

# SIGN IN CONSOLATION – NEEDING TO MAKE A NEW EVENT



## Sign in Consolation – Needing to make a New Event

**\*USE THIS GUIDE WHEN SIGN IN NUMBERS ARE MORE THAN 50% THE DRAW SIZE. E.G. 20 PLAYERS SIGN IN FROM A 32 DRAW\***

1. Print off the Consolation Sign In Roster for players to sign in.

**Report > Entry Lists > Consolation Sign In/ Qualifying Consolation Sign In > Select Event**

**Print Sign In Lists**

**Report**

- SIGN-IN
- Main Draw Roster
- Qualifying Roster
- Lucky Losers
- Reserve List
- Exclude Roster
- CONSOLATION SIGN-IN**
- QUALIFYING CONSOLATION ...

**Event**

- AMT Mens Singles
- AMT Womens Singles**
- AMT Mens Doubles**
- AMT Womens Doubles**

Nr. of sign-in pages: 1

Sign-in Order: Acceptance Ord

Deadline: 20/03/2020 6:00:00 PM

Place: Supervisor's Office

Free Text:

Show: <None>

Preview Print Excel Close

2. Create a new event in TP

**Properties > Events > Add > Name Event – e.g. Boy's 12/u Qualifying Consolation, Boy's 12/u Main Draw Consolation > Select gender > \*\*Tick Sep Seeding box if doing Qualifying Consolation > Fee remains \$0**

2019 Victorian Hardcourt Championships 15K.TP

**Tournament Properties**

Entry Fees		Draws		Scheduling		Score		Officials	
Info	Address	Events	Days	Times	Locations/Courts	Round Robins			
Name	Gender	Type	Level	Min	Max	Fee	Lin	Pick	
AMT Mens Singles	Men	Singles	12	99	\$70.00	Lin		Add	
AMT Womens Singles	Women	Singles	12	99	\$70.00	Lin		Edit	
AMT Mens Doubles	Men	Doubles	12	99	\$30.00	Lin		Delete	
AMT Womens Doubles	Women	Doubles	12	99	\$30.00	Lin			

