Open Women's Singles (UTR Rating 2-5), Open Men's Doubles (UTR Rating 4-7).

### b. All Gender Rating based events

Players will enter the Singles and/or Doubles event. After entries close players will then be split into multiple draws based on rating bands.

E.g. Junior Singles (UTR Rating 2-5), Junior Singles (UTR Rating 4-7).

Draws will include all genders.

### 3. TOURNAMENT REGULATIONS

#### 3.1. DRAW FORMAT

The following draw formats can be used at Australian Competitive Play Open Tournaments. Information regarding draw formats can be found in Appendix B.

TOURNAMENT SERIES	QUALIFYING	MAIN DRAW	MATCH PLAY
<b>National Series</b>	Qualifying Draw	Monrad Compass Round Robin Single Elimination	Round Robin Single Elimination
<b>Signature Series</b>	Qualifying Draw	Monrad Compass Round Robin Single Elimination	Round Robin Single Elimination
<b>Open Series</b>	Not Applicable	Monrad Compass Feed-In Round Robin Single Elimination	Round Robin Single Elimination Matchplay
<b>Community Series</b>	Not Applicable	Monrad Compass Feed-In Round Robin Single Elimination	Round Robin Single Elimination Matchplay

### 3.2. SCORE FORMAT

#### 3.2.1. Singles

The following will apply to the scoring of singles matches at Australian Competitive Play Open Tournaments. Information regarding scoring formats can be found in Appendix D.

TOURNAMENT SERIES	QUALIFYING	MAIN DRAW	MATCH PLAY
<b>National Series</b>	3TB Sets 2TB Sets + 10MTB	3TB Sets	2TB Sets + 10MTB
<b>Signature Series</b>	3TB Sets 2TB Sets + 10MTB	3TB Sets	2TB Sets + 10MTB
<b>Open Series</b>	Not Applicable	2TB Sets + 10MTB 3TB Sets 3 FAST4 Sets 3 Short Sets 2 FAST4 Sets + 10MTB 2 Short Sets + 10MTB	2TB Sets + 10MTB 3 FAST4 Sets 3 Short Sets 2 FAST4 Sets + 10MTB 2 Short Sets + 10MTB
<b>Community Series</b>	Not Applicable	2TB Sets + 10MTB 3 FAST4 Sets 3 Short Sets 2 FAST4 Sets + 10MTB 2 Short Sets + 10MTB 1TB Set	2TB Sets + 10MTB 3 FAST4 Sets 3 Short Sets 2 FAST4 Sets + 10MTB 2 Short Sets + 10MTB 1TB Set

### 3.2.2. Doubles

The following will apply to the scoring of doubles matches at Australian Competitive Play Open Tournaments. Information regarding scoring formats can be found in Appendix D.

TOURNAMENT SERIES	MAIN DRAW	MATCH PLAY
<b>National Series</b>	2TB Sets + 10MTB	Not Applicable
<b>Signature Series</b>	2TB Sets + 10MTB	Not Applicable
<b>Open Series</b>	2TB Sets + 10MTB 3TB Sets 3 FAST4 Sets 3 Short Sets 2 FAST4 Sets + 10MTB 2 Short Sets + 10MTB	3 FAST4 Sets 3 Short Sets 2 FAST4 Sets + 10MTB 2 Short Sets + 10MTB
<b>Community Series</b>	2TB Sets + 10MTB 3 FAST4 Sets 3 Short Sets 2 FAST4 Sets + 10MTB 2 Short Sets + 10MTB 1TB Set	3 FAST4 Sets 3 Short Sets 2 FAST4 Sets + 10MTB 2 Short Sets + 10MTB 1TB Set

All doubles matches should be played using 'No-Ad' Deuce.

## 3.3. ENTRIES AND DRAWS

### 3.3.1. Acceptance List

Each Australian Competitive Play Open Tournament must produce a pre-event Acceptance List.

The acceptance list is designed to display the following:

- Players/teams accepted directly into the main draw and qualifying draws of an event based on the most recently available UTR Ratings (released weekly on a Tuesday).
- Players/teams that have received wildcards into main draw or qualifying draws.
- Players/teams that have not been accepted into the event.
- Players/teams that have withdrawn from the event.

Please note that players/teams that enter the tournament late and receive a qualifying wildcard cannot move into the main draw as a direct acceptance, regardless of their most recently available UTR Rating.

### 3.3.2. Singles

- Tournaments shall be open to all players, subject only to the Age Eligibility Ruling (Section 1.3 Player Eligibility) and in exceptional circumstances (i.e. a tournament is deemed to be a closed tournament

for a specific state / territory or affiliated club/centre/association).

- Tournaments can offer a maximum singles draw size of 32.
- Players should be separated into multiple draws within a rating band width of 3 in each draw, so that level-based play is being achieved (e.g. UTR Rating of 10 – 13). During this process, any of the highest or lowest rated players whose UTR Rating is significantly greater than the next player below or above (i.e. a significant outlier) then it is recommended that these players UTR Ratings should not be included in the rating band width of 3 calculation.
- For gender-based tournaments, the same draw size must be offered for Women and Men

TOURNAMENT SERIES	SINGLES QUALIFYING		SINGLES MAIN DRAW	
National Series	32 max		32 max	
Signature Series	32 max		32 max	
Open Series	Not Applicable		32 max	
Community Series	Not Applicable		32 max	

\*32 max – multiple draws with rating bands if entries exceed 32 players

### 3.3.3. Doubles

- Tournaments have the option to have either onsite sign-in, online entry or a combination of both. Tournaments using onsite sign-in:
  - Will advertise a pre-designated time and date that sign-in will close.
  - Players must sign-in in person at the tournament office.
  - One member of the doubles team may sign-in for the team.
  - The Tournament Director reserves the right to accept timely telephone entries.
  - Players who otherwise fail to sign-in will not be included into the doubles draw as direct acceptances.
  - Wildcard teams do not need to sign-in but must be in contact with the Tournament Director in order to confirm that they will accept their wildcard into the draw.
  - Any online entry prior to the tournament constitutes a sign-in entry.
- The maximum number of doubles teams accepted at all other levels of Australian Competitive Play Open tournaments is 32 teams.
- Teams should be separated into multiple draws within a rating band width of 3 in each draw, so that level-based play is being achieved (e.g. UTR Rating of 10 – 13). During this process, any of the highest or lowest rated doubles players whose UTR Ratings are significantly greater than the next below or above (i.e. significant outliers) then it is recommended that these players UTR Ratings should not be included in the rating band width of 3 calculation.
- All doubles team entries must be received by the Tournament Director before the entry closing date and/or the advertised deadline to finalise doubles pairings.
- Both players must nominate their partner during the entry process for the entry to be accepted.
- It is the player's responsibility to contact the tournament if they want to confirm their doubles partner or believe a mistake has been made, prior to the draw being published.

- If a player has entered a doubles event without nominating a partner, the tournament should pair the individual entries together.
- The procedure for pairing these players will be as follows:
  - Paired up with the next highest player with the most recently available verified UTR Ratings (either doubles or singles) without a partner.
  - Once all players with a verified UTR Rating have been allocated a partner, any remaining players with a projected or no UTR Rating will be paired by random draw.
  - The pairing of unallocated partners will only be undertaken once and will not be redone if any player withdraws from the event.

TOURNAMENT SERIES	DOUBLES MAIN DRAW
National	32 max
Signature	32 max
Open	32 max
Community	32 max

*\*32 max – multiple draws with rating bands if entries exceed 32 teams*

### 3.4. FINANCIAL

#### 3.4.1. Entry Fees

The following entry fees may be charged by the Tournament Organiser per player prior to the start of the tournament. The Tournament Organiser should provide a receipt for fees if they are collected onsite.

TOURNAMENT SERIES	RECOMMENDED SINGLES ENTRY FEE (PER PLAYER)	RECOMMENDED DOUBLES ENTRY FEE (PER PLAYER)
National Series	\$150.00 combined singles and doubles*	
Signature Series	\$80.00	\$35.00
Open Series	\$80.00	\$35.00
Community Series	\$80.00	\$35.00

*\*Additional match footage costs may apply (when available)*

Players with unpaid entry fees after the entry deadline should not be accepted into the tournament.

These recommended entry fees are inclusive of any Member Association sanction fee that is required to be paid per player and also includes any online processing fee charged by Stripe.

Tournaments charging the full recommended entry fee for their tournament are obligated to provide all requirements and benefits to players as outlined within these regulations and the Organisational Requirements.

### 3.4.2. Entry Fee Refunds

The following entry fee refunds will be processed by the Tournament Organiser based on the following sliding scale:

TIME OF WITHDRAWAL	REFUND APPLICABLE
<b>Before 7-day withdrawal deadline.</b>	A full refund of the player entry fee
<b>After 7-day withdrawal deadline, but before the release of the draw.</b>	A 50% refund of the players entry fee
<b>After 7-day withdrawal deadline, but after the release of the draw.</b>	A refund of the player entry fee is not required
<b>A player who is a 'No Show' or found to be playing in two overlapping tournaments without the approval of the tournament.</b>	A refund of the player entry fee is not required
<b>A player who has entered two tournaments but contacts the overlapping tournament to withdraw.</b>	A full refund of the player entry fee, less an administration fee of \$10.00
<b>A player entering a doubles draw without a doubles partner and has to withdraw due to a partner not being allocated.</b>	A 50% refund of the players entry fee
<b>Where a doubles partner can be found to replace a withdrawing partner, but the remaining player chooses not to play.</b>	A refund of the player entry fee is not required

All withdrawals must be submitted by the player in writing (via email) or via the player's account in which they entered the tournament. Tournaments need not issue a refund if the withdrawal procedure is not followed.

Refunds less a \$10.00 administration fee must be issued if a draw is cancelled (due to weather or other extenuating reasons) before the completion of a player's first match within that draw.

## 3.5. WITHDRAWALS

### 3.5.1. The Withdrawal Deadline

For all Australian Competitive Play Open Tournaments: 11:59pm (local time), seven (7) days prior to the first day of the tournament.

### 3.5.2. Submission of Withdrawal

All withdrawals must be submitted through the player's account in which they entered the tournament or in writing (via email). Tournaments need not issue a refund if the withdrawal procedure is not followed. Withdrawals via SMS will NOT be accepted.



### 3.5.3. Late Withdrawal and/or Failure to Complete Match or Tournament penalties

A player's first four (4) disciplinary points incurred for Late Withdrawal and/or Failure to Complete Match or Tournament violations in a twelve (12) month rolling period will not be included when calculating the accumulated disciplinary points total.

- a. Before the withdrawal deadline:
  - No penalty, withdrawal done through the player's account or in writing (via email)
- b. After the withdrawal deadline
  - Before publication of the draw:

Any withdrawal from a player accepted into the main draw or qualifying that occurs after the Withdrawal Deadline but before the publication of the draw shall be considered a late withdrawal and will be issued with a Late Withdrawal (Before the Draw) violation that will attract one (1) disciplinary point (as outlined in the Tennis Australia Code of Behaviour: Competitive Play), provided the withdrawal is received by the Tournament Director prior to the publication of the draw.
  - After publication of the draw:

Any withdrawal from a player after the publication of the draw shall be considered either a:

    - Late Withdrawal (After the Draw) violation, or
    - Failure to Complete a Match or Tournament violation
  - These violations will attract two (2) disciplinary points (as outlined in the Tennis Australia Code of Behaviour: Competitive Play).

A withdrawal is deemed excused when a tournament appointed Doctor/Sports Physiotherapist assesses the player onsite and verifies that player is unfit to compete in the tournament.

If there is no appointed Doctor/Sports Physiotherapist and the Referee/Venue Supervisor is satisfied with the validity of the injury / illness onsite, then the withdrawal should also be excused.

A player may appeal a Late Withdrawal or Failure to Complete violation if they have a legitimate reason (i.e. medical reasons, emergencies, death of a loved one, etc.) and evidence is provided. Any appeal must be made within 48 hours of the Code Violation notification, via the following [application](#), otherwise it is not appealable. The decision to accept the appeal is at the sole discretion of TA.

**CASE:** During a tournament, can a player medically withdraw or retire from a match and play again that day?

**DECISION:**

- If there is an onsite tournament-appointed Doctor/Sports Physiotherapist, a player who withdraws or retires from one event can play in other events on the same, or subsequent days, with medical clearance and approval from the Tournament Referee.
- If there is no onsite tournament-appointed Doctor/Sports Physiotherapist, a player who withdraws or retires from one event can play in other events on the next or subsequent days with medical clearance or the approval of the

Tournament Referee but must be withdrawn from all other matches schedule for and called on the same day.

**NOTE:** If due to weather or other circumstances, any of that players matches that are postponed until the next day, the player is allowed to play in those events upon receiving clearance. This principle can be applied either on the first day of a tournament or subsequent days.

#### 3.5.4. Withdrawal vs. No Show

A Withdrawal is received by the Tournament Director before the start of the relevant first match for that player at the tournament. A No Show applies when no valid withdrawal is received before the match is called to the court.

- It is the player's responsibility to be aware of the correct withdrawal procedures.
- Players are advised to keep copies of all withdrawal documentation in the event of any disputes.
- Withdrawal notification must be in writing (via e-mail – not via SMS or social media channels) and submitted to the Tournament Director prior to the match being called.

#### 3.5.5. No Show Procedures

- Any player not ready to play within fifteen (15) minutes after his/her match is called shall be defaulted unless the Referee/Venue Supervisors in their sole discretion, after consideration of all relevant circumstances, elects not to declare a default.

A player who does not appear for a scheduled match will be defaulted from that match. This is recorded as a “no show”.

**NOTE:** For doubles it is essential to accurately record the actual player that does not appear, as the innocent partner will not receive demerit points. Also, it is necessary to complete this within the code violation function within Tournament Planner.

- A player who is defaulted under the "no show" provisions of the code of behaviour may be permitted to play in subsequent draws at the discretion of the Referee/Venue Supervisors. Situations where this may be applicable include (but are not limited to):
  - Family Grievances.
  - Late arrival due to transport difficulties.
  - Incorrect reading of the time schedule.
  - Attending the wrong venue.

However, the player must make contact with the Tournament Director or Referee/Venue Supervisors within one (1) hour of the scheduled match time on the day of the "no-show" in order to be permitted to play other draws. The player who makes contact within one (1) hour of the “no show” will be permitted to play both match play and singles/doubles in the tournament. All other players who committed “no show” offences without making contact must be taken out of all singles and doubles events, including match play. In addition, “no show” offences in qualifying match play or doubles draws will result in a player being ineligible to sign-in as a lucky loser for the main draw singles draw if a qualifying event was held.

- It should be noted that for the purposes of Code of Behaviour processes the production of a Medical Certificate either during or post tournament is unacceptable in the case of a “No Show.”

**NOTE:** If a player is a No Show, withdraws or retires due to a medical condition at an Australian Pro Tour or Australian ITF World Tennis Tour tournament, they will be ineligible to compete at an Australian Competitive Play Open Tournament within that event week.

### 3.6. ADMINISTRATIVE ERROR ON ACCEPTANCE LIST

If an administrative error is made on an Event Acceptance List and a player is not included or too many players are accepted into the event, the Acceptance List will be corrected at the earliest opportunity in accordance with the most recently available UTR Ratings (released weekly on a Tuesday).

### 3.7. ENTERING TWO TOURNAMENTS AT THE SAME TIME

A player may enter and play in two tournaments (including qualifying draws) where any of the dates of those tournaments overlap (as published on the relevant tournament information page(s) on the Tennis Australia Website), however they must complete all commitments to the earlier tournament by the day before their first match of the second tournament is scheduled.

