

AO COMMUNITY GRANTS

APPLICATION GUIDELINES

OVERVIEW / OBJECTIVES

Administered by Tennis Australia in conjunction with Member Associations, **Australian Open 'AO' Community Grants** supports projects seeking to improve tennis communities by investing in local tennis programs which focus on increasing and improving diversity and inclusion through the sport.

Tennis Australia are seeking applications for creative and sustainable participation programs that will provide local underrepresented groups the opportunity to engage with tennis in ways that are meaningful for them.

Applicants who showcase local partnerships and sustainable pathways for ongoing participation will be favoured.

Applicants can apply for grants between \$1,000-\$5,000.

Recipients will have up to one year to complete their project and will be required to submit a project evaluation report.

ELIGIBLE APPLICANTS

Applications are open to the following:

- **Member Association (MA) Affiliated Clubs** (i.e. Clubs affiliated with Tennis Victoria, Tennis NSW, Tennis West, Tennis QLD, Tennis SA, Tennis ACT, Tennis NT or Tennis Tasmania);
- **Tennis Australia (TA) Coach Members**; and
- **Not-for-Profit (NFP) Organisations*** (must provide evidence of a partnership with either an affiliated club or TA Coach member)

**NFPs should liaise with Member Associations when developing partnerships with affiliated clubs or TA coach members.*

FUNDING PRIORITIES

1. Projects that have a strong emphasis on enhancing a sense of community belonging for underserved communities or marginalised groups, including;
 - Indigenous Australians;
 - culturally and linguistically diverse (CALD) communities;
 - LGBTI people and communities;
 - older adults 65+; and
 - persons with disabilities.
2. Community need for the project can be clearly illustrated.
3. Projects have tangible measures to show community impact.
4. Projects/programs are sustainable.
5. Applicants that show local partnerships will be favoured.

EXAMPLES

Case Studies can be found at <https://www.tennis.com.au/play/inclusion-and-diversity/community-grants>

Note: these grants are targeting increasing participation for target groups and applications for infrastructure will not be considered under the AO Community Grants program.

ASSESSMENT CRITERIA/WEIGHTING

Applications will be assessed against the following criteria:

1. Evidence of strong project alignment with AO Community Grants objectives - (25%)
2. Evidence that there is a strong need for the project and benefit in the local community - (20%)
3. Evidence that clear impact measures have been defined for reporting - (20%)
4. Evidence of a thoroughly thought through budget - (20%)
5. Evidence of local community partners - (10%)
6. Evidence that the applicant has the capacity to successfully undertake the project - (5%)

APPLICATION PROCESS

Applications must be lodged online via the SmartyGrants application system.

<https://tennis.smartygrants.com.au/>

For assistance with the online application process via SmartyGrants, please contact:
Jay Schuback – jschuback@tennis.com.au – (03) 9914 4163

For assistance or advice about your project, please contact your state Member Association.

ASSESSMENT PROCESS

- Tennis Australia will shortlist applications based on assessment criteria above and the shortlisted applications will then be reviewed by the relevant Member Associations.
- The Member Association will provide feedback on the merit of the projects as well as applicants capacity to implement the projects.
- Tennis Australia and the Member Association will jointly decide on which applicants will be successful in obtaining grants.
- Applicants will be informed of assessment results.
- All funded projects must provide a post project evaluation report to Tennis Australia and the Member Association at the end of the project.

PAYMENT OF GRANTS

Successful projects to the value of \$2,000 will receive a lump sum payment to complete their project. Grants valued over \$2,000 will receive a 50% initial payment and the remaining 50% upon submission of their project report.

Successful applicants will have to provide a tax invoice for the specified amount with **no GST** included. Some applicants will need to complete a supplier enablement form if it is the first time they are receiving a payment from Tennis Australia. All paperwork must be received by the specified due date.

TIMELINE – KEY DATES

Round 4 – 2018/19

<i>Applications Open</i>	<i>10:00am - Monday 12 March, 2018</i>
<i>Applications Close</i>	<i>5:00pm - Sunday 15 April, 2018</i>
<i>Assessment</i>	<i>April 16 – May 25, 2018</i>
<i>Grants Awarded</i>	<i>Monday 4 June, 2018</i>
<i>Paperwork Due*</i>	<i>5:00pm – Friday 15 June, 2018</i>
<i>Begin Project</i>	<i>July 2018</i>
<i>Post Project Evaluation</i>	<i>Friday 31 May, 2019 or before</i>

**All paperwork must be received by the specified due date in order for the grant to be processed*

A full set of Terms and Conditions for **AO Community Grants** is set out in the application form and at <https://www.tennis.com.au/play/inclusion-and-diversity/community-grants>. Applicants are encouraged to read the Terms and Conditions carefully before submitting their application.

If you have any further enquiries please don't hesitate to email inclusion@tennis.com.au.