Tennis Australia

Junior Development Coaching Course

(incorporating SIS30713 Certificate III in Sport Coaching)

VIC Monday (April 2018)

Closing date - 26 March 2018

Course cost - $1860 (incl. GST)

Application Form

Junior Development Coaching Course

(incorporating SIS30713 Certificate III in Sport Coaching)

During the Tennis Australia Junior Development coaching course, participants learn to develop the skills of junior tennis players through the delivery of the ANZ Tennis Hot Shots program. There is a major focus on planning, delivering and reflecting on coaching sessions and creating positive learning environments for children. The course covers the ANZ Tennis Hot Shots program, Tennis Australia technical and tactical fundamentals, Fitbit Cardio Tennis, legal and ethical responsibilities of a coach, risk management, program planning, tennis rules, personal development and using technology.

Course details

The Tennis Australia Junior Development coaching course ***(incorporating SIS30713 Certificate III in Sport Coaching)*** will be conducted from: **Monday 16 April 2018 - Sunday 12 August 2018, over 17 days (schedule attached)**

The venue for this course will be: **National Tennis Centre, Melbourne Park, Olympic Boulevard, Melbourne, Victoria, 3001**

In some instances there may be a limited number of positions available in the course. Course applicants will be admitted to the course based on their application and their ability to meet the course entry criteria.

All applicants will be notified of the status of their application by phone and/or email approximately two weeks after the closing date.

Please return this application form (p. 8–14) to:

Allan Boyle
Tennis Victoria
Locked Bag 6001
Richmond VIC 3121

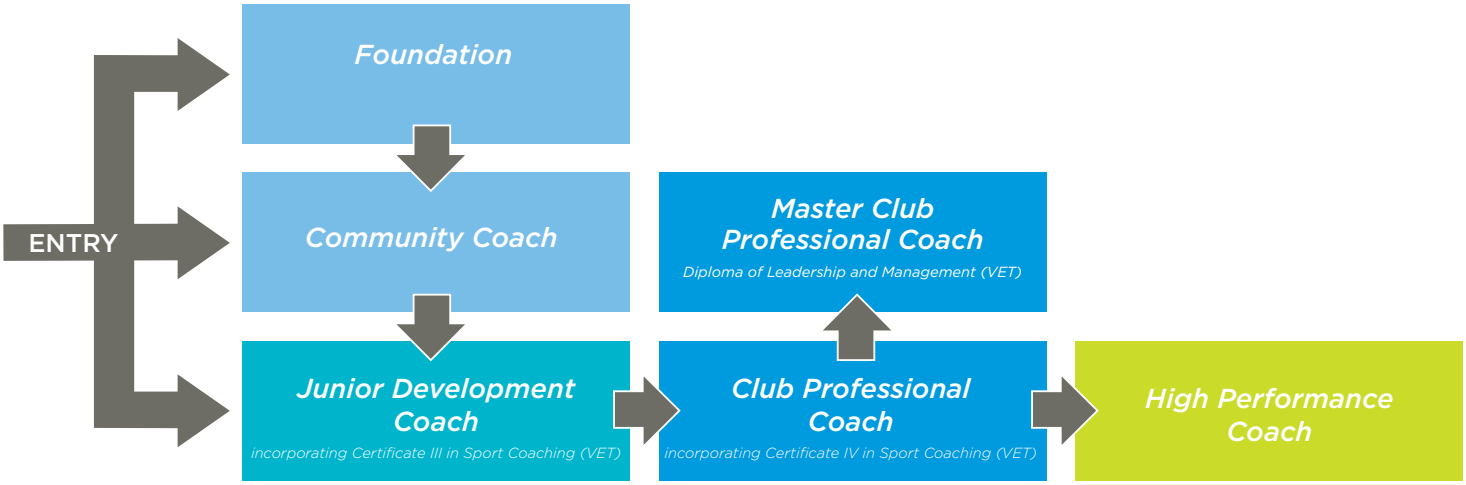
e: allan.boyle@tennis.com.au
t: 03 8420 8416 | f: 03 8420 8499