Under no circumstances can a player be an active participant in two overlapping tournaments on the same day.

**Example:**

Tournament A runs from Sunday to Wednesday and tournament B runs from Wednesday to Saturday in the same week. The dates for those tournaments overlap on the Wednesday.

The dates will also be considered to overlap where the draw in tournament A finishes on the Wednesday morning and the draw in tournament B does not start until the Wednesday afternoon.

A tournament is under no obligation to accommodate scheduling requests from players to enable them to play in overlapping tournaments, including players who have elected to play tournaments across different states / territories.

In addition, a player may not retire or fail to complete any of their matches from the first tournament in order to compete in an overlapping tournament, after the draws for the overlapping tournament are made public.

A player may be able to participate in two tournaments that overlap, if the tournaments take place at the same venue, subject to prior approval by Tennis Australia. In this instance, the player must have completed his/her commitments to the previous week's tournament before stepping onto the court for their first match of the following tournament. Neither tournament should have to alter their schedules to enable this to happen.

- a. A player is deemed to be in breach of this regulation if they:**
- Actively participate in overlapping tournaments on the same day.
  - If they fail to appear for their match i.e. “No-Show” in the previous tournaments match ON THE DAY OF THE OVERLAP but play in the overlapping tournament on that same day.

- iii. Medically or otherwise, fail to complete their commitment or retire (even with production of a verifiable medical certificate) from a previous tournaments match, ON THE DAY OF AN OVERLAP, but then play in an overlapping tournament ON THAT SAME DAY.
- iv. Medically or otherwise, fail to complete their commitment or retire (even with production of a verifiable medical certificate) from a match in the previous tournament on the day prior to the player's first scheduled match in a draw of an overlapping tournament.
- v. Actively seek to encourage their doubles partner to commit (iii) and/or (iv) above, in order to avoid a potential breach of this regulation. If the relevant Referee/Venue Supervisor in consultation agrees that the non-withdrawing/non-retiring player has not sought to contrive circumstances to allow them to play in the overlapping draw, then the non-withdrawing/non-retiring player will be allowed to play the overlapping draw.

**b. Avoid a breach of this regulation and penalties:**

- i. The player, in entering overlapping draws, is solely responsible for remaining in contact with both Tournament Directors to avoid becoming in breach of this regulation.
- ii. A player will be excused of any Late Withdrawal penalty from the second tournament if they are still committed to a previous week's tournament on the day on which their first match in a draw of an overlapping tournament is scheduled, provided the player:
  - o Informs the Tournament Director of the overlapping tournament by 5pm on the day prior to their first scheduled match that they remain committed elsewhere: or
  - o In the case, of them having a match scheduled after 5pm in the previous week's draw, contact the Tournament Director of the overlapping tournament in advance of the 5pm deadline to inform them that upon winning, they would no longer be able to play in that overlapping tournament.
  - o In the case above, if the player loses, they are no longer committed to the previous week's tournament and can play the draws of the overlapping tournament. If the player wins, the Referee/Venue Supervisor of the overlapping tournament shall withdraw the player from the overlapping draw(s) without penalty.

**c. Penalty for breach of this regulation:**

A player found in breach of this rule will.

- Incur disciplinary action in accordance with the Tennis Australia Code of Behaviour: Competitive Play for playing two tournaments (Concurrency).
- A player in breach of this rule that is still an active participant in either or both of the overlapping draws must be immediately defaulted by both Referees/Venue Supervisors, from such draws that caused the breach.

These penalties may be invoked retrospectively at any time within a twelve-month period starting from the date on which the offending player was found in breach of this ruling.

This rule also applies to players remaining an active participant in an Australian Competitive Play Open or Junior tournament and an ITF/WTA/ATP tournament at the same time, but in this instance, the player would be in breach of both Australian Competitive Play Open Regulations as well as those of the relevant international tennis organisation.

## 3.8. CRITERIA FOR ACCEPTANCE

### 3.8.1. Singles

#### **Method A: Players with a current verified singles UTR Rating.**

In determining acceptances of players for the singles main draw and qualifying, players must be selected in accordance with the most recently available singles UTR Ratings (released weekly on a Tuesday) at the time of the Entry Deadline.

#### **Ties**

In the event of a tie on the acceptance list between players for positions, that tie shall be broken as follows:

- A player's full UTR Rating
- A player's Three-month trending singles UTR Rating
- Drawn by lot by Tennis Australia or the relevant Member Association

**NOTE:** All Tournament Directors and Member Associations should be alerted to the possibility of international players entering who may hold a current verified singles UTR Rating which could be used for acceptance purposes.

International players with a current ATP/WTA Tour Ranking or ITF World Tennis Tour Ranking can be issued a main draw or qualifying wildcard if they are available.

International and Australian players currently playing in the USA college system and with a current US College Ranking Ratio can be issued a main draw or qualifying wildcard if they are available.

#### **Method B: Players with a projected single UTR Rating.**

All players will then be accepted according to their projected singles UTR Rating in accordance with the most recently available singles UTR Ratings (released weekly on a Tuesday) at the time of the Entry Deadline.

#### **Method C: Players without a verified or projected singles UTR Rating.**

All players that do not have a verified or projected singles UTR Rating shall be positioned at the bottom of the acceptance list in random order.

**NOTE:** On-site alternates will not be allowed to enter events

### 3.8.2. Doubles

#### **Method A: Both players with a current verified doubles or singles UTR Ratings.**

Doubles teams will be accepted according to their best UTR Rating (either doubles or singles) added together and the total used to determine their acceptance. Players must be selected in accordance with the most recently available UTR Ratings (released weekly on a Tuesday) at the time of the Entry Deadline.

#### **Ties**

In the event of a tie on the acceptance list between doubles teams for positions, that tie shall be broken as follows:

- The team member with the highest doubles UTR Rating, then

- The team member with the highest singles UTR Rating, then
- Drawn by lot by Tennis Australia or the relevant Member Association

**Method B:** One player with a current verified doubles or singles UTR Ratings + one player with a projected doubles or singles UTR Rating in accordance with the most recently available UTR Ratings (released weekly on a Tuesday) at the time of the Entry Deadline.

**Method C:** Both players with a projected doubles or singles UTR Ratings in accordance with the most recently available UTR Ratings (released weekly on a Tuesday) at the time of the Entry Deadline.

**Method D:** One player with a current verified doubles or singles UTR Ratings + one player without a verified or projected doubles or singles UTR Rating in accordance with the most recently available UTR Ratings (released weekly on a Tuesday) at the time of the Entry Deadline.

**Method E:** One player with a projected doubles or singles UTR Ratings + one player without a verified or projected doubles or singles UTR Rating in accordance with the most recently available UTR Ratings (released weekly on a Tuesday) at the time of the Entry Deadline.

**Method F:** Both players without a verified or projected doubles or singles UTR Ratings shall be positioned at the bottom of the acceptance list in random order.

### 3.9. ENTRY DEFINITIONS

A player's status in a tournament shall not be official until the later of:

- The Withdrawal Deadline if the player appears on more than one Acceptance List; and
- Publication of the tournament Acceptance List on the website. Any arrangement made by a player to participate in a tournament prior thereto is made at their own risk.

#### a. Direct Acceptances

Entered players accepted directly into the Main Draw or Qualifying Draw by virtue of their most recently available UTR Rating (released weekly on a Tuesday) at the time of the Entry Deadline.

#### b. Wildcards

Wildcards are players included in the draw at the sole discretion of the tournament, with approval from Tennis Australia or the relevant Member Association. Wildcards may be seeded. Wildcards must be named at the time the draw is made and Wildcards who withdraw may not be replaced with new Wildcards after the appropriate draw is made. Any such vacancies shall be filled by the next eligible player on the acceptance list, or in the case of Main Draw, by Lucky Losers, drawn and placed at the same time as the qualifiers. The Qualifying Competition commences when the first ball of the first Qualifying match is struck.

No player who has entered and been accepted into the Qualifying of the tournament may be named as a Wildcard after the Qualifying Competition has commenced.

A tournament may not offer a Wildcard or accept the entry from any player who has either accepted a Wildcard or been committed by an entry to another tournament that overlaps in dates.

Tournaments may not receive compensation, and players may not offer compensation in exchange for the awarding of a wildcard.

**c. Alternates**

Players who have a lower most recently available UTR Rating than the direct acceptances into Main Draw and Qualifying, at the time of the Entry Deadline.

**d. Qualifiers**

Players who are included in the Main Draw as a result of their success in the Qualifying competition.

**e. Lucky Losers**

Players who have lost in the final round of the Qualifying competition and if more Lucky Losers are required for substitutions, those players who have lost in the previous Qualifying round(s).

**f. Byes**

A Bye is where a player advances automatically to the next round of the draw without being drawn to play a match.

If Byes are required in a traditional draw, the number of Byes is calculated by subtracting the number of entries from the draw size.

Byes will first be allotted to the seeded players in the decreasing order of seeding. Any remaining Byes will be allotted equally throughout the draw.

## 3.10. SEEDS

### 3.10.1. Number of Seeds

**a. Main Draw**

The number of seeds shall be as follows:

- 8 players / teams or less: 2 seeds
- 9 to 16 players / teams: 4 seeds
- 17 to 32 players / teams: 8 seeds

**NOTE #1:** The number of seeds required for a draw is different if undertaking a Round Robin draw. Two seeds are required for each Round Robin group.

**NOTE #2:** For match play events, the number and placement of seeds follows all principles of Main Draw elimination draw procedures.

## **b. Qualifying**

The number of seeds shall be as follows:

- 4 players > 2 qualifiers: 4 seeds
- 8 players > 2 qualifiers: 4 seeds
- 8 players > 4 qualifiers: 8 seeds
- 16 players > 4 qualifiers: 8 seeds
- 16 players > 8 qualifiers: 16 seeds
- 32 players > 4 qualifiers: 8 seeds
- 32 players > 8 qualifiers: 16 seeds

### **3.10.2. Selection of Seeds**

#### **a. Singles**

Seedings will be prepared in line with the most recently available singles UTR Ratings (released weekly on a Tuesday).

Each tournament must provide Tennis Australia or the relevant Member Association with a backup of their TP file so the most recently available UTR Ratings can be added for the creation of the seedings list.

In addition to this:

The following procedure may be used when determining seedings for a tournament: If, in the opinion of the Tennis Australia or the relevant Member Association a player is worthy of being seeded, that player's seeding shall be based on the following criteria:

- A player recovering from illness/injury, currently with a low UTR Rating,
- A 'known performer' who either TA or the relevant MA recognise must be seeded compared to the rest of the competing field.

#### **b. Doubles**

Seedings will be prepared in line with the most recently available combined best of UTR Ratings (either doubles or singles) of the two players in each pairing, notwithstanding the below.

If, in the opinion of Tennis Australia or the relevant Member Association a team is worthy of being seeded, the team's seeding shall be based on the following criteria:

- A team comprising of a player(s) recovering from illness/injury, currently with a low UTR Rating,
- A team comprising of a 'known performer(s)' who either TA or the relevant MA recognise must be seeded compared to the rest of the competing field.

The decisions of TA / MA or the Tournament Committee (or its Tournament Director) on seeding will be final and binding on all parties (including all relevant players) and no one will have the right to appeal against or otherwise challenge such decisions.



### 3.11. REGISTRATION

For all 2025 Australian Competitive Play Open Tournaments, it is a mandatory requirement for all entries to be submitted online via the official tournament entry system available for each tournament at <http://tournaments.tennis.com.au>

Any entries that are received by tournaments outside of the online entry system must not be accepted.

A player must submit an electronically validated entry form containing the following information, along with the appropriate entry fee, by the specified closing deadline:

- Their Tennis ID number.
- An undertaking confirming that the player has read and agrees to be bound by and to comply with, the conditions of entry, including the conditions listed in Appendix I (Tennis Australia Tournament Conditions).
- A valid residential mailing address, including state of residency and postcode.
- A valid email address.
- A contact phone number that will be operational prior to and during the tournament.
- The players date of birth and gender.

### 3.12. COMPOSITION OF DRAWS

#### 3.12.1. Pre-Qualifying

Pre-qualifying draws should not be held. However, if held under the endorsement of Tennis Australia or the relevant Member Association, the number of available places in the Qualifying Competition for successful pre-qualifying players must be advertised in advance of the pre-qualifying commencing but should not exceed four (4) places.

The maximum match length for pre-qualifying should be two sets and a deciding match tie-break and be scheduled in such a way to ensure matches can be completed within one day.

#### 3.12.2. Qualifying

The Qualifying Draw shall be no greater in size than the Main Draw.

DRAW SIZE	16	24	32
Qualifying Acceptance	14	20	26
Wildcards*	2	4	6

*\*If qualifying wildcards are not issued, these positions are to revert to qualifying acceptance*

The qualifying draw should have a minimum of five (5) players when there are four (4) qualifying positions available and a minimum of nine (9) players where there are eight (8) qualifying positions available and will also be played with an 'elimination' style format.

### 3.12.3. Main Draw Singles

DRAW SIZE	16	24	32
Direct Acceptance	10	12	20
Qualifiers*	4	8	8
Wildcards*	2	4	4

*\*If qualifying is not played or wildcards are not issued, these positions are to revert to direct acceptances*

### 3.12.4. Main Draw Doubles

DRAW SIZE	8	16	24	32
Direct Acceptance	7	14	20	28
Wildcards*	1	2	4	4

*\*If wildcards are not issued, these positions are to revert to direct acceptance*

No qualifying doubles draw will be permitted.

## 3.13. MAKING THE DRAW

All draws should be made immediately after the respective withdrawal deadlines have passed, as outlined in Appendix A – Important Deadlines.

All draws shall be made by Tennis Australia or the relevant Member Association, in the first option, the Referee/Venue Supervisor should be present when the draw is conducted or, if this is not possible and within the agreement of Tennis Australia or the relevant Member Association, approve all draws once conducted before being published, within an agreed timeframe, and any subsequent draw alterations before they are released.

Wherever possible, if there are multiple players from the same state / territory, they must not be drawn to play each other in the first round. However, if two qualifiers are drawn to meet each other in the first round of the main draw, the state separation rule will not apply.

### 3.13.1. Qualifying

#### a. Sections

The qualifying draw shall be made in sections, and the winner of each section shall be given a place in the main draw, as determined by lot. Positions of the various qualifiers may be pre-allocated in the main draw, but the final position of each individual qualifier must be determined by random lot into the available places in the main draw.

If four (4) qualifiers are required, there shall be four (4) sections; eight (8) qualifiers, eight (8) sections. The draw shall be seeded, and the selection of seeds shall be based on the most recently available singles UTR Rating, notwithstanding exemption rules. Each section shall have two (2) seeded players provided sufficient players have a singles UTR Rating.

#### **b. Placing Seeds**

The first seed shall be placed at the top of the first section; the second seed shall be placed at the top of the second section and so on until all sections have one (1) seed on the top line.

The remaining seeds shall be drawn as a group. The first drawn shall be placed on the bottom line of the first section, the next drawn at the bottom of the second section, and so on until all sections have one (1) seed on the bottom line.

If there is not a sufficient number of singles UTR Rated players to fill all the positions for seeds in the draw, the section(s) with the highest seeds shall not have a second seeded player.

#### **c. Remaining Players**

The remaining unseeded players shall be randomly drawn and placed in the vacant places in the draw beginning at the top of the draw.

