



Haileybury currently operates three school campuses located in Keysborough, Berwick and Brighton.

A rare opportunity has arisen for a tennis coach / coaching company to exclusively operate an extracurricular program during lunchtimes and after school, for Haileybury students.

Our current tennis program caters for students from Prep to Year 8 of all standards and runs for 16 weeks each semester (8 lessons each term) with a maximum of 6 students per class.

Whilst we are looking for an organisation that can replace the existing program as a minimum, we are also open to additional opportunities, including scope within the existing internal sport programs, with a negotiated program to be sought for the right candidate.

Current Program:

The current business model generates income of approximately \$80k per annum. Coaching fees for 2013 are set at \$290 per semester (\$18.12 per 40 minute session).

This is a very hands on program with the current coach/business owner attending all training sessions, really immersing themselves in the program. After school sessions have responsibilities outside of normal coaching duties, for example, in the event that a parent is unable to collect their child from training on-time, that child must be supervised at all times until the parent has arrived (this may include escorting the child to the after-care facilities available). The successful candidate will have a duty of care to all of its students that must be adhered to at all times.

No competitions are currently run within the existing program.

Equipment:

Students at present are only required to provide their own racket, everything else is provided by either Haileybury or the organisation running the program. Haileybury are responsible for providing and maintaining the courts (including nets).

The Successful Candidate:

The successful applicant will be required to manage all aspects of the business, including all billing and debt collection in connection with fees. A fee will be payable to Haileybury on a quarterly basis.

They will also be required to meet the following criteria:

- Hold current public liability insurance
- Operate a team of coaches to ensure all sessions are covered
- All employees/coaches will be required to hold current working with children check
- All coaches will be required to have undertaken basic First aid and anaphylaxis training

The contract to operate this business will available from the beginning of term 3 2013 (16th July), however the successful candidate will be expected to perform a thorough handover with the current coach, including meeting all the current student participants before the end of term 2.

Contact Details:

If this position is of interest to you, please provide us with a proposal detailing why you believe you would be the right candidate and any past experience of managing similar programs. Experience of working with schools will be considered an advantage.

Please send your expression of interest to hayley.attard@haileybury.vic.edu.au by Friday 3 May 2013.

Please note only short listed candidates will be contacted. Only Australian permanent residents need apply.