Queries should be directed to the Course Coordinator:

Deanna Penman - 0434 464 139

Applications close 26 March 2018

Tennis Australia Coaching Pathway



Tennis Australia Junior Development Coaching Course

(incorporating SIS30713 Certificate III in Sport Coaching)

Course structure

Module 1 – Coaching tennis

Unit 1 SISSSCO101	Develop and update knowledge of coaching practices
Unit 2 SISSSCO202	Coach beginner and novice players to develop fundamental motor skills
Unit 3 SISSTNS307	Coach red stage tennis players
Unit 4 SISSTNS308	Coach orange stage tennis players
Unit 5 SISSTNS309	Coach green stage tennis players
Unit 6 SISSTNS205	Interpret and apply the rules and regulations of tennis
Unit 7 SISSSDE201	Communicate effectively with others in a sport environment
Unit 8 SISSSCO304	Customise coaching for athletes with specific needs
Unit 9 SISXFAC207	Maintain sport and recreation equipment for activities
Unit 10 SISSSCO303	Plan and deliver coaching programs

Module 2 – Responsibilities of the coach

Unit 11 SISXRSK301A	Undertake risk analysis of activities
Unit 12 HLTAID003	Apply first aid
Unit 13 SITXCOM401	Manage conflict
Unit 14 SISSTNS206	Develop and update knowledge of tennis development programs
Unit 15 SISSCOP202A	Develop a personal management plan

Course entry criteria

To gain acceptance into the Tennis Australia Junior Development coaching course ***(incorporating SIS30713 Certificate III in Sport Coaching)*** applicants are required to meet the following entry criteria.

Applicants may also may be required to complete an initial entry interview with the Course Coordinator.

Candidates are required to:

- Be a minimum of 16 years of age at the time of Tennis Australia Junior Development coaching course ***(incorporating SIS30713 Certificate III in Sport Coaching)***[1].
- Comply with all requirements of the Tennis Australia Member Protection Policy. This requires a course candidate to hold a current Working with Children Check (WWCC) or your State/Territory equivalent. The State/Territory WWCC requirements vary around Australia and can be found at **tennis.com.au/coaches/membership/policies**.
- As part of your application, you must obtain and provide Tennis Australia with evidence of the following:[2]
    - An original or certified copy of a current Working with Children Check (WWCC) or your State/Territory equivalent.
    - A signed Tennis Australia Member Protection Declaration (MPD). This declaration is on p.13.
    - A National Police Certificate, available from www.nationalcrimecheck.com.au cost is $49
    - Maintain a suitable physical fitness level to complete the practical components of the course. If have any concerns about this component please contact the Course Coordinator to discuss.

Notes:

[1] The course may be completed by a candidate who is less than 16 years of age but the candidate will not receive the Tennis Australia Junior Development coaching certificate until such time as this age requirement has been met.

[2] More information can be obtained from the Course Coordinator.

Application checklist

- ☐ Complete all sections of application form (p. 8–13).
- ☐ Candidates must be a minimum of 16 years of age to receive the Tennis Australia Junior Development coach certificate.
- ☐ Have the required personal fitness level to physically complete the practical requirements of the coaching course.
- ☐ Attach relevant WWCC as required in your state or territory – visit **tennis.com.au/coaches/membership/policies.**
- ☐ Signed Member Protection Declaration (p.13).
- ☐ Signed Supervising Coach Commitment Form. Supervising coach MUST be a Club Professional qualified coach.
- ☐ If you have a current First Aid certificate please attach a copy to this application form.
- ☐ Copy of National Police Certificate

Compulsory attendance

If accepted into the course, you must agree to attend all of the face-to-face sessions. In the event of non-attendance you will be required to attend contact days at a future course to make up the sessions missed. If you are unable to attend due to illness a medical certificate is required.