#### **d. Byes**

If there are not enough players to fill the qualifying draw, then after the seeds are placed in the draw, the required number of byes shall be awarded to the highest seeds as a first priority and any remaining byes shall be drawn in a manner so as to distribute them as evenly as possible throughout the sections of the draw.

#### **e. Match Play**

- With one exception, irrespective of the size of the qualifying draw, only players who lose in the first two rounds of the qualifying, whether the first round has all available places filled or not, shall be eligible to play. Where there are 6 or less matches in the first round of qualifying the Referee/Venue Supervisor and the Tournament Director (in consultation with the MA) may choose to allow a 3rd round of losers signing in for the match play where it will not unduly hold up the schedule and where they believe they will be able to reasonably fit the additional matches in.
- Players who lose in the first two rounds of qualifying must sign in to be eligible to play in the qualifying match play, sign in will close five (5) minutes after the conclusion of the last relevant round match.
- Players who lose in qualifying or qualifying match play cannot also play in the main draw match play. However, players that accept a lucky loser position in the main draw after already competing in the qualifying match play must be taken out of the qualifying match play as soon as the position becomes available and they are placed into the main draw, including stopping a match already in progress. This will allow this player to be eligible for the main draw match play.

#### **f. Acceptance of qualifiers into Main Draw**

Once the Qualifying Competition has begun, only those players who ultimately win their qualifying section and Lucky Losers may be accepted into the Main Draw. The Qualifying Competition commences when the first ball of the first Qualifying match is struck.

- If the Main Draw is made before the conclusion of the qualifying event, places randomly drawn for qualifiers will be clearly designated as such in the draw. These places will be displayed as "Qualifier".
- Qualifiers may be seeded, but for this to occur, the main draw should ideally be drawn after the qualifying draw has been fully completed or at least until it is confirmed by completed results that a player who could potentially be seeded in Main Draw if they were to qualify, has actually done so.

### g. Drawing of Qualifiers

At the conclusion of the Qualifying Competition, the name of one Qualifier shall be randomly drawn for each qualifying place in the Main Draw. There shall be no prior designation of qualifying sections to qualifying places in the Main Draw. Likewise, when more than one Lucky Loser is to be inserted into the Main Draw, their position in the Main Draw shall be determined by drawing. Vacancies occurring before the Qualifying is completed to be filled by Lucky Losers shall be drawn in conjunction with those players that qualified.

### h. Lucky Losers

- If, during the qualifying event, places become available for Lucky losers, these places as well as all places previously designated as “qualifier”, will now be displayed as “Qualifier/Lucky Loser” and the qualifiers and lucky losers will be drawn together as a group, and randomly into the available places.
- If the qualifiers have been placed before it is known that Lucky Losers are required, the Lucky Losers will be placed in order of priority into the places as they become available. If two or more Lucky Loser places became available at the same time, but after the qualifiers have been placed, then these Lucky Losers will be placed by lot into the available places.
- In order to determine the Lucky Loser priority amongst the players who have lost in the final round of qualifying, a draw should be done immediately upon the conclusion of the final qualifying match. Players with a current UTR Rating that lose in the final round of qualifying shall first be randomly drawn. Thereafter, the remaining players of the final round of qualifying will be randomly drawn.
- The established priority order will remain the same until the completion of all first round singles matches (as well as second round matches if players are allocated byes in the first round) in that event which may occur over several days.
- If additional lucky losers are needed, the losers of the previous round(s) of qualifying shall be prioritised in the same manner but will have a lower priority than the players who lose in the final round of qualifying.

**CASE:** When is the sign-in deadline for lucky losers if qualifying finishes on the same day as the start of main draw?

**DECISION:** If qualifying matches are still to be played on the same day as the start of the main draw, the lucky loser sign-in will close five (5) minutes following the completion of the last qualifying match.

**NOTE:** Where an athlete in a main draw match scheduled before the completion of qualifying withdraws before that match commences, this match should be postponed until a suitable Lucky Loser can be determined.

- Where Lucky Loser position(s) become available the day prior to the first round main draw matches, every effort should be made to confirm with the eligible player(s) as soon as possible after the places become available that they wish to be placed in the draw as a Lucky Loser. If the player does not wish to play, there will be no penalty imposed and the event should try to confirm the availability of the next player on the Lucky Loser priority list.
- If the player who is drawn with the highest Lucky Loser priority can be contacted on a day prior to the start of main draw once a Lucky Loser position becomes available and that player wishes to accept the vacant position, then they can be immediately placed into that vacant position in the draw and does not need to sign in on the day that Main Draw matches begin.
- If the first player eligible to accept a Lucky Loser position cannot be contacted on the day(s) before the main draw commences, then they retain their right to sign in as a Lucky Loser on the day(s) of first round matches. In this instance, the vacant position in the draw should be simply stated as “Lucky

Loser” and shall be filled subject to the following procedures (3.13.2 f. Sign-In Requirements for Substitutions) which will also apply in all other circumstances.

- Where the Lucky Loser sign in process is conducted over more than one day, any player eligible to sign-in for a Lucky Loser may sign in for a possible position whether or not they signed in on any preceding day.

### 3.13.2. Singles Main Draw

#### a. Placing of Seeds

The procedures for placing seeds in the main draw where the single elimination, monrad or compass draw formats are being used are as follows:

- Place seed 1 on line 1 and seed 2 on line 16 (16 draw) or line 32 (32 draw). To determine the location (line of the draw) of the remaining seeds, draw in groups according to the following table:

SEEDS	16 DRAW 4 SEEDS	24 / 32 DRAW 8 SEEDS
3 – 4	First Draw	5
	Second Draw	12
5 – 8	First Draw	8
	Second Draw	16
	Third Draw	17
	Fourth Draw	25

The number of seeds required for a draw is different if undertaking a Round Robin draw. Two seeds are required for each Round Robin group.

#### b. Byes

In the event that there are not enough players to fill the draw, then after the seeds are placed in the draw, the required number of byes shall be awarded to the highest seeds as a first priority and any remaining byes shall be drawn by a lot in a manner so as to distribute them as evenly as possible throughout the sections of the draw.

#### c. Match Play

Will only be conducted for those events offering single elimination draws. Players accepted into two singles events that are both providing single elimination draws, will only have the ability to sign-in for one match play opportunity not both. This ruling goes across both Open and Junior events at the same tournament.

All tournaments conducting round robin, monrad and compass draws – players will automatically feed into the next relevant round until the completion of the draw. In this instance, players are not required to sign in for match play. Players accepted into a second event, that is a single elimination, will be ineligible to sign-in for the match play of this event, as they are still committed to the round robin, monrad or compass draw. This ruling goes across both

#### Open and Junior events at the same tournament.

For single elimination draws only, match play is optional with players needing to sign in to be included in the match play draw. Sign in will close five (5) minutes after the conclusion of the last relevant round match.

- For a 16-player main draw, the first-round losers only are eligible to compete in the match play event.
- For a 32-player main draw, the first and second round losers are eligible to compete in the match play event.
- There will be no main draw match play when the Round Robin, Monrad or Compass main draw format is used.

#### **d. Vacancies and Substitutions**

Vacancies shall be filled with substitutes in accordance with the following:

##### **i. From the Entry Deadline to the Withdrawal Deadline:**

- Players will be able to withdraw online up until the withdrawal deadline and the online entry process will automatically make adjustments to the event Acceptance List subsequent to any withdrawals.
- Entered players will remain in the same relative order once the entry list is first released unless any administrative errors are determined to have occurred.
- Vacancies in the Main Draw or Qualifying Acceptance lists shall be filled by entered players in accordance with this relative position.

##### **ii. From the Withdrawal Deadline until the Commencement of Qualifying:**

- Vacancies in the Qualifying and Main Draw shall be filled by entered players selected in accordance with the applicable System of Merit as displayed on the Acceptance List.
- If player(s) need to be moved into the main draw from the qualifying list after the qualifying draw is made but before the qualifying competition has started, priority remains with those players higher on the original acceptance lists who have not already secured a place in main draw (e.g. have a bye in the final round of qualifying), as opposed to players who may be seeded highest in the qualifying draw (seedings are done on the most recently available singles UTR Rating).
- After the withdrawal deadline, players must withdraw by advising the tournament of their intention to do and if required provide the necessary supportive documentation.

##### **iii. After commencement of the Qualifying competition:**

- **Main Draw:** Vacancies in the Main Draw may only be filled by Lucky Losers.
- **Qualifying:** Vacancies in the qualifying draw will be filled by an eligible alternate in accordance with the original acceptance list who signed in at least 30mins prior to the commencement of the first qualifying match.

##### **iv. Events without qualifying (after Main Draw matches have commenced):**

Vacancies in the Main Draw shall be filled by entered players in accordance with the original acceptance list who have signed an Alternates list. Principles for Alternates sign-in shall follow those of Lucky Loser sign in.

### e. Sign-In Requirements for Substitutions

#### i. Single Elimination, Monrad, Compass Draw Formats

- The Lucky Loser sign-in process must still occur after the priority order has been determined. This must close thirty (30) minutes before the scheduled commencement of the relevant first round match which may occur over a number of days.
- There can be no phone sign-in for Lucky Loser. Sign-in must be in person.
- Only players who have played and lost in the qualifying competition can sign in for Lucky Loser.
- If a replacement player is required, they must be on court ready to play within five minutes of the default for punctuality being announced. If they are not available they lose their right to accept Lucky Loser status for the remainder of the tournament, and the next player who has signed in shall be called and the process continued until a Lucky Loser is found, or if no one is found, a walkover will be declared.
- A player who withdraws before or during a qualifying draw, or is a “no show” for a qualifying match may not be given Lucky Loser status in the main draw.
- A player who retires from a match in a qualifying draw due to sickness or injury may be selected as a Lucky Loser if they have sufficiently recovered.
- A player who fails to complete a match in the qualifying event cannot be allowed to accept the Lucky Loser status, unless the Referee/Venue Supervisor accepts that extenuating circumstances apply.

#### ii. Round Robin Draw Formats

- From qualifying to the round robin stage:  
The aforementioned principles apply.

**NOTE:** If two Lucky Loser positions occur at the same time in the round robin pools, the two eligible lucky losers will be placed into the positions by a random draw.

- From the Round Robin pool stage to the knockout phase:  
The players with a verified UTR Rating that finish in 2nd place in the round robin group stage shall first be randomly drawn, thereafter the remaining athletes that finished 2nd in the round robin group stage shall be drawn to determine the priority of Lucky Loser status amongst the players who failed to qualify from the round robin group stage. If additional lucky losers are needed, the same above procedure will be followed for players that finished 3rd in the round robin group stage and then for players that finished 4th in the round robin group stage.  
All other principles inherent in the Lucky Loser processes should apply.

### 3.13.3. Doubles Main Draw

#### a. Making the Draw

The placing of seeds and byes and the drawing of the remaining teams shall be in accordance with the same principles used in the singles Main Draw.

#### b. Vacancies

##### i. Doubles Team (regardless of a tournament taking online or onsite entries or a combination of both)

The following guidelines apply when an entire doubles team withdraws after a draw is made.

- When an entire team withdraws, the team will be replaced by an Alternate team or a “Bye” if no Alternate team is available. Doubles Alternates sign in procedures follow those guidelines of Singles Lucky Loser / Alternate procedures.
- Further adjustments may be required to the draw based on the Seed Withdrawal rule.

**ii. Doubles Team-member (regardless of online or onsite entries or a combination of both)**

The following guidelines apply when one member of a team withdraws after a draw is made.

- When one member of a team withdraws and correctly entered alternate teams are available, the alternate teams should have first priority for filling the vacancy in the draw. In this instance the Seed Withdrawal rule applies.
- At all levels of Australian Competitive Play Open Tournaments, and where no correctly entered alternate teams exist or none are available (pursuant to normal sign in processes), every effort should be made to find a replacement player when one member of a doubles team cannot compete.
- The withdrawing team member must provide to the Referee/Venue Supervisor bona fide notice of their withdrawal (email, telephone, in person) before the substitute player can play. The Referee/Venue Supervisor is the sole judge of whether the communication of the intent to withdraw is legitimate.
- The substitute player must be a Tennis Australia registered player but need not be entered in the tournament.
- The substitute must not be already accepted into the relevant doubles draw unless that player was originally combined with another player who also withdrew. In this case, the new team created by combining the remaining players will be placed randomly into one of the newly vacated places in the draw. In this case, a Bye will take the place of the other vacated position.
- If the team was originally not seeded, then any newly created team cannot be included in the draw if they have a combined UTR Rating that is higher than the last seeded team.
- If the team was originally seeded, then any newly created team should have a combined UTR Rating that is not higher than the next highest seeded team. The exception is when the original team was seeded #1 or #2 in which case the combined rating of the newly created team is of no consequence.
- The substitution can only be made before the start of that pair’s first doubles match. A walkover in the pair’s first match constitutes a match played whereas a ‘bye’ does not.
- Any such substitutions must be approved by the Referee/Venue Supervisor. Any substitution will then be altered on the draw following this approval and re-published as soon as possible.
- If a partner withdraws within 30mins of the first match of the team, or one partner is a “no show”, the remaining partner will have 30mins (either from the time the withdrawal is notified to the tournament, or from the time the “no show” is declared) to find a new partner, providing the aforementioned provisions are satisfied.  
If another suitable partner cannot be found, a walkover shall be awarded. In no circumstances should the non-offending partner be penalised under the Tennis Australia Code of Behaviour: Competitive Play.
- Players not nominating a partner as part of their original entry or requesting the assistance of the tournament staff to locate a substitute partner must compete in any arranged pairing otherwise, they risk disciplinary action via the Tennis Australia Code of Behaviour: Competitive Play for a late withdrawal with no refund being issued.



## 3.14. WITHDRAWALS AFTER THE DRAW AND REPLACEMENT OF SEEDS

### 3.14.1. Qualifying Singles

Any vacancy in a qualifying draw created by the withdrawal of a seed at:

- An Australian Competitive Play Open Tournament prior to 5pm on the day before the scheduled first day of the qualifying event, shall be filled as follows:

#### 4 Qualifiers draw

- Where the seeded withdrawal is seeded 1-4 then the 5th seed (and 6, 7, etc. for additional withdrawals as they occur) shall be moved to the vacated position and then the next player to be seeded shall be moved to fill the place vacated by the 5th seed. The position vacated by the next highest ranked player shall then be filled by the eligible Alternate or a 'bye' if no eligible players are available.
- Where the seeded withdrawal is from seeds 5- 8, the next highest ranked player eligible to be seeded will be moved into the position vacated by the seed who withdraws. The position vacated by the next highest ranked player shall then be filled by the eligible Alternate or a 'bye' if no eligible players are available.

#### 8 Qualifiers draw

- Where the seeded withdrawal is seeded 1-8 then the 9th seed (and 10, 11, etc. for additional withdrawals as they occur) shall be moved to the vacated position and then the next player to be seeded shall be moved to fill the place vacated by the 9th seed. The position vacated by the next highest ranked player shall then be filled by the eligible Alternate or a 'bye' if no eligible players are available.
- Where the seeded withdrawal is from seeds 9-16, the next highest ranked player eligible to be seeded will be moved into the position vacated by the seed who withdraws. The position vacated by the next highest ranked player shall then be filled by the eligible Alternate or a 'bye' if no eligible players are available.

Any vacancy in the qualifying draws created by the withdrawal of a seed which occurs between 5pm the day before qualifying and the start of the qualifying event shall be filled by an eligible Alternate or a 'bye' if no eligible players are available.