Import OK Cancel

**Event Properties**

General Scoring Format Grading Availability Prize Money

Gender: Men

Type: Singles

Level: <None>

Sep. Seeding: ☐

Min. Age: 0

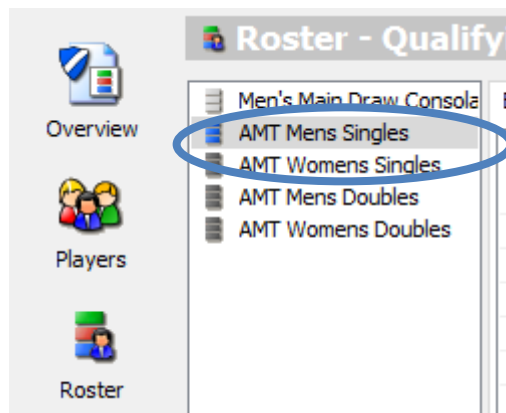
Max. Age: 0

Fee: 0.00

OK Cancel Apply

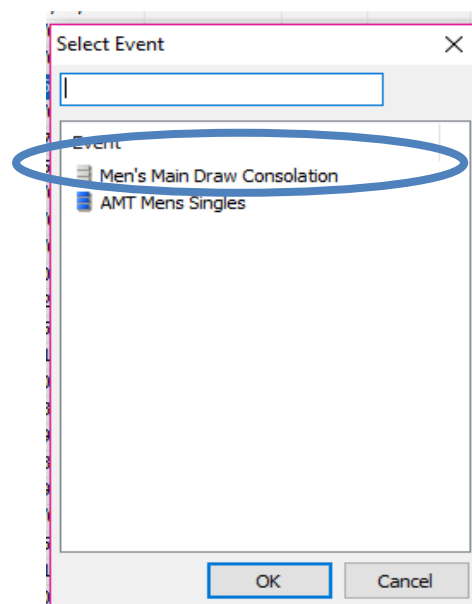
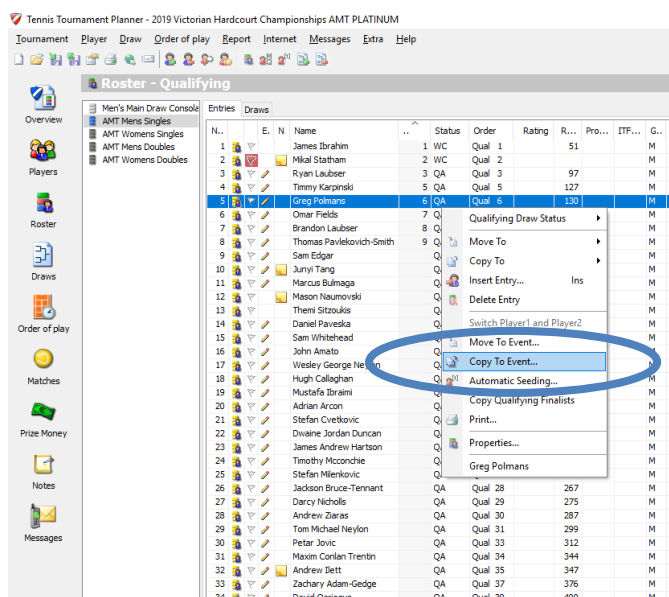


The new event will show up on the **Roster**

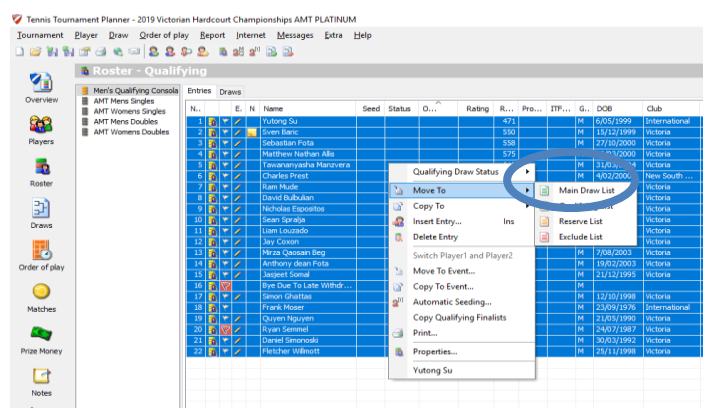


- After you have closed sign-in for the consolation event move the relevant players to the consolation tabs that have been created in the roster screen.

**Click players name > right click > copy to event > select the new event from the list**



- If you are making a **qualifying consolation draw** the players may be listed on the Qualifying tab of the new event. Move the players across to the main draw tab of the new event.