Coaching practice – supervising coach

Coaching practice is incorporated into "Module 1 – Coaching tennis" of the Junior Development coaching course ***(incorporating SIS30713 Certificate III in Sport Coaching).*** During the course, candidates must complete 40 hours of practical coaching with junior players (red, orange and green stage players). Confirmation of these hours is required through the completion of a coaching log sheet provided during the course. These hours must be completed under the guidance of a Club Professional qualified coach.

Number of course participants

The maximum number of candidates is 24. This ensures quality in delivery and learning experiences. The maximum Learning Facilitator to participant ratio is 1:8 for on-court practical sessions.

Assessment

All modules in this coaching course involve assessment. Opportunities to demonstrate competence are many and varied and include observation and demonstration of coaching sessions, written and oral questioning, peer assessment, role plays and projects.

The Learning Facilitators will implement flexible assessment methods to allow those with special needs to undertake an alternative form of assessment. Should you have any special needs it is highly recommended you bring these to the attention of the Course Coordinator before the start of the course. Please refer to the Smart Connection Training Student Handbook for more information.

Course completion

Course participants will have 12 months from the course start date to complete all units to a competent standard. If this is not achieved an administration fee of $350 (incl GST) will be incurred by the course participant. Following receipt of this payment, the course deadline will be extended, but not exceed 24 months from the course start date.

Recognition of Current Competence (RCC), Recognition of Prior Learning (RPL) and Credit Transfer (CT)

Applicants are expected to attend all units. Applicants who believe they have current competence, credit transfers or recognition of prior learning in any unit of competency may apply to their Course Coordinator.

This process should be completed prior to beginning the Tennis Australia Junior Development coaching course ***(incorporating SIS30713 Certificate III in Sport Coaching).*** No units will be waived or excluded in any other way. For more information about the process please contact your Course Coordinator.

Procedure for appeals and complaints

Tennis Australia actively encourages feedback and dialogue with our course participants, work places and trainers as part of their continuous improvement philosophy. We established an equitable and transparent process for encouraging and dealing with feedback, complaints, grievances and appeals.

Our policy is governed by the following values and principles:

- All course participants students shall have a clear opportunity to express their view on their learning experience, whether positive or negative.
- The process shall be transparent and no course participant shall perceive any disadvantage by expressing their views.
- The complaint shall be dealt with at the level of occurrence with opportunity for escalation to hasten resolve.
- High-risk complaints, including allegations of sexual harassment, discrimination and bullying shall be directed to Tennis Australia.
- Student feedback shall be dealt with in a timely, confidential and open manner and the student shall be kept informed of progress.
- Course participant feedback will be analysed and trends built into the company's continuous improvement process so all course participants benefit from the learning of the feedback.

Tennis Australia refund policy

Upon acceptance into the Tennis Australia Junior Development coaching course candidates will be expected to pay the full course fees prior to the first day of the course.

Fees paid by candidates may be refunded in the following circumstances and timeframes:

- For withdrawals received in writing, after accepting a place in the course but before the first day of the course, fees will be refunded less a $150 (incl GST) administration fee.
- For withdrawals received after the course start date, no payments will be refunded.

Coach Membership

On acceptance into the Tennis Australia Junior Development coaching course you will receive a complimentary Trainee Coach Membership (if you are not already an existing member). Your complimentary membership, valued at $149 (incl GST), will be valid until the end of the financial year during which the course finish date falls. For example, if the course commences on 12 August 2016, the course finish date is 11 August 2017. You will receive a trainee coach membership for 2017-18.

The Trainee Coach Membership includes: Insurance: $20 Million Public Liability and $10 Million Professional Identity and Personal Accident Cover plus a wide range of benefits and resources.

Additional membership benefits will be available to you when you successfully complete the course and are required to upgrade to become a Qualified coach member. Among the many benefits are: access to the Tennis programs, ANZ Tennis Hot Shots and Fitbit Cardio Tennis, Tennis brand, outdoor coaching signs, business cards, ITF Tennis iCoach, insurance, e-news, information services (e.g., Australian Tennis Magazine, Coaches World newsletter, e-newsletter), find a coach listing and more.