### 3.14.2. Main Draw Singles

#### Single Elimination, Monrad, Compass Draw Formats

The below seed replacement procedure should be followed for:

- Any vacancy in the main draw singles created by the withdrawal of a seed prior to 5pm on the day before the start of the main draw (in a tournament using qualifying, followed by main draw format); as well as
- Any vacancy in the main draw singles created by the withdrawal of a seed prior to 5pm on the day before the start of the main draw (in a tournament using main draw only format).
  - If the withdrawal is among seeds 1 to 4, the 5th seed is moved into the open position and the 5th position shall be filled by the next highest UTR Rated player eligible to be seeded.
  - If the withdrawal is among seeds 5 to 8 (32 draw), the open position shall be filled by the next highest UTR Rated player eligible to be seeded.

The position vacated by that next highest UTR Rated player shall then be filled by:

- The next player on the original acceptance list or a “Bye” if no eligible players are available when there is no qualifying competition held; or
- Eligible Lucky Loser if qualifying competition has commenced.

Any vacancy created by the withdrawal of a Seed after the applicable deadlines mentioned above, shall be filled by:

- An eligible Lucky Loser if qualifying competition has commenced; or
- A “bye” where a qualifying event was not required.

**NOTE:** Draws with two (2) seeds (8 draw) and four (4) seeds (16 draw), the open position created by the withdrawal of a seed shall be filled by the next highest UTR Rated player eligible to be seeded.

### Round Robin Draw Format

The below seed replacement procedure should be followed for:

- Any vacancy in the main draw singles created by the withdrawal of a seed prior to 5pm on the day before the start of the main draw (in a tournament using qualifying, followed by main draw format); as well as
- Any vacancy in the main draw singles created by the withdrawal of a seed prior to 5pm on the day before the main draw (in a tournament using main draw only format).
  - If the withdrawal is the highest seed of any particular pool, the 5th seed (in the case of 4 round robin pools being used), or the 9th seed (in the case of 8 round robin pools being used) is moved into the open position created by the seed withdrawal, and the vacated seed position shall be filled by the next highest UTR Rated player eligible to be seeded.
  - If the withdrawal is the second highest seed of any particular pool, the player who is the next highest UTR Rated player eligible to be seeded shall move into the vacated seed position.
  - In either of the above situations, the position vacated by the movement of the next highest UTR Rated player eligible to be seeded shall then be filled by:
    - The next player on the original acceptance list or a “Bye” if no eligible players are available when there is no qualifying competition held, or
    - Eligible Lucky Loser if qualifying competition has commenced.

Any vacancy created by the withdrawal of a Seed after the applicable deadline mentioned above, shall be filled by:

- An eligible Lucky Loser if qualifying competition has commenced; or
- A “bye” where a qualifying event was not required, or not played.

### 3.14.3. Main Draw Doubles

#### a. Tournaments with an online entry for doubles

Any vacancy in the main draw doubles created by the withdrawal of a seed by 5pm one day before the scheduled first day of doubles shall be filled as follows:

- If the withdrawal is among seeds 1 to 4, the 5th seed is moved into the open position and the 5th seed position shall be filled by the next highest UTR Rated team eligible to be seeded.

- If the withdrawal is among seeds 5 to 8, next highest UTR Rated team eligible to be seeded moves into the open position.
- The position vacated by the movement of the next highest UTR Rated team shall then be filled by the next team on the acceptance list (first alternate) or a 'bye' if no alternates are available.

If a seed withdraws after the deadline mentioned above, the open vacant position shall be filled by the next team on the acceptance list (first alternate) or a 'bye' if no alternates are available.

**b. Tournaments with an onsite sign in procedure (this includes tournaments that advertise an online doubles entry and continue to accept onsite sign in entries)**

Any vacancy in the main draw doubles created by the withdrawal of a seed between the time of the release of the doubles Main Draw and the release of the Order of Play that first includes doubles matches, shall be filled as follows (that there is only a seeded vacancy in doubles for "online entry" where both players in a team withdraw):

- If the withdrawal is among seeds 1 to 4, the 5th seed is moved into the open position and the 5th seed position shall be filled by the next highest UTR Rated team eligible to be seeded.
- If the withdrawal is among seeds 5 to 8, next highest UTR Rated team eligible to be seeded move into the open position.
- The position vacated by the movement of the next highest UTR Rated team shall then be filled by the next team on the acceptance list (first alternate) or a 'bye' if no alternates are available.

If a seed withdraws after the deadline mentioned above, the open vacant position shall be filled by the next team on the acceptance list (first alternate) or a 'bye' if no alternates are available.

**3.14.4. Match Play Singles (Qualifying and Main Draw)**

Any vacancy in either the Main Draw or Qualifying match play event created by the withdrawal of a seed shall in all instances be replaced by a "bye" once the draw has been made. There shall be no movements of seeds due to seed withdrawals after the draw has been made.

**3.14.5. Match Play Doubles**

If a seeded team withdraws from a doubles match play draw, the place in the draw will be replaced with a "bye". There shall be no movements of seeds due to withdrawals in a doubles match play draw.

**3.15. REMAKE OF DRAWS**

A complete redraw will only take place in the event of an administration error or in the best interest of the tournament with the approval of Tennis Australia or the relevant Member Association.

The only exception to this is when a player who should have been seeded is for whatever reason placed in a position of an un-seeded player in the draw. In this instance, procedures to rectify the problem will by and large follow the principles of the seed withdrawal rule, both in relation to the seeding position that the 'missed' player should rightfully have held and also the timing of the discovery of the error.

### 3.16. SUSPENSION OF PLAY

The Tournament Director or Referee/Venue Supervisor may suspend a match temporarily due to failing light or conditions of the court, weather or other safety issues. The Referee/Venue Supervisor shall be the sole authority as to when play shall be resumed, which may be the next day. Until a match is postponed, the players must remain ready to resume the match.

Upon suspension of a match, the tournament desk shall record the time, point, game and set score, and the name of the server, the sides on which each player was situated and shall collect the balls in use for the match.

If suspension is due to darkness it should occur after an even number of games have been played in the set in progress or at the end of a set.

In the case of a suspended or postponed match, the period of warm-up shall be as follows:

- 0-15 minutes delay = no warm-up
- More than 15 minutes, but less than 30 minutes = 3 minutes of warm-up
- 30 or more minutes of delay = 5 minutes of warm-up

### 3.17. DRAW CANCELLATION

In all instances, all matches should be played before draws are cancelled. However, if exceptional circumstances persist (such as inclement weather, including where the extreme heat policy is activated) that require the cancellation of draws, the draws should be cancelled in the following order, aiming to maximising each participants playing opportunity:

1. Qualifying Match Play Singles (i.e. first event to be cancelled).
2. Match Play Singles, Main Draw Singles Playoff (3-8) and Main Draw Doubles to be prioritised based on Referee/Venue Supervisors judgement of all circumstances.

In order to cancel or abandon the following events, the Referee/Venue Supervisor must receive approval from Tennis Australia or the relevant Member Association. All other events listed above must be cancelled, BEFORE considering the options below:

3. Cancel Main Draw Qualifying events.
4. Cancel Main Draw Singles (i.e. last draw to be cancelled).

#### **Procedure for filling vacancies in the main draw when cancelling the qualifying:**

- If it is impossible to start the qualifying competition due to inclement weather, the players with the highest UTR Rating (applicable to that event type) according to the original acceptance list will be moved into the main draw.
- If a qualifying competition is cancelled after having commenced, the players with the highest UTR Rating (applicable to that event type) remaining in the competition (i.e. based on the original acceptance list) taking into account the results of all completed matches before the cancellation, will be moved into the main draw.
- If any players have actually qualified before the cancellation of the qualifying competition, they must

be included in the players who are moved into the main draw.

### 3.18. TOURNAMENT EXTENSION

There is no provision in the regulations for the extension of tournament dates beyond those published on the tournament website and fact sheet, with the exception of Australian Competitive Play Open National Series Tournaments.

## 4. ONSITE REQUIREMENTS

### 4.1. SCHEDULE

Tournaments must make every effort to be time efficient with regards to scheduling, thereby limiting the amount of waiting time that players/families incur at each tournament. This includes:

- Accurate scheduling.
- Appropriate match formats for the number of entries received.
- Communication of scheduling and of any scheduling changes.
- Sensible and timely announcements in the event of rain or heat delays.
- Updating of match schedules and draws as frequently as possible and if applicable a text messaging service.
- Timely advice to players with regard to withdrawals, no shows etc.

#### 4.1.1. Maximum number of matches scheduled in a day

Players can be scheduled for a maximum of 6 tie-break sets of singles and 4 sets of doubles in one day. However, players can be scheduled for a maximum of 9 tie-break sets of singles, if not competing in doubles on that day.

Tournaments, however, should make every effort to limit the number of singles sets to 6 tie-break sets in a day where still possible to get the tournament complete.

- Match tie-breaks are not included in the sets tally.
- This playing condition is predicted on players being entered into only one singles, and one doubles event, but includes Main Draw and Match Play singles.
- This is not applicable when the Extreme Heat Policy is in force in which case players should be scheduled for fewer matches (which may include matches being removed from a previously advertised daily schedule) or for matches with shortened formats. Refer to Appendix E, Tennis Australia Extreme Weather Policy.
- Referee/Venue Supervisors should ensure players are receiving adequate rest between matches particularly when more extreme weather conditions prevail and where 9 possible sets are being required to be played.
- Players who enter three or more events may be required to play more sets in a day.
- In all instances players may elect (in consultation with the Referee/Venue Supervisor) to play more than the maximum number of sets aforementioned on any particular day but should never be forced to do so by the Tournament Director or Referee/Venue Supervisor
- Tournaments should make every effort to evenly spread a player's match load over the entire duration of a tournament.

#### 4.1.2. Singles and Doubles scheduled on the same day

If playing singles and doubles on the same day, it is preferred that singles matches be played prior to doubles matches. Doubles matches can be scheduled prior to singles matches if it is in the best interest of effective scheduling, in particular where it is more appropriate to play main draw doubles prior to match play or play off singles. It may also be more appropriate where tournaments are trying to encourage more players to compete in doubles events.

## 4.2. DAILY RELEASE OF THE SCHEDULE

Every evening, the schedule for the following day's play must be published on the Internet via <http://tournaments.tennis.com.au>. Tournament Directors must ensure that the updated draws and times are published on the Internet before leaving the venue.

## 4.3. TIME RESTRICTIONS

For all levels of the Australian Competitive Play Open Tournaments, no matches may be scheduled before 7:30am, unless exceptional circumstances including weather (extreme or otherwise) exist in the opinion of the Referee/Venue Supervisor.

The Referee/Venue Supervisor must provide a minimum of 12 hours rest between matches played on consecutive days except in exceptional circumstances where a minimum of 10 hours can be applicable.

## 4.4. CONDITIONS OF PLAY

### 4.4.1. Warm-ups

Immediately prior to a match, the players are entitled to a warm-up period not exceeding five (5) minutes.

### 4.4.2. Rest Breaks

Whenever it is necessary to schedule more than one match in the same day such player shall, unless they are in the singles and doubles final to be played consecutively, be given the following minimum rest periods between matches:

- Matches lasting less than 2 hours = 30 minutes rest
- Matches lasting between 2 to 3 hours = 1 hour rest
- Matches lasting more than 3 hours = 1½ hour rest

If a player is involved in the singles and doubles finals, they shall be allocated a rest period of 30 minutes. The Referee/Venue Supervisor can extend this time within reason.

A player may play before the end of the rest period if all participants are in agreement. Under no circumstances are players to be forced to play inside their allocated rest period unless they voluntarily choose to do so.

Where the Extreme Heat Policy has been invoked, the suggested minimum rest periods should be extended within reason in conjunction with using shortened match formats.

The Referee/Venue Supervisor must provide a minimum of 12 hours' rest between matches played on consecutive days except in exceptional circumstances where a minimum of 10 hours can be applicable.

#### 4.5. PRIZE MONEY

Prize money at all Australian Competitive Play Open Tournaments shall be paid by the Tournament Director at the conclusion of the tournament, unless otherwise approved by Tennis Australia or the respective Member Association. The minimum prize money distribution is listed below for the highest UTR Rating draw offered at an Australian Competitive Play Open Tournament.

NATIONAL SERIES	BREAKDOWN		\$50,000
<b>Singles</b>	<b>70%</b>		<b>\$35,000</b>
Winner	14%		\$7,000
Finalist	7%		\$3,500
Semi Finalist	3.6%		\$1,800
Quarter Finalist	1.7%		\$850
<b>Doubles (per team)</b>	<b>30%</b>		<b>\$15,000</b>
Winner	10%		\$5,000
Finalist	5%		\$2,500

SIGNATURE SERIES	BREAKDOWN		\$25,000
<b>Singles</b>	<b>70%</b>		<b>\$17,500</b>
Winner	14%		\$3,500
Finalist	7%		\$1,750
Semi Finalist	3.6%		\$900
Quarter Finalist	1.7%		\$425
<b>Doubles (per team)</b>	<b>30%</b>		<b>\$7,500</b>
Winner	10%		\$2,500
Finalist	5%		\$1,250

SIGNATURE SERIES	BREAKDOWN		\$20,000
<b>Singles</b>	<b>70%</b>		<b>\$14,000</b>
Winner	14%		\$2,800
Finalist	7%		\$1,400
Semi Finalist	3.6%		\$720
Quarter Finalist	1.7%		\$340
<b>Doubles (per team)</b>	<b>30%</b>		<b>\$6,000</b>
Winner	10%		\$2,000
Finalist	5%		\$1,000

OPEN SERIES
<b>Singles</b>
Winner
Finalist
Semi Finalist
Quarter Finalist
<b>Doubles (per team)</b>
Winner
Finalist

BREAKDOWN		\$10,000
<b>70%</b>		<b>\$7,000</b>
14%		\$1,400
7%		\$700
3.6%		\$360
1.7%		\$170
<b>30%</b>		<b>\$3,000</b>
10%		\$1,000
5%		\$500

OPEN SERIES
<b>Singles</b>
Winner
Finalist
Semi Finalist
Quarter Finalist
<b>Doubles (per team)</b>
Winner
Finalist

BREAKDOWN		\$7,500
<b>70%</b>		<b>\$5,250</b>
14%		\$1,050
7%		\$525
3.6%		\$269
1.7%		\$128
<b>30%</b>		<b>\$2,250</b>
10%		\$750
5%		\$375

OPEN SERIES
<b>Singles</b>
Winner
Finalist
Semi Finalist
Quarter Finalist
<b>Doubles (per team)</b>
Winner
Finalist

BREAKDOWN		\$5,000
<b>70%</b>		<b>\$3,500</b>
14%		\$700
7%		\$350
3.6%		\$180
1.7%		\$85
<b>30%</b>		<b>\$1,500</b>
10%		\$500
5%		\$250



OPEN SERIES
<b>Singles</b>
Winner
Finalist
Semi Finalist
<b>Doubles (per team)</b>
Winner
Finalist

BREAKDOWN		\$3,000
<b>70%</b>		<b>\$2,100</b>
17.5%		\$525
8.5%		\$255
4.5%		\$135
<b>30%</b>		<b>\$900</b>
10%		\$300
5%		\$150

COMMUNITY SERIES
<b>Singles</b>
Winner
Finalist
Semi Finalist
<b>Doubles (per team)</b>
Winner
Finalist

BREAKDOWN		
<b>70%</b>		
17.5%		
8.5%		
4.5%		
<b>30%</b>		
10%		
5%		

The distribution of prize money at the Community Series level is recommended to use the above percentage breakdown.

