

Adding a Cardio Tennis Assistant Coach to your My Tennis



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Step 1)

Log into your My Tennis and click 'Assistant Coaches'

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Profile
 Member ID : 61200001451
 Name : Patrick Landy

Welcome Patrick Landy!

Account Details

My Tennis ID :
(Used to request an email in case you forget your password)

Personal Details

Title :
 * First Name :
 Middle Name :
 Male Female
 * Date of Birth : (Example: 01-Jan-1980)

Residential Address

* Address Line 1 :

Step 2)

Click the 'Add Assistant' button under 'Your Assistant Coaches'

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Assistant Coaches
 Member ID : 61200001451
 Name : Patrick Landy

Your Head Coaches

You are currently registered to a Head Coach.

Your head coaches are responsible for managing these settings, if the table is not up-to-date please contact the relevant Head Coach.

Your Assistant Coaches

Name	Tennis	TA Coach Member	Venues	Hot Shots	Cardio Tennis	Remove
	61000234517	Not Registered	Update	Ineligible	Ineligible	Remove
	61000162559	Not Registered	Update	Ineligible	Ineligible	Remove
	61000755487	Trainee	Update	Ineligible	Pending	Remove
	61701513218	Not Registered	Update	Ineligible	Ineligible	Remove
	61000241858	Not Registered	Update	Ineligible	Ineligible	Remove
	61000220311	Trainee	Update	Ineligible	Register	Remove
	61000241866	Not Registered	Update	Ineligible	Ineligible	Remove
	61000515567	Trainee(pending)	Update	Ineligible	Ineligible	Remove
	61000354504	Not Registered	Update	Ineligible	Ineligible	Remove
	61000284158	Not Registered	Update	Ineligible	Ineligible	Remove

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Step 3)

Search for the Assistant you want to add by **My Tennis ID** or by **name** and then click 'Search'.

The screenshot shows the 'Assistant Coaches' section of the My Tennis website. A modal window titled 'Member Search' is open, allowing the user to search for a coach. The modal contains the following fields and options:

- First Name:
- Surname:
- OR
- My Tennis ID:
- State Filter:
- Buttons: Search, Close, Create New Person

A red arrow points to the 'Search' button. The background shows the 'Assistant Coaches' table with columns for Name and Tenn ID.

Step 4)

Identify the correct assistant and 'Add' then to your assistant coach list.

The screenshot shows the 'Assistant Coaches' section of the My Tennis website. A modal window titled 'Member Search' is open, displaying search results. The modal contains the following fields and options:

- First Name:
- Surname:
- OR
- My Tennis ID:
- State Filter:
- Buttons: Search, Close, Create New Person

A red arrow points to the 'Add' button in the search results table. The table shows the following data:

Add	MyTennis ID	First Name	Surname	Suburb	State	Organisation	Current Member
Add	6100056538	Stephanie	Eshak	Doncaster	VIC		1

1 RECORDS FOUND. PAGE 1 OF 1.


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Step 5)

Now your assistant coach has been added to the list you need to 'register' them as your Cardio Tennis assistant coach. Do this by clicking 'register' in blue under Cardio Tennis.

***Note: Your assistant must be a Tennis Australia qualified or trainee coach member for you to register them as a Cardio Tennis assistant coach. Please call Coach Membership on (03) 9914 4191 to sign up your assistant as a coach member.**


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Assistant Coaches
 Cardio Tennis
 Upgrade Membership

Member ID : 61200001451
Name : Patrick Landy

Assistant Coaches

Your Head Coaches

You are not currently registered to a Head Coach.

Your head coaches are responsible for managing these settings, if the table is not up-to-date please contact the relevant Head Coach.

Your Assistant Coaches

[Add Assistant](#) [Find out more about registering Assistant Coaches](#)

Name	Tennis	TA Coach Member	Venues	Hot Shots	Cardio Tennis	Remove
	61000234517	Not Registered	Update	Ineligible	Ineligible	Remove
	61000162559	Not Registered	Update	Ineligible	Ineligible	Remove
	61000755487	Trainee	Update	Ineligible	Pending	Remove
	61701513218	Not Registered	Update	Ineligible	Ineligible	Remove
	61000241858	Not Registered	Update	Ineligible	Ineligible	Remove
	61000220311	Trainee	Update	Ineligible	Register	Remove
	61000241866	Not Registered	Update	Ineligible	Ineligible	Remove
	61000515567	Trainee(pending)	Update	Ineligible	Ineligible	Remove
	61000354504	Not Registered	Update	Ineligible	Ineligible	Remove
Stephanie Eshak	61000056538	Trainee	Update	Ineligible	Register	Remove
	61000284158	Not Registered	Update	Ineligible	Ineligible	Remove

Step 6)

Cardio Tennis assistant coach registration is \$59 or free if they were a Cardio Tennis assistant coach last year (this will update automatically). To make payment, enter in your credit card details and click 'Submit'

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Member ID : 61200001451
Name : Patrick Landy

Assistant Coaches

Your Head Coaches

You are not currently registered to a Head Coach

Your head coaches are responsible for managing your tennis program

Your Assistant Coaches

[Add Assistant](#) [Find out more about registration](#)

Name	Tennis ID
	61000234
	61000162
	61000754
	61701511
	61000224
	61000222
	61000224
	61000511
	61000354
Stephanie Eshak	61000054
	61000284

Assistant Coach Registration

Payment Summary

Assistant Coaches	Registration	Fee
Stephanie Eshak	New Cardio Tennis Assistant Coach	\$59.00

Payment Details

* Card Holder's Name : John Smith
 * Credit Card Number : 123456789XXXXXX
 * Card Type : Please Select
 * Card Expiry Date : Jan / 2013
 * Verification Code : 123 (Need help finding this verification code?)

Total Registration And Fees : \$59.00
 Credit Card Surcharge : \$0.00
 Total Amount Due : \$ 99.00 AUD

[< Previous](#) [Cancel](#) [Submit](#)

Definitions
 TA Coach Member: States their current coach membership status with Tennis Australia.
 Venues: Click update to see which venues the assistant coach is listed at, you can also adjust which venues your assistants are assigned to.
 Register: Click register to sign your Assistant Coach up to Tennis Australia's National programs to receive some great benefits.
 Registered: This coach has already been registered as an assistant coach or Head Coach to this program for the current membership year.

Step 7)

Your Cardio Tennis Assistant Coach is now registered. Your credit card will only be charged when your assistant coach has been approved. Your assistant coach will receive a Cardio Tennis Assistant Coach pack in 7-10 working days.

Member ID : 61200001451
Name : Patrick Landy

Assistant Coaches

Your Head Coaches

You are not currently registered to a Head Coach

Your head coaches are responsible for managing your tennis program

Your Assistant Coaches

[Add Assistant](#) [Find out more about registration](#)

Name	Tennis ID
	61000234
	61000162
	61000754
	61701511
	61000224
	61000222
	61000224
	61000511
	61000354
	61000054
	61000284

Assistant Coach Registration

Thank you for completing the Assistant Coach Registration process. Your registration is currently pending and awaiting approval by Tennis Australia. Upon approval, you will be emailed your receipt and the assistant coach pack/s will be sent to your special delivery address as specified within your coach profile.

[Close](#)