For further information about Tennis Australia's services, programs or special offers - hit the net! Our website not only keeps you up-to-date with the latest local, national and international tennis news, it also outlines all Coach Membership services and benefits.

T: 1800 PLAY TENNIS
E: play@tennis.com.au
W: tennis.com.au/coaches

Tennis Australia Junior Development Coaching Course Application Form

Please submit pages 8–14 to:

VIC - Monday - April 2018

Allan Boyle
Tennis Victoria
Locked Bag 6001, Richmond VIC 3121
e: allan.boyle@tennis.com.au
t: 03 8420 8416 | f: 03 8420 8499

Participant details

Title *(please circle)*: Mr Miss Ms Mrs

Last name: _____ **First name:** _____

Address: _____

Suburb: _____

State: _____ **Postcode:** _____

Email: _____

Home phone: _____ **Mobile:** _____

Date of birth: _____ **Sex:** ☐ Male ☐ Female ☐ Aboriginal ☐ Torres Strait Islander

Do you speak another language? If yes, please state _____

Which of the following categories best describes your current coaching commitment, both on-court and off-court?

☐ Full-time (more than 25 hours) ☐ Part-time (less than 25 hours) ☐ Inactive ☐ Retired

My Tennis (Coach Membership) number: _____

Business name: _____ **Website:** _____

Coach screening

Coach screening is an essential requirement for all Qualified and Trainee coach members. Each State or Territory has its own legislation and it is necessary to fulfil the requirements for each State or Territory in which you are working. Please provide your Working with Children (WWC) check number and expiry date. Include a copy of your WWC check with your application. Coaches are also required to provide a copy of a National Police Check with their application.

Visit ***tennis.com.au/coachscreening*** for more information.

This section must be completed

Relevant Working with Children Check
Full name as printed on card
Card Number:
Expiry date:

Current coaching positions *(e.g. Assistant coach at Jonty Tennis Centre under Jim Jackson).*

Responsibilities and type of coaching

(e.g. juniors, adults, squads, tournament level players, 5–7 years, modified juniors, ANZ Tennis Hot Shots coaching groups and or competition etc).

Past coaching experience *(Coaching position, e.g. Head coach, Assistant Coach/administrator)*	**Club**	**Coaching hours per week**	**Period** *(e.g. Jan 15–Feb 16)*

Current playing and highest playing level	**Competition name**	**State/Territory**

Course participant supervising coach details

Supervising coach information

Title *(please circle)*: Mr Miss Ms Mrs

Last name: _____ **First name:** _____

Address: _____

Suburb: _____

State: _____ **Postcode:** _____

Email: _____

Home phone: _____ **Mobile:** _____

My Tennis (Coach Membership) number: _____

Tennis Australia coach qualification *(Must be minimum Club Professional qualified)*: _____

Supervising coach commitment

By completing and signing this application form, I fully understand my role and commitment to _____ as their supervising coach.
(insert course participant's name)

I agree to make all reasonable efforts to provide support and offer experiences to progress the course participant's coaching skills.

I agree to act professionally, ethically and to abide by Tennis Australia's National Policies, including the Member Protection Policy and the Coaches' Code of Conduct at all times.

The supervising coach is expected to assist the course participant in the following areas:

- session planning
- group and time management and communication
- session delivery and catering for the needs of individual players in each group.
- assistance with analysis and improvement of technical and tactical skills of junior players
- assist in sourcing four players for each of the following on-court assessments — red stage (beginner players aged 6–8 years), orange stage (players aged 8–10 years) and green stage (players aged 10–12 years). These players should be able to maintain a basic rally appropriate to their age and stage.
- submit a third party report which will provide additional evidence of the course participant's competency in a range of areas as demonstrated in their workplace (e.g., maintaining equipment). A template for this report will be provided.