**NOTES:**

1. A player / team needs to win a match to be entitled to prize money.
2. A match won by 'No Show' or 'Walkover' will not count as a match won for prize money unless the player has already won a round.
3. No prize money will be awarded to a player or team who withdraws without playing their first match.
4. Any 'No Show' default where a player makes no contact within one (1) hour of the scheduled match time will receive no prize money.
5. Singles players or doubles teams that retire during a match or withdraw from a match without the approval of the Referee/Venue Supervisor will receive prize money applicable to the previous round reached.
6. Singles players or doubles teams that retire during a match or withdraw before the start of the match with permission of the Referee/Venue Supervisor will receive prize money applicable to the round reached.
7. Any player who is defaulted shall lose all prize money earned from that draw at the tournament, unless:
  - a. The player was defaulted for a violation of the Punctuality i.e. No Show (see above) but contacted the Referee/Venue Supervisor and is subsequently excused within one (1) hour of the default.
  - b. A member of a doubles team did not cause any of the misconduct Code Violations that

resulted in the team being defaulted.

#### **4.5.1. Prize money distribution in the case of abandoned tournaments**

Where it is not possible to complete the singles or doubles final, affected players will receive an equal distribution of the advertised winner & finalist prize money.

If events are abandoned before the singles final, but having reached the prize money distribution stage, any players that are still in contention to win the event should receive an equal distribution of the prize money being offered. For example – If the event is abandoned at the quarter-final stage, the tournament should total up the prize money on offer (winner, finalist, semi-finals and quarter-finals) and distribute this equally to the eight remaining players.

If events are abandoned before reaching the prize money stage, players that are still in contention to win the event should receive a full refund of their entry fee, less a \$10.00 administration fee if the tournament chooses.

#### **NOTES:**

1. A player needs to win a match to be entitled to prize money.
2. Players who have not won through to a prize money round but have completed a match are not entitled to any prize money.
3. Players who have not completed their first match at the time of the abandonment will be entitled to a full entry fee refund.
4. A “bye” does not count as a win but a retirement/walkover or default after the start of the match does.
5. Players who do not complete a match are entitled to a full refund of entry fee, less a \$10.00 administration fee if the tournament chooses.

#### **4.5.2. Payment method for prize money**

Prize money can either be paid in cash, bank transfer or by cheque in Australian Dollars. Payment of prize money must be completed either onsite or by no later than fourteen (14) days following the completion of the tournament.

#### **4.5.3. Unpaid entry fees and prize money payment**

Where a player has unpaid entry fees, the Tournament Committee may decide to deduct those fees from any prize money won by the player and/or withhold all or a part of any prize won by the player until the outstanding fees are paid.

#### **4.5.4. Prizes and non-cash awards**

In addition to onsite prize money, each Australian Competitive Play Open Tournament may give to each singles and doubles winner during the onsite awards presentation one non-cash award or prize plus a trophy. Non-cash awards or prizes valued over \$1,000 should be notified to the relevant Member Association no later than forty-two (42) days prior to the tournament and can be offered for results in that tournament only.

It is also recommended for any tournaments that have multiple UTR Rating draws below the prize money draw that they provide the winner and the finalist with some form of non-cash award, this could come in the form of a voucher, towel, tennis balls etc.

#### **4.5.5. Bonus prize money as part of a swing of tournaments**

Prize money given to players based on a combined swing of tournaments should be notified to the relevant Member Association no later than forty-two (42) days prior to the commencement of the proposed tournament swing.

#### **4.5.6. Additional prize money above the minimum**

Tennis Australia recommends that any additional prize money paid above the minimum distribution is done:

- Equally across the applicable prize money rounds; and
- Equally across all gendered events offered

Any additional prize money offered cannot exceed the minimum threshold of the prize money offered in the level above.

#### **4.5.7. Small draw reduction**

The full prize money allocation must be paid for all Australian Competitive Play Open Tournaments regardless of the entry numbers in these events.

## 5. APPENDIX A – IMPORTANT DEADLINES

The following timeline should be followed when conducting an Australian Competitive Play Open Tournament.

	NATIONAL	SIGNATURE & OPEN	COMMUNITY
<b>Entries Open</b>	Minimum 6 weeks prior to the scheduled tournament start		
<b>Close of Entries</b>	10 or 14 days prior to the scheduled tournament start		7 or 10 days prior to the scheduled tournament start
<b>Acceptance List Released</b>	9 or 13 days prior to the scheduled tournament start		6 or 9 days prior to the scheduled tournament start
<b>Withdrawal Deadline</b>	7 days prior to the scheduled tournament start		
<b>Updated Acceptance List</b>	6 days prior to the scheduled tournament start		
<b>Seedings and Draw list released from the MA</b>	5 days prior to the scheduled tournament start		
<b>Finalise Doubles Pairings</b>	On-site during the tournament (sign-in entry) 5 days before start of main draw (online entry)		
<b>Qualifying Draw release (if required)</b>	3 days before start of main draw		Not Applicable
<b>Main Draw release (if there is no qualifying)</b>	3 days before start of main draw		
<b>Main Draw release (if there is qualifying)</b>	1 to 3 days before the start of main draw		Not Applicable

- Where a Signature Series tournament is held the same week as an ITF World Tennis Tour tournament, the qualifying and main draw will not be released until the day before the relevant Signature Series is scheduled to begin.
- Every effort should be made to schedule Signature Series tournaments so that they do not begin until qualifying for the overlapping ITF World Tennis Tour Qualifying event is complete.

In this instance, any player who remains committed to the preceding ITF World Tennis Tour tournament at the time that the Signature Series draw is due to be released, must NOT be included in the Signature Series draw.

Where a Signature Series overlaps with the Main Draw of an ITF World Tennis Tour tournament, the “Entering two tournaments at the same time” rule applies. No player shall be able to play and lose an ITF World Tennis Tour match and in so doing end their commitment to that ITF World Tennis Tour tournament and then compete in an overlapping Signature Series tournament on the same day.

- Special regulations may apply to National Series tournaments, in which case these regulations will be advertised prior to the tournament via the tournament fact sheet.

## 6. APPENDIX B – DRAW FORMATS

### 6.1. MONRAD

A monrad draw is a multi-match draw format whereby all players continue to play, win or lose through to a final finishing position.

### 6.2. COMPASS

A compass draw is divided into eight brackets, each bracket representing a point on a compass (i.e., North, South, North-East, etc.).

All players start in a main draw which is the East draw. A player simply moves into a new bracket when they lose a match.

- In Round 1, winning players stay in the East bracket and losing players move into the West.
- In Round 2, winning players in the East bracket stay in the East bracket, while losing players in the East bracket move into the North bracket. Similarly, winning players in the West bracket stay in the West bracket, while losing players in the West bracket move into the South bracket.
- This process continues in rounds 3 and 4 where losing players can be moved into the Northeast, Northwest, Southeast, or Southwest brackets.
- The champion of the East draw is the overall winner of the tournament, having remained undefeated throughout the tournament.

### 6.3. ROUND ROBIN

A round robin draw is a format where each player competes against every other player within their group.

Multiple round robin draws can be used in a group stage with winners of each group advancing to a single elimination draw.

### 6.4. SINGLE ELIMINATION

A single elimination or knockout draw is a type of elimination format where the loser of each match is immediately eliminated from the draw.

Players have the option to sign in for the additional Match Play draw. Match Play can consist of either single elimination, feed-in or round robin draws.

## 7. APPENDIX C – ROUND ROBIN DRAW STRUCTURE

If an Australian Competitive Play Open Tournament chooses to operate a round robin draw format for their main draw, they must do so following the below guidelines.

### 7.1. GUIDING PRINCIPLES RELATING TO ROUND ROBIN POOL SIZES AND NUMBER OF POOLS

- There should be no pools with less than three (3) players, and no more than six (6) players
- There must be an even number of pools
- Only winners of pool groups should move to any single elimination rounds
- It is recommended to have playoff matches to determine 3rd / 4th places
- For six (6) or less players, a one (1) pool format should be used. If one pool is used, there should be no additional single elimination draw. I.e. the winner of the pool is to be declared the winner of the event, without a final being played.

Recommended pool formats based on entry numbers:

Number of Players	Number of Pools	Players per Pool
7	2	3 & 4
8	2	4 & 4
9	2	4 & 5*
10	2	5 & 5*
11	2	5 & 6*
12	4	3, 3, 3 & 3
13	4	3, 3, 3 & 4
14	4	3, 3, 4 & 4
15	4	3, 4, 4 & 4
16	4	4, 4, 4 & 4

*\*Where there are more than 5 players in a pool, the tournament reserves the right to reduce the match scoring format.*

- For draws with 17 or more players, the above general principles and recommendations should be applied, with the exception that the maximum number of players in each pool is reduced to five (5).

### 7.2. 16 PLAYER ROUND ROBIN

#### 7.2.1. Determining the composition of each pool

- Each player to play the three players within their pool.
- Each pool is to have two seeded players (provided there are enough players with a current UTR Rating).
- The top player from each pool (4 total) to move into cross over semifinals.

**NOTE:** All players are guaranteed three singles matches.

The following procedure will be followed to place the sixteen (16) players into the four round-robin groups.

- The field shall be divided into four (4) groups of four (4) players each. The top-seeded player shall be placed in Group "A", the second-seeded player shall be placed in Group "B". The third and fourth seeded players shall be drawn randomly into Group "C" or "D".
- Players seeded 5 & 6 shall be drawn into either Group "C" or "D". Players seeded 7 & 8 shall be drawn into either Group "A" or "B".
- The remaining eight (8) players shall be drawn by lot – the first and second players drawn to go to Group "A", the third and fourth players drawn to go to Group "B" and so on.

### **7.2.2. Determining the pool winner**

The final standings of each group shall be determined by the first of the following methods that apply:

- Greatest number of wins.
- Greatest number of matches played.
- Head-to-head results if only two (2) players are tied, or if three (3) players are tied, then:
  1. If three (3) players each have one win, a player that has played less than all three (3) matches is automatically eliminated and the player advancing to the Single Elimination competition is the winner of the match-up of the two (2) players tied with 1-2 records; then
  2. Highest percentage of sets won (sets won against sets played); then
  3. Highest percentage of games won (games won against games played).

If 1, 2, or 3 (above) produce one superior player (first place), or one inferior player (third place), and the two remaining players are tied, the tie between those two players shall be broken by head-to-head record.

If ties still exist after the above procedures, the Tournament Director shall make the final determination.

In applying the tie-breaking procedures, a conduct default or retirement shall count as a straight sets win or loss. However, games won or lost in matches with the defaulting or retiring player shall not be counted in the application of point 3 (percentage of games won) above.

A player who retires during the round robin because of illness or injury may continue in the tournament if it is approved by the onsite Doctor/Sports Physiotherapist.

### **7.2.3. Creating the single elimination draw after the determination of the pool winner**

After the round robin group phase has been completed, the following procedure will be followed to place the four (4) eligible players into the single elimination draw.

- The winner of Group "A" will be placed on Line 1.
- The winner of Group "B" will be placed on Line 4.
- The winners of Group "C" and "Group "D" will be randomly placed on either Line 2 or Line 3.

### 7.3. 32 PLAYER ROUND ROBIN

#### 7.3.1. Determining the composition of each pool

- Each player to play the three players within their pool
- Each pool shall have two seeded players (provided there are enough players with a current UTR Rating)
- The winners of each pool (8 total) to move into cross over quarter finals.

**NOTE:** All players are guaranteed three singles matches.

The following procedure will be followed to place the thirty-two (32) players into the eight (8) round-robin groups.

- The field shall be divided into eight (8) groups of four (4) players each. The top-seeded player shall be placed in Group "A" and the second-seeded player shall be placed in Group "B". The third and fourth seeded players shall be drawn randomly into Group "C" or "D". The 5th to 8th seeds shall be randomly drawn into Groups "E", "F", "G" or "H".
- Players seeded 9 to 12 shall be drawn into either Group "E", "F", "G" or "H". Players seeded 13 to 16 shall be drawn into either Group "A", "B", "C" or "D".
- The remaining sixteen (16) players shall be drawn by lot – the first and second players drawn to go to Group "A", the third and fourth players drawn to go to Group "B" and so on.

#### 7.3.2. Determining the pool winner

The final standings of each group shall be determined by the first of the following methods that apply:

- Greatest number of wins.
- Greatest number of matches played.
- Head-to-head results if only two (2) players are tied, or if three (3) players are tied; then:
  1. If three (3) players each have one win, a player that has played less than all three (3) matches is automatically eliminated and the player advancing to the Single Elimination competition is the winner of the match-up of the two (2) players tied with 1-2 records; then
  2. Highest percentage of sets won (sets won against sets played); then
  3. Highest percentage of games won (games won against games played).

If 1, 2, or 3 (above) produce one superior player (first place), or one inferior player (third place), and the two remaining players are tied, the tie between those two players shall be broken by head-to-head record.

If ties still exist after the above procedures, the Tournament Director shall make the final determination.

In applying the tie-breaking procedures, a conduct default or retirement shall count as a straight sets win or loss. However, games won or lost in matches with the defaulting or retiring player shall not be counted in the application of point 3 (percentage of games won) above.

A player who retires during the round robin because of illness or injury may continue in the tournament if it is approved by the onsite Doctor/Sports Physiotherapist.



### **7.3.3. Creating the single elimination draw after the determination of the pool winner**

After the round-robin group phase has been completed, the following procedure will be followed to place the eight (8) eligible players into the single elimination draw:

- The winner of Group “A” will be placed on Line 1 and the winner of Group “B” will be placed on Line 8.
- The winners of Group “C” and “Group “D” will be randomly placed on either Line 4 or Line 5.
- The winners of Group “E”, “F”, “G” and “H” will be randomly placed on the remaining lines, with the first drawn placed on Line 2, the second draw on Line 3, the third drawn on Line 6 and the fourth drawn on Line 7.

## 8. APPENDIX D – SCORING FORMATS

### 3 TB Sets = Best of 3 Tie-Break Sets (Average 90 Minutes)

- Each match is played to the best of 3 sets - a player/team needs to win 2 sets to win the match.
- Each set is the first to 6 games. The first player/team who wins 6 games wins that set, provided there is a margin of 2 games over the opponent(s).
- If the score reaches 6 games all, a tie-break game to 7 points leading with a margin of 2 shall be played.

### 2 TB Sets + 10MTB = 2 Tie-Break Sets and 10 Point Match Tie-Break (Average 70 Minutes)

- Each match is played to the best of 3 sets - a player/team needs to win 2 sets to win the match.
- Each set is the first to 6 games. The first player/team who wins 6 games wins that set, provided there is a margin of 2 games over the opponent(s).
- If the score reaches 6 games all, a tie-break game to 7 points leading with a margin of 2 shall be played.
- If the score in a match is one set all, one tiebreak game is played to decide the match. This tiebreak game replaces the deciding final set. The player/team who first wins 10 points shall win the Match Tiebreak and the match, provided there is a margin of 2 points over the opponent(s).

### 3 Short Sets = Best of 3 Short Sets (Average 55 Minutes)

- Each match is played to the best of 3 sets - a player/team needs to win 2 sets to win the match.
- Each Set is the first to 4 games, the first player/team who wins 4 games wins that set, provided there is a margin of 2 games over the opponent(s).
- If the score reaches 4 games all, a tie-break game to 7 points leading with a margin of 2 shall be played.

