# Award Nomination Criteria



# **SERVICE TO TENNIS AWARD**

The Service to Tennis Award recognises a person who has personified the essence of leadership, passion, sportsmanship, goodwill and dedication to the sport while making a major contribution to the stature of tennis for over 10 years.

# **Selection Criteria**

Nominees must show that they:

- Have been involved in tennis for a period of over 10 years
- Have made a significant contribution to the sport over a prolonged period of time
- Personify the essence of leadership, passion for tennis, sportsmanship and dedication
- Are highly regarded within the tennis community and have fostered relationships within and between the club/association and the community
- Have performed various roles within the club/association
- Have demonstrated significant achievement while in the roles held within the club/association
- Have provided documentary evidence to substantiate meeting the selection criteria, such as letters of thanks, supporting evidence from current administrators of the club/association, publications depicting the nominee's position within the club/association.

Members are encouraged to nominate colleagues. Nominees may self-nominate or be nominated by another person (note: if you self-nominate you will require a seconder to support your nomination).

All entries must provide the following media to support their submission:

• Three (3) high-resolution photos (in RAW format or TIFF/JPEG in highest file size possible)

### **Selection Process**

Only information provided by the nominee with their online nomination form will be considered by the selection panel. Nominees should attach any relevant additional information with their online nomination form.

All decisions in relation to the **Service to Tennis** award including any questions in relation to eligibility) will be determined by the selection panel in its absolute discretion. All decisions are final and no correspondence will be entered into. Any matters which arise and which are not covered in this document will be determined by the selection panel in consultation with Tennis West Management.

#### **Timeline**

- Nominations open Monday 15 July 2019
- Nominations close Friday, 30 August 2019
- Nominations are valid for the 2018/19 tennis season
- The WA Tennis Industry Awards Night will be held on Friday, 11 October 2019





# **Requirements of Award Recipients**

The successful recipient may be required to fulfil the following:

- Participate in marketing and promotional activities in the 12 months following the award.
- Assist in the preparation of press releases to local media outlets,
- Assist in the preparation of editorial articles, including but not limited to, the Tennis West newsletter, website and Australian Tennis Magazine. Tennis West will provide editorial assistance.

### Nomination Submission

Nominations will be accepted **online only** and should be submitted to Tennis West by clicking <u>here</u> or by copying this link into a browser window: <u>https://www.surveymonkey.com/r/2019TennisAwards</u>

Nominations should include:

- Executive Summary (approximately 200 words) briefly summarise the key points of the Nomination Report.
- Nomination Report (no more than three A4 typed pages, minimum of 10 point font) this should address all Selection Criteria for the award.
- Supporting Documents, if applicable (maximum of three pages) as relevant to the award, e.g. letter of endorsement, posters/flyers, program information.
- Supporting Photographs, if applicable (min of three high resolution photos).

#### Nominations are due by 5pm Friday, 30 August 2019.

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