Should I have any questions and queries I will direct them to the Course Coordinator and work with them in making the coaching course experience as fulfilling as possible for the course participant.

Privacy

To assist us in the provision of products and services, we need to collect personal information about you. When you provide personal information you agree that this will be used by TA and other Australian Tennis Organisations under the terms of this statement, and the tennis privacy policy located at ***tennis.com.au/privacy***, which contains information about how you may access and seek correction of your personal information or complain about a breach of your privacy, and how we will deal with that complaint. If you do not agree, you must not provide your personal information, and you may be unable to access all of our products and services. TA and other Australian Tennis Organisations may disclose your personal information to other parties, including our related companies, other Australian Tennis Organisations, and third parties who provide us services. From time to time, these third parties may be located (and therefore your personal information may be disclosed) overseas, including to the USA and the Netherlands and as otherwise specified in the Tennis privacy policy. TA and other Australian Tennis Organisations may use and disclose your personal information for direct marketing purposes regarding the products and services you are signing up to receive, unless you opt-out (which you can do at any time in accordance with the tennis privacy policy), and for facilitating further offers if you tick one of the boxes below.

☐ I understand that I may receive communications regarding tennis programs and activities from Tennis Australia and their Member Associations.

☐ I wish to receive further offers from Tennis Australia and other Australian Tennis Organisations regarding other products and services.

☐ I wish to receive other offers from third parties who have a relationship with Tennis Australia or other Australian Tennis Organisations about their products and services.

Name *(print)* _____ Signature _____ Date _____

TERMS AND CONDITIONS

Conditions of the Tennis Australia 2017–2018 Coach Membership Program

I understand and agree that:

1. I am bound by all relevant Tennis Australia Limited (TA) policies (as developed or amended by TA from time to time) including, but not limited to, the Member Protection Policy, the Coaches Code of Conduct, the Anti-Doping Policy, the Uniform Tennis Anti-Corruption Program, Cardio Tennis and Hot Shots program terms and conditions, made available to me at tennis.com.au/coaches/membership/policies.

2. I acknowledge that in order to protect the integrity and safety of the sport of tennis I must comply with TA screening requirements as prescribed within the Member Protection Policy, which requires all TA Coach Members to obtain and maintain the following:
   (a) Working with Children Check (or state equivalent);
   (b) National Police Check; and
   (c) annual completion and signature of a Member Protection Declaration.

3. I acknowledge that I must meet TA's insurance eligibility requirements – which, among other things, require 'Business Package' or 'Qualified' Coach Members to maintain current first aid certification.

4. TA may reject my application for Coach Membership, accept my application but impose certain conditions, or suspend, or cancel, my Coach Membership during the membership term based on any of the following:
   (a) my breach of these Conditions or any policy referred to in Condition 1 above;
   (b) the results of TA's screening processes, my failure to deliver screening documents, or TA otherwise becoming aware of other information about actual or alleged criminal activities;
   (c) my failure to meet TA's insurance eligibility requirements;
   (d) my failure to maintain a valid Working with Children Check or National Police Check;
   (e) any change to my Working with Children status; or
   (f) having been found (by TA, any of its State-based Member Associations, or a relevant tribunal) to have committed an offence under any Policy referred to in Condition 1 (above) (in the case of renewal applications, this shall include any offences found to have been committed during the previous Coach Membership term).

5. As a Coach Member I must:
   (a) act in a professional and lawful manner at all times;
   (b) promote and support TA's programs and activities to the greatest extent practicable;
   (c) not do, or have previously done, anything that may, in TA's reasonable opinion, bring TA or the sport of tennis into disrepute.

6. I must not use TA's Tennis Logo in any advertising or promotional material unless authorised by TA in accordance with a Licence Agreement for use of the Tennis Logo.

