



22 March 2019

**Tennis West**  
Victoria Park Drive  
Burswood WA 6100  
PO Box 116  
BURSWOOD WA 6100  
T +61 8 6462 8300  
F +61 8 9361 1500  
[www.tennis.com.au/wa](http://www.tennis.com.au/wa)

Dear Tennis Venue,

**Re: TOURNAMENT PLANNER VENUE USER AGREEMENT**

TOURNAMENT PLANNER (TP) software (including unlimited user licences and upgrades) is available to all Tennis West affiliated clubs at no cost. It is one of the real benefits of affiliation that will greatly assist clubs in delivering a professional event, whether it is your next Club Championship or Tennis West Sanctioned Event.

This agreement obligates The Club to comply with these conditions before being issued with a licence:

- All open tournaments must be sanctioned by Tennis West. This is a requirement of your affiliation. *An open tournament is one that is open for entry to members of your club and the members of other Tennis West affiliate clubs.*
- Per Player Sanction Fee, \$2.75 (non-AR) and \$5.50 (AR), are to be paid on invoice.
- Tournament Reports must be submitted to Tennis West and / or Tennis Australia in a timely manner, in accordance with Tennis Australia Rules and Regulations for Australian Money Tournaments (AMTs) and Junior Tour (JT) events.
- A Stripe online payment account must also be set up by the club to use in conjunction with Tournament Planner.
- Online Entry for players is mandatory for AR Events

Each Australian Money Tournament (AMT) and Australian Ranking (AR) Tournament is supported by the TW Tournament Operations Team.

If you require any further information, please contact Loretta Hughes on [lhughes@tennis.com.au](mailto:lhughes@tennis.com.au)

Yours sincerely

**Loretta Hughes**  
**TOURNAMENT & COMPETITIONS MANAGER**

Encl. Tournament Planner Club User Agreement

Western Australian  
Tennis Association Inc  
ABN 90 803 634 736  
Trading as Tennis West



**TOURNAMENT PLANNER  
VENUE USER AGREEMENT**

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I, \_\_\_\_\_ (insert name), \_\_\_\_\_ (insert position)

acknowledge on behalf of the " I n s e r t N a m e " Tennis Club/Venue/Centre, that failure to obtain sanctioning for an open tournament may lead to a penalty imposed by Tennis West.

I am fully aware and understand that:

- All open tournaments must be sanctioned by Tennis West. This is a requirement of your affiliation. *An open tournament is one that is open for entry to members of your club and the members of other Tennis West affiliate clubs.*
- Player Sanction Fees are to be paid and Tournament Reports returned to Tennis West and / or Tennis Australia in a timely manner, in accordance with Tennis Australia Rules and Regulations for Australian Money Tournaments (AMTs) and Junior Tour (JT) events.
- A Stripe Registration Account must also be set up by the club to use in conjunction with Tournament Planner.
- Online Entry for players is mandatory.

Signed by

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Club Position

On behalf of \_\_\_\_\_ Tennis Club/Venue/Centre

*Please return this for to Tennis West. Upon return, your licence will be emailed to you.*

*Tournament Department  
Tennis West  
PO Box 116  
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E: [lhughes@tennis.com.au](mailto:lhughes@tennis.com.au)*

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