

2013 ITF WOMEN'S CIRCUIT FACT SHEET TEMPLATE



Not for publication by the National Association/Organiser. Approved Fact Sheets will be published by ITF Pro Circuit.

ALL FIELDS MUST BE COMPLETED PROVIDING AS DETAILED INFORMATION AS POSSIBLE

Please note that fields coloured must be selected from the drop down menu that appears to the right of the cell

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TOURNAMENT						
Tournament Name in ITF Calendar (e.g London) Launceston			Tournament Prize Money, USD \$25,000	Plus Hospitality (+H) NO		
City Launceston, Tasmania		Country Australia		Tournament Week (Monday e.g. 09/01/13) Mon 04 Feb 2013		
TOURNAMENT INFORMATION						
SINGLES QUALIFYING DRAW	Draw size 64	FROM Sun 3 Feb	TO Mon 4 Feb	No of Days 2	Sign-in Sat 2 Feb	Time Before 18.00
SINGLES MAIN DRAW	Draw size 32	FROM Tue 5 Feb	TO Sun 10 Feb		Sign-in None	
DOUBLES MAIN DRAW	Draw size 16	FROM Tue 5 Feb	TO Sat 9 Feb	*Friday final recommended	Sign-in 12.00 noon day before Singles Main Draw starts	
PLAYING CONDITIONS	No. Match Courts 7	No. Practice Courts 2	Indoor / Outdoor Outdoor	Surface Category Hard		Surface Type Hard - Plexipave
	Min 6 courts required		Min 1 court required	Floodlights? YES		
PRIZE MONEY AND FEES	Official Ball (Type, Brand Name) Wilson Australian Open (Type 2)		Floodlights?	If no floodlights, approx number of playing (daylight) hours?		
	Prize Money paid in (Currency code) AUD; Australian Dollar	Method of Payment Cheque	Tax deductions % (Resident/Non-Res.) None	Entry Fee (max \$40, QD only) 40 USD		
HOSPITALITY (For non +H event)	None			None		
HOUSING	None					
SOCIAL EVENTS	Main Draw Function - Off site Sunday Feb 3 (TBC)					
CONTACT IN NATIONAL ASSOCIATION						
Tournament Administrator (name) Jason Simmons						
Address Tennis Australia, Private Bag 6060						
Zip / Post Code 3121		City Richmond		Country Australia		
Telephone (Included Country Code +) +61 3 9914 4000				Fax (Included Country Code +) +61 3 8612 3600		
Email address jsimmons@tennis.com.au				National TA Website address www.tennis.com.au		
SITE INFORMATION						
Promotional Tournament Title Launceston Tennis International			Name of the Club / Venue Launceston Regional Tennis Centre			
Address 23 Racecourse Crescent						
Zip / Post Code 7250		City Launceston, Tasmania		Country Australia		
Telephone (Included Country Code +) +61 3 6108 8200				Fax (Included Country Code +) +61 3 8612 3600		
Email address TBA				Tournament Website address (if any) www.tennis.com.au		
TOURNAMENT OFFICIALS						
TOURNAMENT DIRECTOR	Tournament Director (name) Trent Constance					
	Before Event Telephone (Include Country Code +) +61 3 9914 4000			Before Event Fax (Include Country Code +) +61 3 8612 3600		
	During Event On-site Telephone (Include Country Code +) +61 432 00 1273			During Event On-site Fax (Include Country Code +) +61 3 8612 3600		
	Email address tconstance@tennis.com.au			Mobile phone (Include Country Code +) +61 432 00 1273		
ITF SUPERVISOR	ITF Supervisor, name Kerrilyn Crammer					
	During Event On-site Telephone (Include Country Code +) +61 432 00 1273			During Event On-site Fax (Include Country Code +) +61 3 8612 3600		
SPORTS MEDICINE TRAINER	Ryan Carroll					