7. TA-branded uniform, equipment (including uniform and equipment offered to me for discounted purchase) and proprietary coaching course materials (including materials hosted on the 'Bounce' online platform) provided to me by TA from time to time:
   (a) must not be on-sold, deface or repurposed in any way;
   (b) may only be used in the delivery of tennis activities promoted or endorsed by TA (and not for delivery of tennis activities promoted by other tennis organisations).

8. In the event that my Coach Membership is suspended or cancelled I understand that during any such period of suspension, or immediately in the event of cancellation, I must:
   (a) stop using the Tennis Logo (where authorised to do so under Licence Agreement) or wearing the TA-branded uniform;
   (b) not deliver any TA programs (including ANZ Tennis Hot Shots and Fitbit Cardio Tennis); and
   (c) not refer to myself as a TA Coach Member, or refer to any affiliation with TA, any in marketing or advertising.

9. I understand that Coach Membership fees are non-refundable (even if a membership is suspended or cancelled) and Coach Membership is personal and not transferable.

10. If I am 'Trainee Coach' Member, I must only:
    (a) coach under supervision of 'Business Package' or 'Qualified' Coach Members (to ensure insurance eligibility); and
    (b) demonstrate reasonable progress towards 'Qualified' status by completing a coaching course recognised by TA within four years of commencing 'Trainee Coach' Membership.

11. To be eligible for 'Business Package' or 'Qualified' Coach Membership, I must hold one of the following coaching qualifications recognised by TA (and must be able to provide evidence of my qualifications upon request by TA): Junior Development qualification, Club Professional qualification, Master Club Professional qualification, or High Performance qualification.

12. I have read and understood the details of the insurance cover provided to me (which are specific to each Coach Membership type) and described at www.tennis.com.au/coaches/membership/insurance. I accept that any additional insurance cover is my sole responsibility.

13. TA may amend these Conditions at any time during the membership term for operational, business, security or safety purposes and will email me if an amendment occurs.

14. I consent to the publication of my name, business name, phone number and/or email address on:
    (a) Tennis Australia's Coach Member listing at tennis.com.au;
    (b) where applicable, ANZ Tennis Hot Shots and Fitbit Cardio Tennis deliverer listing websites cardiotennis.com.au and hotshots.tennis.com.au;
    (c) selected press ads promoting the ANZ Tennis Hot Shots or Fitbit Cardio Tennis program as per my instructions via my My Tennis profile.

    I understand that I must promptly update my profile page on the Coach Membership My Tennis page to reflect any changes to my contact details or program offerings.

15. I consent to TA, its State-based Member Associations and government and commercial partners taking, retaining and reproducing my image and likeness in any way pertaining to my membership or involvement in tennis. I agree that any such images or likeness may be used by any of these parties in reporting or marketing materials including online publications without any further notice or payment to me.

Privacy

To assist us in the provision of products and services, we need to collect personal information about you. When you provide personal information you agree that this will be used by TA and other Australian Tennis Organisations under the terms of this statement, and the tennis privacy policy located at tennis.com.au/privacy, which contains information about how you may access and seek correction of your personal information or complain about a breach of your privacy, and how we will deal with that complaint. If you do not agree, you must not provide your personal information, and you may be unable to access all of our products and services. TA and other Australian Tennis Organisations may disclose your personal information to other parties, including our related companies, other Australian Tennis Organisations, and third parties who provide us services. From time to time, these third parties may be located (and therefore your personal information may be disclosed) overseas, including to the USA and the Netherlands and as otherwise specified in the Tennis privacy policy. TA and other Australian Tennis Organisations may use and disclose your personal information for direct marketing purposes regarding the products and services you are signing up to receive, unless you opt-out (which you can do at any time in accordance with the tennis privacy policy), and for facilitating further offers if you tick one of the boxes below.