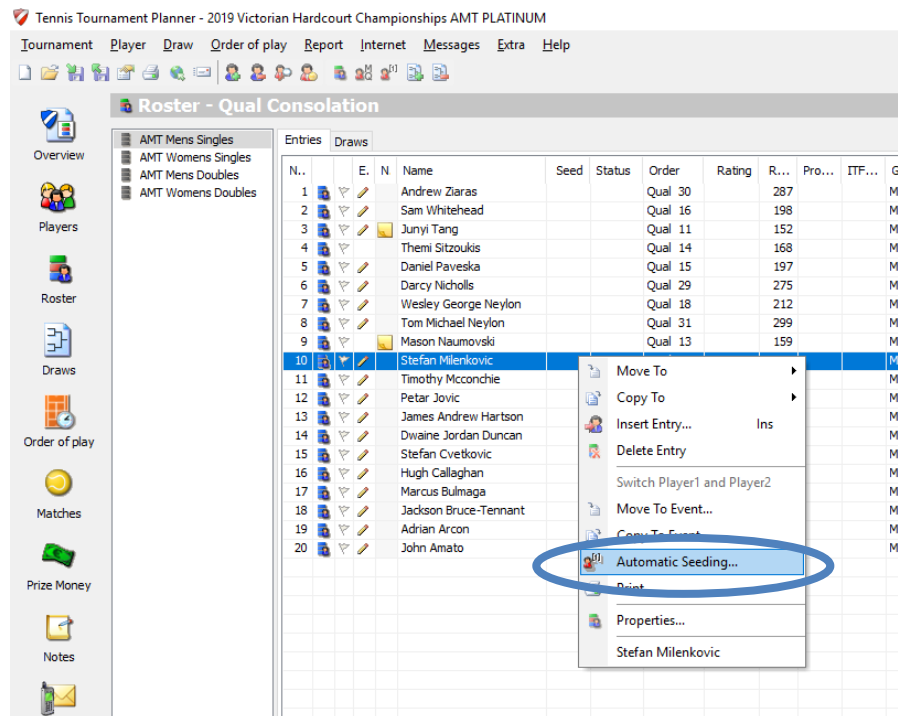


**Sign in Consolation – Needing to make a New Event**  
May 2020

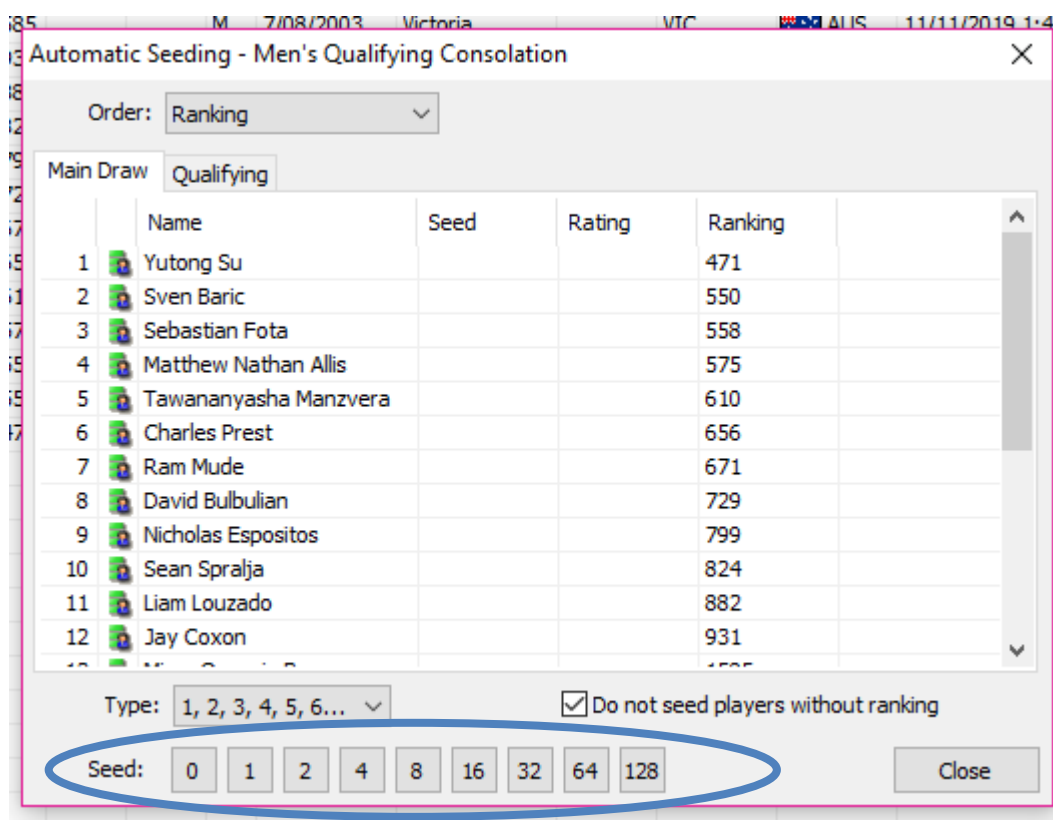




- Seeding the consolation draw. Select the Consolation event in **Roster**. Click on the **Automatic seeding button** along the top menu or **right click "Automatic Seeding"**