### 2 Short Sets = Best of 2 Short Sets and 10 Point Match Tie-Break (Average 41 Minutes)

- Each match is played to the best of 3 sets - a player/team needs to win 2 sets to win the match.
- Each Set is the first to 4 games, the first player/team who wins 4 games wins that set, provided there is a margin of 2 games over the opponent(s).
- If the score reaches 4 games all, a tie-break game to 7 points leading with a margin of 2 shall be played.
- If the score in a match is one set all, one tiebreak game is played to decide the match. This tiebreak game replaces the deciding final set. The player/team who first wins 10 points shall win the Match Tiebreak and the match, provided there is a margin of 2 points over the opponent(s).

### 3 FAST4 Sets = Best of 3 FAST4 Sets (Average 48 Minutes)

- Each match is played to the best of 3 sets - a player/team needs to win 2 sets to win the match.
- Each Set is the first to 4 games. The first player/team who wins 4 games wins that set.
- If the score reaches 3 games all, a tie-break game to 5 points shall be played, with a deciding point played at 4-4.
- FAST4 is played with the “no let rule”
- All matches adopt “no-advantage scoring”, with the receiver(s) choosing the service side when the game score reaches deuce.

### **2 FAST4 Sets + 10MTB = 2 FAST4 Sets and 10 Point Match Tie-Break (Average 34 Minutes)**

- Each match is played to the best of 3 sets - a player/team needs to win 2 sets to win the match.
- Each Set is the first to 4 games. The first player/team who wins 4 games wins that set.
- If the score reaches 3 games all, a tie-break game to 5 points shall be played, with a deciding point played at 4-4.
- If the score in a match is one set all, one tiebreak game is played to decide the match. This tiebreak game replaces the deciding final set. The player/team who first wins 10 points shall win the Match Tiebreak and the match, provided there is a margin of 2 points over the opponent(s).
- FAST4 is played with the “no let rule”
- All matches adopt “no-advantage scoring”, with the receiver(s) choosing the service side when the game score reaches deuce.

### **1 TB Set = 1 Tie-Break Set (Average 30 Minutes)**

- Each match is 1 set - the player/team that win the set win the match.
- The set is the first to 6 games. The first player/team who wins 6 games wins that set, provided there is a margin of 2 games over the opponent(s).
- If the score reaches 6 games all, a tie-break game to 7 points leading with a margin of 2 shall be played.

### **Timed Matches**

- Matches will continue for nominated length of time as set by the event.

### **Scoring Formats Explained**

#### **FAST4**

- A set is complete once a player/team reaches four (4) games.
- A FAST4 tie-break is played when the score reaches three (3) games all.
- In a FAST4 tie-break, the player/team who first wins five (5) points shall win the set, with a deciding point played at 4-4. The player whose turn it is to serve at the commencement of the tie-break (Player A) will serve two (2) points starting on the right half of the court. The opposing player (Player B) will then serve two (2) points starting on the right half of the court. Player A (or the partner, Player C, in doubles) will then serve two (2) points. Player B (or the partner, Player D, in doubles) will then serve the following two (2) points.
- If the score reaches 4-4, Player B (or Player D in doubles) will serve the final point of the tie-break with the receiver(s) choosing whether to receive the serve from the right half or the left half of the court.
- Players/Teams will only change ends after the first four (4) points.
- All singles and doubles matches adopt “no-advantage scoring”, with the receiver(s) choosing the service side when the game score reaches deuce.
- FAST4 is played with the “no let rule”, for the entire match (including the match tie-break if this is used to decide the match). In doubles, if a serve touches the net, strap or band and lands (bounces) within the correct service box, either player on the receiving team can return the ball. If either players or teams make an incorrect “let” call, this is an “Accidental Hindrance” under rule 26 of the Rules of Tennis.
- When the players change ends at the end of a game and during a tiebreak game, play shall be continuous and the athletes shall change ends with players having to be ready to play within 60

seconds of the previous games completion.

- At the end of each set, there shall be a set break of a maximum of 90 seconds (“Set Break”), from the end of the last point of the previous set until the first serve is struck to start the next set.

### Short Sets

The first player / team who wins four games wins that set, provided there is a margin of two games over the opponent(s). If the score reaches four games all, a tie-break game to 7 points leading with a margin of 2 shall be played.

### Match Tiebreak (10 POINTS)

- When the score in a match is one set all, one tiebreak game is played to decide the match. This tiebreak game replaces the deciding final set. The player/team who first wins ten points shall win the Match Tiebreak and the match, provided there is a margin of two points over the opponent(s).
- Note: When using the Match Tiebreak to replace the final set:
  - The original order of service continues.
  - In doubles, the order of serving and receiving within the team may be altered, as in the beginning of each set.
  - Before the start of the match tie-break there shall be a 120 seconds set break.
  - Balls should not be changed before the start of the match tie-break even if a ball change is due.

### Scoring Format Reductions

In exceptional circumstances (such as inclement weather, including where the extreme heat policy is activated), the Referee/Venue Supervisor, who will be the final authority in this matter, can change the scoring formats, when it becomes clear that such circumstances will prevent a tournament from being completed within the publicised dates.

Changes to scoring formats must be made giving regard to the following priority, noting that not all options need to be used:

1. Introduce “No-Ad” scoring to match play matches.
2. Reduce match format for match play matches.
3. Reduce match format for doubles matches.
4. Reduce match format for main draw singles matches.

The following reduced scoring formats are available, and listed in recommended order:

1. “2 tie break sets + 10 Point match tie-break”
2. Either “Best of 3 short sets” or “Best of 3 FAST4 sets”
3. Either “2 short sets+10 Point Match Tie-Break” or “2 FAST4 Sets+10 Point Match Tie-Break”

The Referee/Venue Supervisor must determine the appropriate scoring formats to use, based on the remaining time available to complete the tournament.

## 9. APPENDIX E – AUSTRALIAN PROGRESS SERIES

The Australian Progress Series is the method to calculate the prize money leader board and the direct acceptances into the Australian Progress Series Finals held at the end of each year.

### Eligibility

All Australian citizens, Australian passport holders and permanent residents of Australia who have participated on the Australian Progress Series are eligible for the Australian Progress Series Finals.

### Australian Competitive Play Open Endorsed Tournaments

The Australian Progress Series will comprise of the following series of tournaments on the Australian Competitive Play calendar:

- 25k Signature Series
- 20k Signature Series

The following Australian Competitive Play Open endorsed tournaments do not attract prize money to the Australian Progress Series Finals:

- Australian Progress Series Finals
- Open Series (10k, 7.5k, 5k or 3k)
- Community Series

### Calculation Method

A player's prize money accumulated from their best eight (8) singles results plus the best eight (8) doubles results.

The Australian Progress Series calculates the player's total prize money from – 01 December 2024 to 20 October 2025. Once this period expires, all acquired prize money will cease to contribute to the Australian Progress Series leader board.

### Processing of the Australian Progress Series

The Australian Progress Series leader board will be processed monthly. Australian Progress Series tournaments that are completed between the first and last day of each month will be awarded in the following month's release. With the exception of tournaments finishing on or before the 20 October 2025, which will be included in the final prize money accumulation for the Australian Progress Series Finals.

The updated Australian Progress Series leader board will be published on the Tennis Australia website on the 8<sup>th</sup> day of each month, unless the 8<sup>th</sup> day of the month falls on a weekend whereby it will be published the following Monday.

### Player Responsibility

It is the responsibility of the player to check that their Australian Progress Series accumulation of prize money on the leader board is correct. Any perceived anomalies should be communicated to Tennis Australia via email.

Information pertaining to these corrections must be received no later than 5 days after the release of the Australian

Progress Series leader board so that any changes can be made on the 6<sup>th</sup> day in an updated release.

All remaining amendments are to be made at the next monthly release of the Australian Progress Series leader board. However, Tennis Australia reserves the right to release revised Australian Progress Series leader boards at any time if it determines that the amendments are in the best interest of the player and the Australian Progress Series leader board.

### **Best eight (8) singles & best eight (8) doubles results**

The following information serves as the rules for the allocation of Australian Progress Series.

A player's position on the leader board will be made up of their combined best eight (8) singles and their best eight (8) doubles results, based on the following criteria:

- Singles – no restriction on formation of best eight (8) results
- Doubles – no restriction on formation of best eight (8) results

### **Australian Progress Series Finals**

The top 16 players on the leader board at the end of the season will qualify for the \$50k Australian Progress Series Finals to be played TBC 2025.

Apart from prize money, the winners and finalists will also be awarded wildcards into future Australian Pro Tour tournaments.

### **Additional Information**

Refer to the section **4.5 Prize Money** for the distribution and allocation of prize money.

## 10. APPENDIX F – TENNIS AUSTRALIA EXTREME WEATHER POLICY

Tennis Australia recognises the dangers of extreme weather and the need to ensure that there are appropriate policies and procedures in place to mitigate risks to players, officials, coaching staff and spectators at all of our tournaments and competitions should an extreme weather event occur.

You can view the document via <https://www.tennis.com.au/doc/extreme-weather-policy>

## 11. APPENDIX G – TENNIS AUSTRALIA CODE OF BEHAVIOUR: COMPETITIVE PLAY

The Tennis Australia Code of Behaviour: Competitive Play regulates behaviour breaches related to and during tournaments and competitions in Australia.

You can view the document via <https://www.tennis.com.au/competitiveplay/regulations>

## 12. APPENDIX H – MEDICAL AND TOILET / CHANGE OF ATTIRE BREAKS

### 12.1. TOILET BREAKS / CHANGE OF ATTIRE

A player is allowed to request permission to leave the court for a reasonable time for a toilet break or change of attire break (in female player matches). A player may change her attire during a toilet break.

Toilet breaks / change of attire breaks must be taken on a set break.

A player (male or female) is entitled to one (1) break during a match.

In any match (singles or doubles) played with a reduced match format of two tiebreak sets and a match tiebreak, a toilet break/change of attire break is permitted before the match tiebreak.

In a doubles match, each team is entitled to two (2) breaks. If partners leave the court together, it counts as one (1) break. If only one player leaves the court, it also counts as one (1) break. These breaks may be taken for toilet visits, change of attire (female matches), or both, but for no other reason whatsoever.

Any time a player leaves the court for a toilet/change of attire break, it is considered one of the authorised breaks regardless of whether or not the opponent has left the court. Any toilet/change of attire break taken after a warm-up has started is considered one of the authorised breaks.

Toilet breaks not taken on a set break may be authorised but will be penalised in accordance with the point penalty schedule (Code Violation Delay of Game) if the player is not ready to play within the allowed time.

The Referee/Venue Supervisor has the authority to deny a player permission to leave the court during a match for a toilet and/or change of attire break if it is interpreted by the Referee/Venue Supervisor as gamesmanship and/or flagrant abuse of the Rule.

A player should not take a toilet/change of attire break and a medical time out consecutively unless approved by the Referee/Venue Supervisor.

Any player abuse of this rule will be subject to penalty in accordance with the Unsportsmanlike Conduct section of the Tennis Australia Code of Behaviour: Competitive Play.

### 12.2. MEDICAL CONDITIONS / TREATMENT

The below procedures are only relevant to Australian Competitive Play Open Tournaments that have appointed an onsite Doctor / PHCP.

#### 12.2.1. Priority of Care / Availability of Sports Physiotherapist or Doctor

The priority of care for a Sports Physiotherapist at an event is as follows:

- Court Calls.



- Players preparing for main draw matches then match play matches (singles players have priority over doubles players).
- Players still in the tournament and preparing for practice.
- Players still in the tournament, but who are not playing or practicing that day.
- Players eliminated from the tournament.

If a Sports Physiotherapist is onsite during a tournament, they will only be present one (1) hour before matches begin and until a maximum of one (1) hour after the completion of matches.

### 12.2.2. Medical Condition

A medical condition is a medical illness or a musculoskeletal injury that warrants medical evaluation and/or medical treatment by the Sports Physiotherapist during the warm-up or the match.

### 12.2.3. Treatable Medical Conditions

- **Acute medical condition:** the sudden development of a medical illness or musculoskeletal injury during the warm-up or the match that requires immediate medical attention.
- **Non-acute medical condition:** a medical illness or musculoskeletal injury that develops or is aggravated during the warm-up or the match and requires medical attention at the changeover or set break.

### 12.2.4. Non-Treatable Medical Conditions

- Any medical condition that cannot be treated appropriately, or that will not be improved by available medical treatment within the time allowed.
- Any medical condition (inclusive of symptoms) that has not developed or has not been aggravated during the warm-up or the match.
- General Player fatigue.
- Any medical condition requiring injections, intravenous infusions or oxygen, except for diabetes, for which prior medical certification has been obtained, and for which subcutaneous injections of insulin may be administered.

### 12.2.5. Medical Evaluation

During the warm-up or the match, a player may request through the Referee/Venue Supervisor for the Doctor / Sports physiotherapist to evaluate him/her during the next change over or set break. Only in the case that a player develops an acute medical condition that necessitates an immediate stop in play may the player request through the Referee/Venue Supervisor for the Doctor / Sports Physiotherapist to evaluate him/her immediately.

The purpose of the medical evaluation is to determine if the player has developed a treatable medical condition and, if so, to determine when medical treatment is warranted. Such evaluation should be performed within a reasonable length of time, balancing player safety on the one hand, and continuous play on the other hand.

At the discretion of the Doctor / Sports Physiotherapist, such evaluation may be performed in conjunction with the Tournament Doctor and may be performed off-court.

If the Doctor / Sports Physiotherapist determine that the player has a non-treatable medical condition, then the player will be advised that no medical treatment will be allowed.

#### 12.2.6. Medical Time Out

- A Medical Time Out is allowed by the Referee/Venue Supervisor when the Doctor / Sports Physiotherapist has evaluated the player and has determined that additional time for medical treatment is required. The Medical Time Out takes place during a changeover or set break, unless the Doctor / Sports Physiotherapist determines that the player has developed an acute medical condition that requires immediate medical treatment.
- The Medical Time Out begins when the Doctor / Sports Physiotherapist is ready to start treatment. At the discretion of the Doctor / Sports Physiotherapist, treatment during a Medical Time Out may take place off-court.
- The Medical Time Out is limited to three (3) minutes of treatment. However, this can be extended at the Referee/Venue Supervisor discretion.
- A player is allowed one (1) Medical Time Out for each distinct treatable medical condition. All clinical manifestations of heat illness shall be considered as one (1) treatable medical condition. All treatable musculoskeletal injuries that manifest as part of a kinetic chain continuum shall be considered as one (1) treatable medical condition.

**NOTE:** Muscle Cramping: A player may receive treatment for muscle cramping only during the time allotted for change of ends and/or set breaks. Players may not receive a Medical Time Out for muscle cramping.

In cases where there is doubt about whether the player suffers from an acute medical condition, non-acute medical condition inclusive of muscle cramping, or non-treatable medical condition, the decision of the Doctor / Sports Physiotherapist, if appropriate, is final. If the Doctor / Sports Physiotherapist trainer believes that the player has heat illness, and if muscle cramping is one of the manifestation of heat illness, then the muscle cramping may be treated as part of the recommended treatment by the Doctor / Sports Physiotherapist for the heat illness condition.

#### **NOTE:**

- A player who has stopped playing by claiming an acute medical condition but is determined by the Doctor / Sports Physiotherapist to have muscle cramping, shall be ordered by the Referee/Venue Supervisor to resume play immediately.
- If the player cannot continue playing due to severe muscle cramping, as determined by the Doctor / Sports Physiotherapist he/she may forfeit the points(s)/game(s) needed to get to a change of end or set break in order to receive immediate evaluation, and treatment if time allows. There may be a total of two (2) additional changes of ends treatments for muscle cramping in a match, not necessarily consecutive.
- If it is determined by the Referee/Venue Supervisor that gamesmanship was involved, then Code Violation for Unsportsmanlike Conduct could be issued.