Obligations of the course participant

On being accepted into this Tennis Australia coaching course, I consent to being bound by and agree to:
a) Nominate a Supervising Coach (minimum Tennis Australia Club Professional qualified) prior to commencing the course
b) Undertake 40 hours of coaching junior players under the guidance of the Supervising Coach during the course
c) Attend all sessions of the course
d) Be punctual for all sessions
e) Inform the Course Coordinator by phone or email if unable to attend any sessions due to illness (a medical certificate may be requested by Course Coordinator
f) Make up any sessions/units missed at an appropriate session during a future course
g) Dress and behave in a professional manner during the course
h) Maintain a suitable physical fitness level to complete the practical components of the course. If you have any concerns about this component please contact the Course Coordinator to discuss
i) Provide four players for three on-court assessments (players will be at the red, orange and green stage of the ANZ Tennis Hot Shots program
j) Complete all assessment tasks by the due dates
k) Pay all course fees by the due date
l) Apply for an extension and pay an administration fee of $350 (inc gst) if all course requirements are not successfully completed within 12 months from the start day of the course
m) Be withdrawn from the course if all course requirements are not successfully completed within 24 months from the start day of the course.

* I wish to receive further offers from TA and other Australian Tennis Organisations regarding other products and services.

* I wish to receive other offers from third parties who have a relationship with TA or other Australian Tennis Organisations about their products and services.

By signing and submitting this membership application I accept and agree to be bound by the Conditions set out above.

Name .....

Signature ..... Date .....

Parent / Guardian Name .....

* Parent / Guardian Signature ..... Date .....

* If coach member is under 18 years of age.

Member Protection Declaration

(to be completed by the course participant)

Tennis Australia has a duty of care to its members and to the general public who interact with its employees, volunteers, members and others involved with Tennis Australia's activities. As part of this duty of care and as a requirement of Tennis Australia's Member Protection Policy, Tennis Australia and Australian Tennis Organisations must inquire into the background of:

- persons who are appointed or seeking appointment with children under 18 years of age (whether employed, contracted or otherwise) as a coach, team manager, tournament director or umpire; (paid or volunteer) and
- persons appointed or seeking appointment to a role in which they are likely to have individual and unsupervised contact with players under 18 years of age

I, …… (name)

……(address) Date of Birth……/……/……

SINCERELY declare:

1. I do not have any criminal charge pending before the courts.
2. I do not have any criminal convictions or findings of guilt for, or related to, violence, child abuse, serious sexual offences or offences related to children.
3. I have not had any disciplinary proceedings brought against me by an employer, sporting organisation or similar body involving child abuse, sexual misconduct or harassment, acts of violence, intimidation or other forms of harassment.
4. To my knowledge there is no other matter that the Australian Tennis Organisation may consider to constitute a risk to its members, employees, volunteers, athletes or reputation by engaging me.
5. I will notify the President or appointed person within the Australian Tennis Organisation engaging me immediately upon becoming aware that any of the matters set out in clauses [1 to 4] above has changed for whatever reason.

Declared in the State/Territory of: …… on ……/……/……. (date) Signature……

OR

I, ……(name)

of ……(address) Born ……/……/……

SINCERELY declare:

That, I have the following to disclose [please provide details of the offence for which you are unable to make the above declaration, including the nature of the offence, when it was conducted and any disciplinary action or penalty imposed as a result of the offence]

Name:……

Signature:…… Date: ……/……/……

Parent/Guardian Consent (in respect of person under the age of 18 years)

I have read and understood the declaration provided by my child or ward. I confirm and warrant that the contents of the declaration provided by my child or ward are true and correct in every particular.

Name:……

Signature:…… Date: ……/……/……

Junior Development Coaching Course Payment

Tax Invoice

Tennis Australia
ABN: 61006281125

Course participant name: _____

Enrolment fee	$320 (GST exempt)
Course fee	$1,400
GST (10%)	$140
Total payable	**$1,860**

Please note: Upon acceptance into the course, you will be expected to pay the full course fee before the first day of the course. If you are experiencing financial difficultly, please contact your Course Coordinator to organise a payment plan for your course fees.

