

# 2012 ITF MEN'S CIRCUIT FACT SHEET TEMPLATE



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**ALL FIELDS MUST BE COMPLETED PROVIDING AS DETAILED INFORMATION AS POSSIBLE**

Please note that fields coloured      must be selected from the drop down menu that appears to the right of the cell

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TOURNAMENT			
	Tournament Name in ITF Calendar (e.g ESP F2) <b>Toowoomba</b>		Tournament Prize Money, USD <b>\$15,000</b>
	City <b>Toowoomba, QLD</b>		Plus Hospitality (+H) <b>NO</b>
	Country <b>AUSTRALIA</b>	Tournament Week (Monday e.g. 09/01/12) <b>Monday 13th February 2012</b>	

TOURNAMENT INFORMATION						
<b>SINGLES QUALIFYING DRAW</b>	Draw size <b>64</b>	FROM <b>Sun 12 Feb</b>	TO <b>Mon 13 Feb</b>	No of Days <b>2</b>	Sign-in <b>Sat 11 Feb</b>	Time <b>Before 18.00</b>
<b>SINGLES MAIN DRAW</b>	Draw size <b>32</b>	FROM <b>Tue 14 Feb</b>	TO <b>Sun 19 Feb</b>		Sign-in <b>None</b>	
<b>DOUBLES MAIN DRAW</b>	Draw size <b>16</b>	FROM <b>Tue 14 Feb</b>	TO* <b>Fri 17 Feb</b>	*Friday final recommended	Sign-in <b>12.00 noon day before Singles Main Draw starts</b>	
<b>PLAYING CONDITIONS</b>	No. Match Courts <b>8</b>	No. Practice Courts <b>Min 1 court required</b>	Indoor / Outdoor <b>Outdoor</b>	Surface Category <b>Hard</b>		Surface Type <b>Hard - Plexipave</b>
	Official Ball (Type, Brand Name) <b>Wilson Australian Open</b>		Floodlights? <b>YES</b>	If no floodlights, approx number of playing (daylight) hours? <b>8</b>		
<b>PRIZE MONEY AND FEES</b>	Prize Money paid in (Currency code) <b>AUD; Australian Dollar</b>		Method of Payment <b>Cheque</b>	Tax deductions % (Resident/Non-Res.) <b>None</b>		Entry Fee (max \$40, QD only) <b>\$40USD</b>
<b>HOSPITALITY</b> (For non +H event)	MAIN DRAW: If any, Details <b>N/A</b>			QUALIFYING: If any, Details <b>N/A</b>		
<b>HOUSING</b>	<b>N/A</b>			<b>N/A</b>		
<b>SOCIAL EVENTS</b>	<b>TBA on site</b>					

CONTACT IN NATIONAL ASSOCIATION			
Tournament Administrator (name) <b>Fiona Luscombe</b>			
Address <b>Batman Avenue, Melbourne</b>			
Zip / Post Code <b>3000</b>	City <b>Melbourne, VIC</b>	Country <b>Australia</b>	
Telephone (Included Country Code +) <b>+61 3 9914 4000</b>		Fax (Included Country Code +) <b>+61 3 8612 3600</b>	
Email address <b>fluscombe@tennis.com.au</b>		National TA Website address <b>www.tennis.com.au</b>	

SITE INFORMATION			
Promotional Tournament Title <b>Toowoomba Tennis International</b>		Name of the Club / Venue <b>Toowoomba Tennis Association</b>	
Address <b>Baker St</b>			
Zip / Post Code <b>4350</b>	City <b>Toowoomba, QLD</b>	Country <b>AUSTRALIA</b>	
Telephone (Included Country Code +) <b>1300 653 730</b>		Fax (Included Country Code +)	
Email address		Tournament Website address (if any) <b>www.tennis.com.au</b>	

TOURNAMENT OFFICIALS			
<b>NAMENT DIRECTOR</b>	Tournament Director (name) <b>Matthew Richards (questions to be directed to Fiona Luscombe)</b>		
	Before Event Telephone (Include Country Code +) <b>+61 3 9914 4000</b>		Before Event Fax (Include Country Code +)
	During Event On-site Telephone (Include Country Code +) <b>+61 448 426 880</b>		During Event On-site Fax (Include Country Code +)
	Email address <b>fluscombe@tennis.com.au</b>		Mobile phone (Include Country Code +) <b>+61 448 426 880</b>
<b>ITF SUPERVISOR</b>	ITF Supervisor, name <b>Scott Ray</b>		
	During Event On-site Telephone (Include Country Code +)		During Event On-site Fax (Include Country Code +)
<b>SPORTS MEDICINE TRAINEE</b>			

