



## ***Newcombe Medal, Australian Tennis Awards selection criteria and process Volunteer Achievement Award***

### ***Eligibility criteria***

To be eligible for consideration, nominees must show that they:

- are part of the club/association committee of management and have been for a minimum of three years
- work on an entirely voluntary basis and have done so for the 12 months prior to nomination
- have fostered relationships within and between the club/association and the community
- have made a considerable contribution to the sport, specifically in the area of delivering more active players
- have performed various roles within the club/association
- have demonstrated significant achievement while in the roles held within the club/association
- are supported by at least one member of the current management committee
- have provided documentary evidence to substantiate meeting the selection criteria, such as letters of thanks, supporting evidence from current administrators of the club/association, publications depicting the nominee's position within the club/association.

Members are encouraged to nominate colleagues.

### ***Nomination process***

- Winners of the state/territory awards for Volunteer Achievement Award (or equivalent) will become the nominees for the national Volunteer Achievement Award
- For states that do not have an awards night, candidates from that state are eligible for a wildcard nomination for the Volunteer Achievement Award.
- If you have been unable to nominate for your state/territory award ahead of the deadline please contact Tennis Australia regarding your eligibility for a wildcard nomination – 1800 PLAY TENNIS or [play@tennis.com.au](mailto:play@tennis.com.au).

### ***Selection criteria***

The selection panel will give consideration to the following in assessing and comparing nominations:

- endorsement (written or verbal) to be provided by executive committee, operating committee, working party, or advisory body
- the type and success of programs promoted, the level of increased community awareness and participation levels
- the track record of increased participation levels from beginners to full playing members
- the leadership qualities shown in building and/or maintaining facilities and/or operating procedures.

### ***Selection process***

The selection panel will be made up of the following:

- Manager Club and Community
- Member Association Community Tennis Manager or Member Association CEO



- Member Association representative.

All decisions in relation to the Volunteer Achievement Award (including any questions in relation to eligibility) will be determined by the selection panel in its absolute discretion. All decisions are final, and no correspondence will be entered into.

Any matters which arise and which are not covered in this document will be determined by the selection panel in consultation with Tennis Australia Management.

### Timeline

Date	Action	Notes
28 October 2016	ALL nominations due to TA (including wildcard nominations)	The award period is as per the MA award period OR 30 September 2015 – 31 August 2016: <ol style="list-style-type: none"><li>1. National award nominees will be the winners of the <u>2016</u> state/territory award and eligible wildcard nominees</li><li>2. Wildcard nominations will be accepted direct to TA from eligible candidates. All wildcard nominations must be received by 28 October 2016.</li></ol>
4 - 7 November 2016	Finalists announced	All nominees will be contacted during this period and will be notified of their status.
28 November 2016	Newcombe Medal Awards Night	

### Requirements of award recipient

The successful recipient will be required to fulfil the following upon reasonable request:

- Participate in marketing and promotional activities in the 12 months following the award
- Prepare an article for *Australian Tennis Magazine*. Tennis Australia will provide editorial assistance.