Payment options

☐ Include payment of full course fee $1860 (incl GST)

Payment method
These include cheque *(cheques payable to Tennis Australia),* Electronic Funds Transfer (EFT) or credit card.

EFT to Tennis Australia - BSB: 013-006 – Acc No: 835672673.

Please ensure your funds transfer credit is adequately identified using a clear reference – eg: "STATEjd-yourname" (STATEjd-jbloggs) and retain the receipt of payment to submit to the Course Coordinator. If you do not provide a reference, Tennis Australia will not be able to track your payment.

Date _____ Reference ID _____

Credit card *(please circle and print clearly):* Visa Mastercard

Card no: ☐☐☐☐/☐☐☐☐/☐☐☐☐/☐☐☐☐

Expiry _____/ _____ CCV number: ☐☐☐

By signing below, I authorise Tennis Australia to charge my credit card number the Tennis Australia Junior Development coaching course fee of:

☐ $1,860 (incl. GST)

Name on card *(please print)* _____

Signature _____ Date _____/ _____/ _____

Tax Invoice: This document will be a Tax Invoice for GST purposes when fully completed and payment made.
Therefore please retain a copy of this page for your records.

Tennis Australia
Olympic Boulevard
Melbourne, VIC 3000
Private Bag 6060
Richmond, VIC 3121

Tennis Australia Junior Development Coaching Course

(incorporating SIS30713 Certificate III in Sport Coaching)

2018 VIC (April - Monday) Course schedule

National Tennis Centre, Melbourne Park, Olympic Boulevard, Melbourne, Victoria

Day		Date	Time	Module
1	Mon	16-April-18	8.30am – 2.30pm	Module 1 – Coaching tennis
2	Mon	30-April-18	8.30am – 2.30pm	Module 1 – Coaching tennis
3	Mon	7-May-18	8.30am – 2.30pm	Module 1 – Coaching tennis Module 2 – Responsibilities of the coach (risk & integrity)
4	Mon	14-May-18	8.30am – 2.30pm	Module 1 – Coaching tennis
5	Tue	15-May-18	8.30am – 2.30pm	Module 2 – Responsibilities of the coach (First Aid)
6	Mon	21-May-18	8.30am – 2.30pm	Module 1 – Coaching tennis
7	Sun	27-May-18	8.30am – 2.30pm 1 hr allocated time	Module 1 – Coaching tennis On-court assessment (red stage)
8	Mon	28-May-18	8.30am – 2.30pm	Module 1 – Coaching tennis
9	Mon	4-June-18	8.30am – 2.30pm	Module 1 – Coaching tennis (schools & coaching females) Module 2 – Responsibilities of the coach (personal development
10	Mon	18-June-18	8.30am – 2.30pm	Module 1 – Coaching tennis
11	Sun	24-June-18	8.30am – 2.30pm 1 hr allocated time	Module 1 – Coaching tennis On-court assessment (orange stage)
12	Mon	25-June-18	8.30am – 2.30pm	Module 1 – Coaching tennis
13	Mon	16-July-18	8.30am – 2.30pm	Module 1 – Coaching tennis (specific needs/adults/Cardio)
14	Mon	23-July-18	8.30am – 2.30pm	Module 1 – Coaching tennis
15	Mon	30-July-18	8.30am – 2.30pm	Module 1 – Coaching tennis
16	Mon	6-Aug-18	8.30am – 2.30pm	Module 1 – Coaching tennis
17	Sun	12-Aug-18	8.30am – 2.30pm 1 hr allocated time	Module 1 – Coaching tennis On-court assessment (green stage)

Note:
The course consists of two modules:
Module 1 – Coaching tennis
Module 2 – Responsibilities of the coach

- This course schedule is subject to change.
- To maximise the outcomes of the course, attendance at all sessions is compulsory.
- If you are unable to attend a session, you must notify the Course Coordinator prior to the commencement of the course.
- A medical certificate may be required if you are unable to attend any sessions due to illness.