

## National Court Rebate – Frequently Asked Questions

**If I am applying for a low NCR contribution, do I have to complete the whole process?** Yes. All applications must adhere to the NCR Program Guidelines and all applications will be assessed on the strength of the information provided.

**Do I have to complete a Project Plan?** Yes and a template is available to assist this process. All projects should consider costs, timeline, impact on services, responsibilities and order of tasks. The only exception are school NCR applicants not undertaking construction projects (Eg: Hot Shots line markings only)

**What is an Operational Health Check (OHC)?** OHC is Tennis Australia's national annual survey of tennis facilities in partnership with University of South Australia (CERM PI®). For more information visit <https://www.tennis.com.au/clubs/venue-management>.

**I completed an OHC 2 years ago, can I use this?** No, a current OHC for the most recent financial year is required. You may however use your Summary Report from 2 years ago to evidence project need, planning and reporting within your application.

**How do I know how much funding I will receive?** Refer to **Section 3 'Project Types and Funding Categories'** of the NCR Program Guidelines.

**How long will Tennis take to respond to my application?** Refer to **Section 4 'Timelines'** of the NCR Program Guidelines.

**Is my project eligible for a NCR contribution if works commenced prior to submitting a Screening Checklist?** No. Member Associations must be consulted during planning stages and potential NCR contribution incorporated in to the proposed funding model.

**How do I know if I am a priority project?** Projects will be prioritised that create positive environments for the long term success of tennis in Australia and participation focused (also refer to **Section 5 'Funding Priorities'** of the NCR Program Guidelines).

**When will funding be paid?** Funding will be paid after the project is completion and evidence is provided to Tennis Australia.

**What happens if the project is not completed within 12 months?** Applicants should only apply for funding if projects will be completed within this timeframe. In circumstances where completion does not occur within the 12 month timeframe, the applicant will need to provide a formal letter to request an extension.

**What supporting items are required with the application?** Refer to **Section 6.4 'Evidence'** of the NCR Program Guidelines.

**What other funding is available from Tennis?** You may choose to consider a Tennis Australia Facility Loan as part of a total financial package. Visit <https://www.tennis.com.au/clubs/funding-and-facilities/facility-loan> for more information. It is also highly recommended that you explore funding options available through community grants and your relevant Local and State Government grants program.

**How can I find a contractor/supplier and obtain quotes?** Your Member Association can provide guidance for sourcing suppliers and obtaining quotes for your project.