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VISA (Organisers are kindly requested to assist entered players with Visa invitation letters as appropriate)			
Visa requirements to enter your country Sport visa (421)	Cost of Visa Application (if any) 315 AUD; Australian Dollar	Deadline for Submitting Visa Application (if any) dd/mm/yy	
Name and contact details of person to contact regarding Visa (e.g. email, telephone & fax number) Kathryn Oyeniyi - koyeniyi@tennis.com.au			
Additional information (e.g. Visa requirements for players from different countries, website with Visa information etc) All players who do not hold an Australian or New Zealand passport require a visa for entry into Australia. www.immi.gov.au			

TRAVEL GUIDELINES			
Nominated Airport - Launceston Airport (LST)	Distance to Hotel	Distance to Site 16 kms	
Other Airport (s)	Distance to Hotel	Distance to Site	
Transport from other Airpor(s) to Tournament Hotel/Site If not provided free of charge, please indicate approx cost by:			
Shuttle bus from Airport	Tourn. Transfer 15	Taxi 30-35	Public Transport (currency) AUD; Australian Dollar
Nearest Train Station None	Distance to Hotel	Distance to Site	
Transport from Train Station to Tournament Hotel/Site (If not provided free of charge, please indicate approx cost)			
Road Directions to Site (directions, website, etc)			
Alternative Travel Options (e.g. bus, ferry etc)		Local Tourist Information (e.g. website) www.visitlauncestonamar.com.au	
Additional Travel Information (e.g. tourist information websites, town/city information etc) Tourist information: www.discovertasmania.com.au, www.visitlauncestonamar.com.au			

HOTEL INFORMATION				
HOTEL 1 (Mandatory)	Name of Hotel Launceston Travel and Information Centre		Level of Hotel (Star rating, etc)	
	Address			
	Zip / Post Code	City	Country	
	Telephone (Included Country Code +) +61 1800 651 827		Fax (Included Country Code +)	
	Email Address travelcentre@launceston.tas.gov.au		Hotel Website Address (if any) www.visitlauncestonamar.com.au	
	Single Room Rate	Per	Double Room Rate	Per
	Triple Room Rate	Per	Currency	
	Breakfast included NO	Approx Cost	Hotel Tax included YES	Reservation Deadline (Date e.g.01/01/11) ASAP
	Distance to Site (metres, kilometres) Some walking distance		Transport Hotel to Site (<i>must be provided free of charge if not walking distance</i>) NO Some walking distance	
	Additional information Launceston Travel and Information Centre can arrange accomodation of all types, ferry bookings, car hire and any other travel requirements around Tasmania.			

HOTEL 2 (Optional)	Name of Hotel Elphin Villas (closest to venue)		Level of Hotel (Star rating, etc) 3.5	
	Address			
	Zip / Post Code	City	Country	
	Telephone (Included Country Code +) +61 1800 651 827 (bookings through Travel Centre)		Fax (Included Country Code +)	
	Email Address travelcentre@launceston.tas.gov.au		Hotel Website Address (if any) www.visitlauncestonamar.com.au	
	Single Room Rate	Per	Double Room Rate	Per
	Triple Room Rate	Per	Currency	
	Breakfast included NO	Approx Cost	Hotel Tax included YES	Reservation Deadline (Date e.g.01/01/11) ASAP
	Distance to Site (metres, kilometres) 0.5 km		Transport Hotel to Site NO walking distance	
	Additional information Rates cannot be guaranteed without a reservation. Reservations should be made as soon as possible.			

ADDITIONAL INFORMATION (e.g. Alternative accommodation - websites, etc.)
PLEASE NOTE: SATURDAY DOUBLES FINAL. A range of accomodation options and bookings are available through www.visitlauncestonamar.com.au - +61 1800 651 827. Rates cannot be guaranteed without a reservation. Players coming from Burnie ITF event: travel option is 3 hour bus/coach service that runs daily www.redlinecoaches.com.au . Practice balls will be available on-site from the day before Qualifying. Prior to this day they will be available for purchase at the host venue. Players are advised that they will be called upon to attend event functions and media interviews. Prizemoney will be paid in AUD Bank Cheque. Draws and order of play available on www.tennis.com.au . Doubles qualifying will be played after the completion of doubles sign-in. ITF Pro Circuit - Tel: +44 20 8392 4682, Fax: +44 20 8392 4748 - Email: womens@itftennis.com