A total of two (2) consecutive Medical Time Outs may be allowed by the Referee/Venue Supervisor for the special circumstance in which the Doctor / Sports Physiotherapist determine that the player has developed at least two (2) distinct acute and treatable medical conditions. This may include:

- A medical illness in conjunction with a musculoskeletal injury.
- Two or more acute and distinct musculoskeletal injuries.

In such cases, the Doctor / Sports Physiotherapist will perform a medical evaluation for the two or more treatable medical conditions during a single evaluation and may then determine that two consecutive Medical Time Outs are required.

#### **12.2.7. Medical Treatment**

A player may receive on-court medical treatment and/or supplies from the Doctor / Sports Physiotherapist during any changeover or set break. As a guideline, such medical treatment should be limited to two (2) changeovers / set breaks for each treatable medical condition, before or after a Medical Time Out, and need not be consecutive. Players may not receive medical treatment for non-treatable medical conditions.

#### **12.2.8. Penalty**

After completion of a Medical Time Out or medical treatment, any delay in resumption of play shall be penalised by Code Violations for Delay of Game. Any player's abuse of this Medical Rule will be subject to penalty in accordance with the Unsportsmanlike Conduct section of the Tennis Australia Code of Behaviour: Competitive Play.

#### **12.2.9. Bleeding**

If a player is bleeding, the Referee/Venue Supervisor must stop playing as soon as possible, and the Doctor / Sports Physiotherapist should be called to the court for evaluation and treatment. The Doctor / Sports Physiotherapist will evaluate the source of the bleeding and will request a Medical Time Out for treatment if necessary.

If requested by the Doctor / Sports Physiotherapist, the Referee/Venue Supervisor may allow up to a total of five (5) minutes to ensure control of the bleeding. If blood has spilled onto the court or its immediate vicinity, play should not resume until the blood spill has been cleaned appropriately.

#### **12.2.10. Vomiting**

If a player is vomiting, the Referee/Venue Supervisor must stop playing if vomit has spilled onto the court, or if the player requests medical evaluation. If the player requests medical evaluation, then the Doctor / Sports Physiotherapist should determine if the player has a treatable medical condition, and if so, whether the medical condition is acute or non-acute. If vomit has spilled onto the court, play must not resume until the vomit spill has been cleaned appropriately.

#### **12.2.11. Physical Incapacity**

During a match, if there is an emergency medical condition and the player involved is unable to make a request for a Doctor / Sports Physiotherapist, the Referee/Venue Supervisor shall immediately call for the Doctor / Sports Physiotherapist to assist the player. Either before or during a match, if a player is considered unable physically to compete, the Doctor / Sports Physiotherapist should inform the Referee/Venue Supervisor and recommend that the player is ruled unable to compete in the match to be played or retired from the match in progress. The Referee/Venue Supervisor shall use great discretion before taking this action and should base the decision on the best interests of the event, as well as taking all medical advice and any other information into consideration. The player may subsequently compete in another draw at the same event on subsequent days if the Doctor / Sports Physiotherapist determines that the player's condition has improved to the extent that the player may safely physically perform at an appropriate level of play.

**12.2.12. Medical Treatment procedure for events without appointed Doctor / PHCP**

In a situation where there is no tournament appointed Doctor / Sports Physiotherapist, players are permitted one medical time out (3 minutes) for each new injury/illness, including cramping conditions at the discretion of the Referee/Venue Supervisor. However, one medical time out permitted per match for any and all cramping conditions.

Medical time out can be extended at the discretion of the Referee/Venue Supervisor up to a maximum of ten (10) minutes. At these tournaments, players may receive assistance from coaches/parents under the supervision of a relevant Referee/Venue Supervisor.

### 13. APPENDIX I – BREAKS IN PLAY (SUMMARY)

BREAK	WHEN AVAILABLE	MAX TIME PERMITTED	MX NUMBER PERMITTED	PERMISSION REQUIRED
During Play	Between Points	25 seconds	N/A	No
	Between games when a change of end is required (except after the first game of each set and during a tie-break).	90 seconds	N/A	No
	Between Sets	120 seconds	N/A	No
Toilet Break  Change of Attire break (female players only)	Must be taken between sets  Males can be permitted to leave the court to change attire but only when the “equipment out of adjustment” rule apply.	Reasonable amount of time	1 per match (male or female)  2 per team in Doubles.  <u>Allowed before Match Tie-Break.</u>	Yes  Permission may be given for additional breaks, but these will be penalised with a Code Violation if the player is not ready to play within the time allowed.
Medical Break (for evaluation, treatment or supplies, but not for Non-Treatable Conditions)	In the 90 seconds or 120 seconds breaks in play.	90 seconds / 120 seconds	N/A  But in general, permission will not be granted for evaluation, treatment for supplies on more than two breaks for each condition.	Yes
Medical timeout (not for Non-Treatable Conditions or muscle cramping)	<b>Acute condition:</b> at any time <b>Non-acute condition:</b> in the 90 second or 120 second breaks in play	Three minutes (starting after evaluation completed)	One per condition	Yes
Blood Rule Break	At any time	Up to five minutes	N/A	Yes

## 14. APPENDIX J – TENNIS AUSTRALIA EVENT ENTRY TERMS AND CONDITIONS

All Australian Competitive Play Open Tournaments must include the following information when they produce a tournament fact sheet or entry form (this information must otherwise be included in the Tournament Planner (TP) online tournament regulations section). Tennis Australia may update this information from time to time:

IF YOU BREACH THESE CONDITIONS, YOU MAY BE EXCLUDED FROM PARTICIPATION IN A TOURNAMENT.

### Background

1. Your participation in a tennis tournament operated and sanctioned by Tennis Australia Limited (TA) or an affiliated Australian tennis organisation (Event Host) is subject to compliance with the following conditions.
2. Tournaments will be conducted by the Event Host in accordance with the ITF Rules of Tennis, the 2025 Australian Competitive Play Regulations and all relevant ITF and TA policies (as developed or amended by ITF and TA from time to time) including, but not limited to, the Member Protection Policy, the Anti-Doping Policy, the Code of Behaviour, the Disciplinary Policy, Social Media Policy and the Tennis Anti-Corruption Program (2020) made available at [www.tennis.com.au/about-tennis-australia/reports-and-policies/policies](http://www.tennis.com.au/about-tennis-australia/reports-and-policies/policies). Your participation in any tournament is subject to compliance with these policies and it is your responsibility to review these and seek clarification on applicable rules and policies, if you need it, from Tennis Australia's Competitive Play Team. Breaches of these policies may lead to penalties. The Event Host may also impose event-specific rules and regulations.
3. Your participation in any tournament is subject to entry requirements TA may impose in its discretion, as well as any measures that TA may introduce in the interests of the integrity of a tournament.
4. TA and/or the Event Host may refuse you and/or any members of your entourage entry to the tournament or venue if it has reasonable grounds to consider that you or your entourage may present a safety risk to other participants, tournament staff or volunteers.

### Conduct

5. You agree to compete at the best of your ability at all times throughout the tournament.
6. You agree not to engage in any conduct or do anything that will bring, or is likely to bring, TA, the Event Host or the tournament into ridicule or disrepute.

### Betting Activity

7. In accordance with the Tennis Anti-Corruption Program ([www.tennis.com.au/doc/tennis-anti-corruption-program](http://www.tennis.com.au/doc/tennis-anti-corruption-program)), players and their related persons (any coach, trainer, therapist, physician, management representative, agent, family member, tournament guest, business associate or other affiliate or associate of any player, or any other person who receives accreditation at a tournament):
  - a. MUST NOT wager or attempt to wager on the outcome or any other aspect of any tennis match or competition.
  - b. MUST NOT solicit or facilitate any other person to wager on the outcome or any other aspect of any tennis match or competition.
  - c. MUST NOT contrive or attempt to contrive the outcome or any other aspect of a tennis match.
  - d. MUST NOT provide information to others concerning the status of players, or any other aspect of a tennis match which is not information in the public domain.

- e. MUST NOT solicit or facilitate any player to not use his or her best efforts in a tennis match; and
- f. MUST report any knowledge or suspicion of any inappropriate betting activity to the Tennis Integrity Unit by contacting [integrity@tennis.com.au](mailto:integrity@tennis.com.au).

Nothing in this paragraph 7 shall modify or limit the full text of the Tennis Anti-Corruption Program.

### **Spectator Behaviour**

- 8. You should inform your supporters of TA's expectations regarding spectator behaviour. You are responsible for the conduct of your supporters. Inappropriate spectator behaviour may result in disciplinary action in accordance with the above policies including denial of entry to future tournaments in Australia. Regulated spectator behaviour includes, but is not limited to, behaviour at tennis venues, event hotels and in transport vehicles.

### **Membership**

- 9. To enter an endorsed tournament, you must have a complete Competitive Player Profile and become a member of an affiliated tennis club or member association. This requirement does not apply to events which carry ATP/WTA/ITF world ranking points.

Further information on the Competitive Player Profile and how to complete the process can be viewed at <https://www.tennis.com.au/competitiveplay/create-your-cpp>.

- 10. TA recommends that your coach is a qualified and registered TA coach member. This will ensure that your coach has:
  - a. a coaching qualification recognised by TA and the Australian Sports Commission.
  - b. up to date coaching credentials via ongoing professional development.
  - c. satisfied legislative requirements for Working with Children Checks; and
  - d. up to date first aid qualifications.

Further information on coaches, including a list of certified coaches, can be viewed at [www.tennis.com.au](http://www.tennis.com.au).

### **Publicity, Promotions and Use of Image**

- 11. In consideration of accepting your entry into the tournament, you grant and assign to TA and the Event Host and any applicable third party (at the reasonable discretion of TA) the right in perpetuity throughout the world to make, use, show and reproduce moving pictures, still pictures and live, taped or filmed television, sound recordings and any other reproductions of any description of you during or in connection with the tournament. You agree that your name, voice, likeness, image and biographical material may also be used and reproduced in any way for the purpose of providing information and news in relation to the tournament, audio visual coverage, distribution and broadcast of the tournament, archival purposes, and publicising, promoting and advertising TA and the tournament. You acknowledge and agree that this usage, including for commercial purposes, is without compensation or notice to you, heirs, executors, administrators or assigns.
- 12. TA or the Event Host may appoint third parties to attend selected tournaments and produce recordings of on-court action (Authorised Filming). Third parties appointed to conduct Authorised Filming may make and reproduce still and motion pictures of participants for the purposes of selling footage back to TA, broadcasters or participants. You must give verbal or written notice to any person conducting Authorised Filming prior to the match starting if you do not wish to be filmed. It is your responsibility to seek out the person conducting Authorised Filming if you do not wish to be filmed. TA and the Event Host will take reasonable steps to comply with your wishes regarding filming, subject to any agreements regarding broadcast of tournament matches.

### Filming and Photography

13. You acknowledge that, other than for private domestic purposes only, you and your coach, trainers and other guests are strictly prohibited from taking any photographs, still images, sound recordings, visual footage, audio-visual footage and any other reproductions in connection with the tournament by any means (Recordings) for commercial purposes. If you do take any Recordings without TA's consent you will, on request from TA:
  - a. assign all copyright and all other intellectual property rights in the Recordings to TA; and
  - b. consent to TA's use of the Recordings for any purpose, including research and commercial purposes, without payment to you.
14. Filming or photography of players on court for private domestic purposes is only permitted where:
  - a. both players provide their express consent both to the filming/photography and to the purpose for which it is being taken (or, where a player is under 18, their parent or guardian provides express consent).
  - b. the Event Host provides its express consent to the proposed filming/photography on its premises; and
  - c. a flash is not used.
15. Filming and photography are strictly prohibited in restricted areas of a tournament including change rooms.
16. At all times, the tournament referee/venue supervisor or, in their absence, the tournament director has discretion in relation to filming and photography. Any person acting inappropriately in the opinion of the tournament referee/venue supervisor, or, in their absence, the tournament director may be directed to cease taking photographs/film, may have their recording device confiscated while onsite at the tournament or may be asked to leave the tournament venue.
17. TA may arrange for officials to wear cameras to record matches at the tournament and their interactions with players and other attendees at the tournament. By participating in the tournament, you consent to your voice, name, image, and/or likeness being recorded and used for monitoring, training and education purposes.

### Medical Treatment

18. In consideration of TA or the Event Host accepting your entry into an endorsed tournament, you:
  - a. consent to the Event Host or TA's doctors and other health service providers (including but not limited to primary health care providers and physiotherapists) consulting with, screening and treating you, and providing emergency assistance or transport.
  - b. agree to pay any costs accumulated from the use of such health service providers during the course of the tournament, unless agreed otherwise; and
  - c. acknowledge and understand that:
    - i. TA and the Event Host are not responsible for medical treatments and only facilitate the services described in this paragraph 18 as they assist participants in the tournament; and
    - ii. there are risks associated with obtaining treatment on-site at the tournament from doctors and other health service providers and you accept those risks voluntarily.
19. You release and discharge, on behalf of yourself and your heirs and legal representatives, TA and the Event Host and their officers, directors, employees and representatives, from any and all claims, demands, suits, damages, costs (including legal costs), loss and injury you may suffer or sustain, by negligence or otherwise, to the fullest extent permitted by law in connection with any medical and health treatments you receive during the tournament.



## Medical Records

20. In consideration of TA or the Event Host accepting your entry into an endorsed tournament and providing you with medical and other health services, you:
  - a. consent to Event Host and TA collecting and storing your personal information and records of medical and health consultations or treatment (Medical Records) (including by entering such Medical Records into TA's electronic athlete management system); and
  - b. acknowledge that, subject to Event Host and TA complying with applicable privacy and health records legislation, your Medical Records may be:
    - i. disclosed to doctors, physiotherapists and other relevant health service providers who require access to such information in the course of treating you; and
    - ii. used by TA for the purpose of assessing and improving its programs and events or for research.
21. You may revoke the consent in clause 20, but not retrospectively, by signed written request to TA. Following such revocation, TA will nonetheless retain a copy of your Medical Records for use if you participate in any subsequent tournament, and otherwise for the purpose of assessing and improving its programs and tournaments or for research. TA and the Event Host will otherwise deal with your Medical Records in accordance with applicable privacy and health records legislation.

## Privacy

22. TA and Event Hosts require the information requested in the tournament registration process to administer its tournament and for related purposes. In this regard, you acknowledge and agree that TA may publish in any media (including print and online) and disclose to any person, your name, age, date of birth, general locality and other relevant information for the purposes of TA's national player rating systems, event schedules and other similar purposes.
23. You further acknowledge and agree that TA may provide your personal information to third parties responsible for administering the Universal Tennis Rating (UTR) and ITF World Tennis Number (WTN) systems. Such information will only be used to administer the UTR and WTN systems, for example by establishing player ratings, ensuring accurate player identification and integrating data into the UTR and WTN platforms.
24. In addition to as set out in paragraphs 22 and 23, you consent to the collection, storage, use and disclosure of your personal information (including via photographic and visual recordings) by TA including for the purposes of tournament management, tournament safety (including without limitation, COVID-19 contact tracing), research and development, surveys and marketing, including the promotion of the Australian Open and related tournaments, offers from TA and other Australian Tennis Organisations regarding other tournaments, products and services, and offers from third parties who have a relationship with TA or other Australian Tennis Organisations about their tournaments, products and services. The personal information you submit will be collected, stored, used and disclosed in accordance with any privacy statement disclosed to you and the Tennis Privacy Policy (<http://www.tennis.com.au/privacy>), which contains information about how you may access and seek correction of your personal information, how you can complain about a breach of your privacy, and how the complaint will be dealt with. Where personal information is used for marketing purposes, you will have the opportunity to opt out, which you can do at any time in accordance with the Tennis Privacy Policy. TA may from time to time disclose your personal information to third party service providers, for example, IT service providers, in order to provide services to you. Such third parties may be located overseas (as further detailed in TA's Privacy Policy).
25. It is your responsibility to keep your personal details, including contact information, accurate and up to date so TA and the Event Host can most effectively communicate with you and operate the tournament for your benefit.