VISA (Organisers are kindly requested to assist entered players with Visa invitation letters as appropriate)			
Visa requirements to enter your country <b>Business 456 (Short Stay)</b>	Cost of Visa Application (if any) \$120	AUD: Australian Dollar	Deadline for Submitting Visa Application (if any) www.immi.gov.au
Name and contact details of person to contact regarding Visa (e.g. email, telephone & fax number) <b>Fiona Luscombe Email - fluscombe@tennis.com.au</b>			
Additional information (e.g. Visa requirements for players from different countries, website with Visa information etc) All players who do not hold an Australian or New Zealand passport require a visa for entry into Australia			

TRAVEL GUIDELINES			
Nearest Airport(s) <b>Brisbane Airport</b>	Distance to Hotel <b>139km</b>	Distance to Site <b>144km</b>	
Transport from Airport(s) to Tournament Hotel/Site If not provided free of charge, please indicate approx cost by:			
	Tourn. Transfer	Taxi	Public Transport (currency) AUD: Australian Dollar
Nearest Train Station(s) <b>No passenger trains to Toowoomba</b>	Distance to Hotel	Distance to Site	
Transport from Train Station(s) to Tournament Hotel/Site (If not provided free of charge, please indicate approx cost) <b>From Bus Station - Taxi approximately \$10, 10 minute walk</b>			
Road Directions to Site (directions, website, etc)			
Alternative Travel Options (e.g. bus, ferry etc) <b>Greyhound Bus (\$40), Airport Flyer (\$79)</b>		Local Tourist Information (e.g. website) <a href="http://www.toowoombaholidays.com.au/">http://www.toowoombaholidays.com.au/</a>	
Additional Travel Information <b>www.tq.com.au</b>			

HOTEL INFORMATION							
<b>HOTEL 1</b> (Mandatory)	Name of Hotel <b>City Golf Club Motel</b>			Level of Hotel (Star rating, etc) <b>4.5 Star</b>			
	Address <b>775 Ruthven Street (New England Highway)</b>						
	Zip / Post Code <b>4350</b>	City <b>Toowoomba, QLD</b>	Country <b>Australia</b>				
	Telephone (Included Country Code +) <b>+61 7 4636 9999</b>			Fax (Included Country Code +) <b>+61 7 4636 9988</b>			
	Email Address <b>info@citygolfmotel.com.au</b>			Hotel Website Address (if any) <b>www.citygolfmotel.com.au</b>			
	Single Room Rate	Per room	Double Room Rate	Per room	Triple Room Rate	Per room	Currency AUD: Australian Dollar
	Breakfast included <b>NO</b>		Hotel Tax included <b>YES</b>		Reservation Deadline (Date e.g.01/01/11) <b>ASAP</b>		
	Distance to Site (metres, kilometres) <b>5 km (10 minutes drive)</b>		Transport Hotel to Site ( <i>must be provided free of charge if not walking distance</i> ) <b>YES Tournament Shuttle Service</b>				
	Additional information <b>2 hrs to Brisbane Airport, overlooks City Golf Club</b>						
	<b>HOTEL 2</b> (Optional)	Name of Hotel <b>Burke &amp; Wills</b>			Level of Hotel (Star rating, etc) <b>4 Star</b>		
Address <b>554 Ruthven St</b>							
Zip / Post Code <b>4350</b>		City <b>Toowoomba, QLD</b>	Country <b>Australia</b>				
Telephone (Included Country Code +) <b>+61 7 4632 2433</b>			Fax (Included Country Code +) <b>+61 7 4639 2002</b>				
Email Address <b>bw.reception@hakfoortgroup.com.au</b>			Hotel Website Address (if any) <b>www.burkeandwillshotel.com.au</b>				
Single Room Rate		Per room	Double Room Rate	Per room	Triple Room Rate	Per room	Currency AUD: Australian Dollar
Breakfast included <b>YES</b>		Hotel Tax included <b>YES</b>		Reservation Deadline (Date e.g.01/01/11) <b>ASAP</b>			
Distance to Site (metres, kilometres) <b>7km (14 minutes drive)</b>		Transport Hotel to Site <b>YES Tournament Shuttle Service</b>					
Additional information <b>2 hrs from Brisbane Airport, 14 mins to Toowoomba Airport</b>							

ADDITIONAL INFORMATION (e.g. Alternative accommodation - websites, etc.)
For a range of other accomodation in Toowoomba from caravans to cottages visit <a href="http://www.toowoombaholidays.com.au/">http://www.toowoombaholidays.com.au/</a>
ITF Pro Circuit - Tel: +44-20-8392 4692, Fax: +44-20-8392 4777 - Email: mens@itftennis.com