### **Risk warning**

26. You acknowledge that by playing tennis you will be exposed to certain risks, including the risk of physical injury. You may also be exposed to the possibility of contracting an illness, including without limitation the COVID-19 virus. The COVID-19 virus can spread very quickly and result in very serious medical complications in some people. You agree that your participation is entirely at your own risk. You have read and understood this risk warning and voluntarily accept and assume the inherent risks in playing tennis.
27. Entry to the tournament is provided on the basis that you will, at all times while at the tournament venue, adhere to any Biosecurity or COVID-19 Safe Plans developed by TA or the Event Host, and any other reasonable directions by TA or the Event Host. TA may not accept your entry, or exclude you from the tournament, if in its reasonable opinion it considers:
  - a. that your attendance at the venue would present a safety risk to other participants; and/or
  - b. you have not complied with any Biosecurity or COVID-19 Safe Plans; and/or
  - c. you have not complied with any reasonable requests of TA or the Event Host.
28. Please note, entry is subject to any advice or directions provided by State or Federal health authorities. You must not attend a tournament if you are required to be isolating or quarantining for any reason as directed by any State or Federal authority.

### **Breach**

29. TA or the Event Host may impose a sanction upon any participant who fails to abide by these tournament entry conditions or any of the rules set out in paragraph 2, at the discretion of the tournament referee/venue supervisor. Such sanction may include but is not limited to, financial penalty, official warnings or full expulsion from the tournament. Sanctioned players may appeal such decisions in accordance with the TA Disciplinary Policy.

### **Amendments**

30. TA may review and amend these standard tournament entry conditions where TA reasonably believes the amendments to be in the best interests of the athletes and the tournament. These amendments will be published on the Tennis Australia website at [www.tennis.com.au](http://www.tennis.com.au).
31. If you have a query regarding these tournament entry conditions, contact TA by using the Contact Us details on the TA website: [www.tennis.com.au](http://www.tennis.com.au).

### **PARTICIPANT DECLARATION**

I have read, understood and agree to be bound by the tournament entry conditions and freely give the consents set out therein. I warrant that all information provided to TA and the Event Host is true and correct. In participating in the tournament, I consent to being bound by the listed TA policies.

### **PARENT/GUARDIAN DECLARATION (where participant is under 18)**

On behalf of the participant, I have read, understood and agree to be bound by the tournament entry conditions and freely give the consents set out therein. I have explained the tournament to the participant and ensured they also freely consent to the entry conditions. I agree to supervise the participant's behaviour while participating in the Activity and remain ready to respond to the participant's needs.

## 15. APPENDIX K – PLAYER MANAGEMENT SYSTEM CONSENT CONDITIONS

### 15.1. CONSENT TO TREATMENT

“In consideration of Tennis Australia accepting my entry into tournaments endorsed by it and providing me with medical and other health services during those tournaments, I consent to Tennis Australia’s doctors and other health service providers (including but not limited to its Primary Health Care Providers or physiotherapists) consulting with, screening and treating me.”

### 15.2. CONSENT TO COLLECTION AND STORAGE OF PERSONAL HEALTH INFORMATION

In consideration of Tennis Australia accepting my entry into tournaments endorsed by it and providing me with medical and other health services during those tournaments,

- I consent to Tennis Australia collecting and storing my personal information as well as records of consultations and/or treatment (“Database Information”) (including by entering such details into the electronic Athlete Management System (“AMS”).
- I acknowledge that, subject to Tennis Australia complying with applicable privacy and health records legislation, my Database Information may be:
  - Disclosed to doctors, physiotherapists and other relevant health service providers who require access to any Database Information in the course of treating me; and
  - Used by Tennis Australia for the purpose of assessing and improving its programs and tournaments or for research.
- I understand that tennis is a physical sport and that there is risk of injury involved in participating in and being present at Tennis Australia endorsed tournaments, and I consent to Tennis Australia disclosing my Database Information and obtaining on my behalf any emergency medical assistance, treatment and/or transport as deemed reasonably necessary during my participation in such tournaments. This assistance, treatment and transport will be at my expense unless agreed otherwise.
- i. I have no proprietary rights to the AMS, nor to any Database Information.  
ii. Upon the termination or expiry of this agreement Tennis Australia will:
  - Retain a copy of all Database Information for use in any subsequent relationship into which I enter with Tennis Australia
  - Use my Database Information for the purpose of assessing and improving its programs and tournaments or for research
  - Deal with such Database Information in accordance with applicable legislation including but not limited to the Privacy Act and the Health Records Act.
  - Sub-clauses (i) and (ii) above will survive any termination of this agreement.

### 15.3. APPLICATION OF CONTENTS

The consents in clause (15.2.) above extend to all tournaments at which doctors and Primary Health Care Providers are engaged and made available by Tennis Australia.

#### 15.4. SURVEYS

I consent to completing any surveys or questionnaires or participating in research administered or approved by Tennis Australia which is relevant to tournaments endorsed by Tennis Australia, provided that I understand that I can withdraw that consent at any time in relation to any particular survey, questionnaire or research activity.

#### 15.5. TERM AND TERMINATION

I agree that the above consents will be binding from November 2009 (being the date from which the AMS has been available) for as long as I participate in tournaments endorsed by Tennis Australia, or until I otherwise advise Tennis Australia in writing that I wish to revoke those consents.

#### 15.6. PRIVACY

Tennis Australia requires the information requested in this Consent Form to administer its tournaments and for related purposes which can reasonably be expected (including asking you for feedback and publishing results). In this regard, you acknowledge and agree that Tennis Australia may publish in any media (including print and online) your name, age, date of birth, locality and other relevant information for the purposes of Tennis Australia's national rating systems and for similar purposes. You are able to access your personal information through Tennis Australia upon reasonable notice. Except where permitted or required by law, or where your consent is obtained, this information will not be disclosed to third parties.

In addition, Tennis Australia may use your personal information to advise you of promotional offers, marketing campaigns and other like activities. Please inform Tennis Australia if you do not wish to receive such communications.

#### 15.7. RELEASE AND INDEMNITY

In consideration of my participating in Tennis Australia's tournaments, I agree to release and discharge Tennis Australia from all liability, including but not limited to Tennis Australia and its directors, officers, employees, volunteers and agents' negligence or carelessness.

Without limiting the foregoing, I also agree to release, defend, hold harmless and indemnify Tennis Australia and its directors, officers, employees, volunteers and agents from and against any actions, proceedings, claims, demands, expenses (including legal expenses), damages and liabilities howsoever arising or incurred as a result of or in connection with my participation in those tournaments, my conduct and/or my negligence.

#### 15.8. AMENDMENTS

Tennis Australia reserves the right to review and amend the above entry conditions including with retrospective effect where Tennis Australia in its sole discretion deems the amendments to be in the best interest of the players and the tournament. These amendments will be published on the Tennis Australia website at [www.tennis.com.au](http://www.tennis.com.au).

#### 15.9. PARTICIPANT AGREEMENT

I have read and understood and agree to be bound by the above terms and to give the above consents. I warrant that all information provided is true and correct. In participating in the tournaments, I consent to being bound by Tennis Australia's policies, including but not limited to its Member Protection Policy, Disciplinary Policy and Code of Behaviour: Competitive Play.

## 16. APPENDIX L – REGISTERED ASSISTANCE DOG – TA POLICY

1. A Registered Assistance Dog (RAD) is permitted onto court during practice, warm-up and competitive matches provided always that:
  - It is securely tied up to the player's chair; and
  - It does not pose at the Referee/Venue Supervisors sole discretion (or in the absence of an official, the Tournament Director's sole discretion) any health or safety risk to any other person.
2. The player seeking to bring the RAD onto court must:
  - Obtain prior approval from a Referee/Venue Supervisors or Tournament Director; and
  - Provide the Referee/Venue Supervisors or Tournament Director with evidence of appropriate accreditation and registration for the RAD.
3. During a match, RADs cannot assist a player with any procedure of a tennis match (e.g. collecting tennis balls or other equipment).
4. If a RAD interrupts play during a match:
  - On the first occasion: a warning will be issued to the player.
  - On the second occasion: a final warning will be issued to the player; and
  - On the third occasion: the RAD will be removed from the court.
5. In addition to any procedures invoked under paragraph 4, if a RAD interrupts a point, it will be considered a deliberate hindrance and the player loses the point.
6. Notwithstanding paragraph 4 and 5 above, if the Referee/Venue Supervisors or Tournament Director considers that a RAD is causing unreasonable or sustained interference to play, the Referee/Venue Supervisors or Tournament Director may immediately remove the RAD from the court.

## 17. APPENDIX M – TENNIS AUSTRALIA APPROVED TENNIS BALL LIST

Australian Competitive Play Open Tournaments must use tennis balls that meet appropriate standards. Tennis Australia approved balls have been tested to confirm that they meet those standards. Please see the [Tennis Australia website](#) for the current list of approved tennis balls. Australian Competitive Play Open Tournaments must not use any other tennis balls without first obtain Tennis Australia's confirmation that those balls meet the appropriate standards.

### Standard Balls – Hardcourt

Dunlop ATP Champ

Slazenger Advantage Hardcourt

### Standard Balls – Claycourt

Dunlop Fort Clay

Wilson Roland Garros Clay

### Standard Balls – Grasscourt

Slazenger Advantage Grasscourt

Slazenger Wimbledon

### Standard Balls – All Court

Babolat Gold All Court

Dunlop AO

Dunlop ATP

Dunlop FORT All Court

Head Championship

Head Tour

Head Tour XT

Technifibre Court

Technifibre X-One

Teloon Pound Tour

Wilson Tour Premier

### Introductory Balls

Dunlop Green

Dunlop Orange

Dunlop Red

Teloon Green

Wilson Green

## 18. APPENDIX N – PLAYER DRESS AND EQUIPMENT

### 18.1. GENERAL EVENT PLAY

Only recognised tennis clothing is permitted.

- Non-tennis attire E.g. dress shirt, singlets, football shorts, jumpers, gym shorts, jeans etc. are not allowed

Players should wear clean and customarily acceptable tennis attire.

### 18.2. WARM-UP CLOTHING, SWEATERS AND JACKETS

Warm-up clothing must comply with regulations for shirts, shorts, skirts, and leggings. Jackets with hoods are allowed.

Players may only wear warm-up clothing during the match with prior approval of the Referee/Venue Supervisor.

### 18.3. CAPS, HATS, HEADBANDS AND WRISTBANDS

Any headwear deemed appropriate by the Referee/Venue Supervisor is allowed. Emphasis is placed on players wearing headwear whenever possible.

Any writing, logo or design must be 'tennis specific' with no restrictions on the number of logos or the logo size.

Commercial logos and identification of private academies and tennis businesses are allowed. No logo number or size restrictions.

### 18.4. TEAM OR CLUB REPRESENTATIVE CLOTHING

Players are permitted to wear club, regional, state or national representative clothing / uniforms without restrictions on logo sizes.

Logos may be located anywhere on clothing including caps.

Logos which advertise specific coaching or tennis related businesses, or private academies must comply with commercial logo restrictions (except when placed on caps).

### 18.5. MANUFACTURER'S LOGOS

Shirts, Shorts, Skirts, Leggings:

Any clothing produced by recognised tennis clothing manufactures are allowed with no restrictions to number and size of logos or identifications.

Leggings or mid-thigh length compression shorts worn without skirt or shorts are allowed.

## 18.6. COMMERCIAL LOGOS

(Logos of private academies, sports schools or tennis businesses)

No more than two (2) commercial logos allowed anywhere on clothing with a maximum 4 square inches (26 square cm) each.

## 18.7. RACKET (STRINGS AND FRAME), SOCKS, SHOES, BAGS AND TOWELS

No logo restrictions

## 18.8. ADDITIONAL

1. Players competing in ITF WTT (Junior or Pro) should be aware of clothing restrictions at that level as they may differ. For ITF regulations [www.itftennis.com](http://www.itftennis.com)
2. Taping can NOT be used to cover illegal logos.
3. The Referee/Venue Supervisor has the final onsite authority to determine 'acceptable tennis attire'

For clarification or prior approval of clothing, interested persons can contact Tennis Australia at [officiating@tennis.com.au](mailto:officiating@tennis.com.au)



## 19. APPENDIX O – CONTACTS

Where a matter arises for which provision has not been made in these Regulations, Tennis Australia will provide for the matter as it sees fit.

A ruling by a competent authority that any provision of the Regulations is invalid or unenforceable will not affect the legal enforceability of the Regulations as a whole. Instead, such provision will be replaced by Tennis Australia with a valid and enforceable replacement provision as close as possible in effect to the replaced provision.

Any questions concerning these Regulations can be addressed to Tennis Australia at:

Competitive Play Team

Tennis Australia

Private Bag 6060

Richmond, Victoria, 3121

Email: [tournaments@tennis.com.au](mailto:tournaments@tennis.com.au)

Any questions concerning the conduct of tournaments can also be addressed to the relevant Member Association at:

	Contact Name	Contact Email
<b>Tennis ACT</b>	Brittany Hughes	<a href="mailto:acttournaments@tennis.com.au">acttournaments@tennis.com.au</a>
<b>Tennis NSW</b>	Shaun Mulraney	<a href="mailto:nswtournaments@tennis.com.au">nswtournaments@tennis.com.au</a>
	Susan Harris	<a href="mailto:rick.lavers@tennis.com.au">rick.lavers@tennis.com.au</a>
	Rick Lavers (Officiating for NSW and ACT)	
<b>Tennis NT</b>	Sam Giess	<a href="mailto:tournamentsnt@tennis.com.au">tournamentsnt@tennis.com.au</a>
<b>Tennis QLD</b>	Rhett McKinnon	<a href="mailto:tournamentsqld@tennis.com.au">tournamentsqld@tennis.com.au</a>
	Phil Waight (Officiating for QLD)	<a href="mailto:phil.waight@tennis.com.au">phil.waight@tennis.com.au</a>
<b>Tennis SA</b>	Dylan Hicks	<a href="mailto:tournamentssa@tennis.com.au">tournamentssa@tennis.com.au</a>
	Darren Sahb (Officiating for SA and NT)	<a href="mailto:dsahb@tennis.com.au">dsahb@tennis.com.au</a>
<b>Tennis TAS</b>	Phoebe Davis	<a href="mailto:phoebe.davis@tennis.com.au">phoebe.davis@tennis.com.au</a>
<b>Tennis VIC</b>	Sam Watson	<a href="mailto:tournamentsvic@tennis.com.au">tournamentsvic@tennis.com.au</a>
	Scott Johnson	<a href="mailto:maria.banica@tennis.com.au">maria.banica@tennis.com.au</a>
	Maria Banica (Officiating for VIC and TAS)	
<b>Tennis West</b>	Shane Smedley	<a href="mailto:watournaments@tennis.com.au">watournaments@tennis.com.au</a>
	Deanne Maloney	



Tennis acknowledges the Traditional Custodians of the land on which we work, rest and play, and pay our respect to Elders past and present.