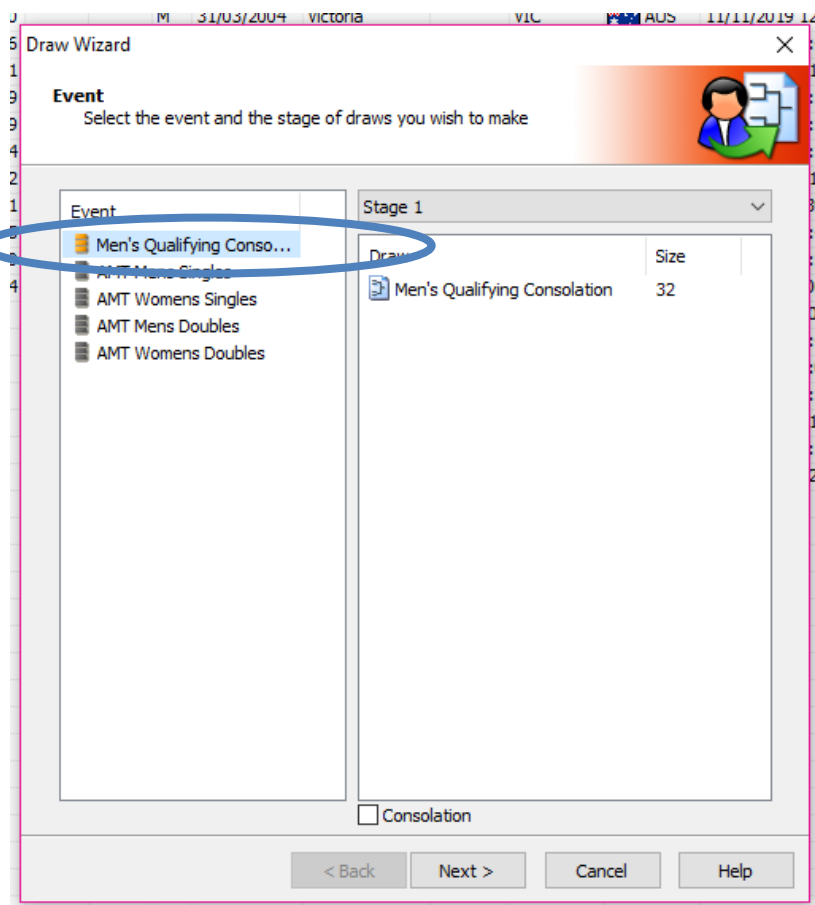


- Select number of seeds down the bottom.

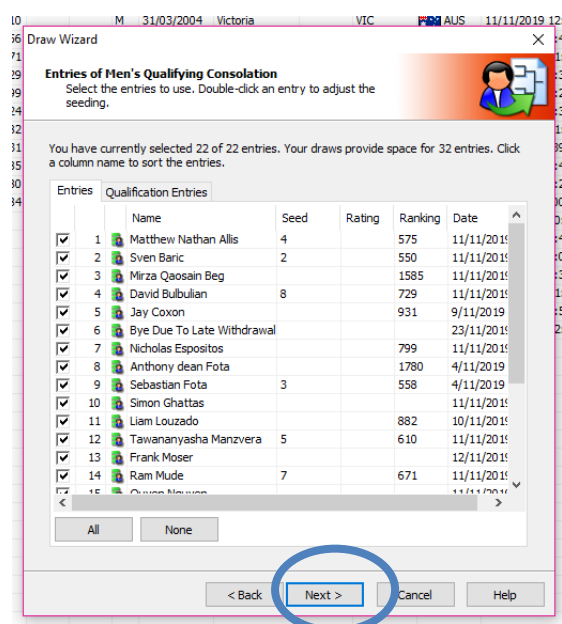




7. Make the consolation draw:  
**Draws > Make Draws > Select Event > Select Stage – Stage 1 = Qualification and Stage 2 = Main Draw > Tick the consolation box down the bottom > Next**



8. Ensure that all the players you want to include for the consolation event have been selected.  
 If this is done, click “next” to move onto the next step.



9. Do not choose any separation rules for the consolation events. Select **"None"** and then click the **"Next"** button.

Draw Wizard

**Separation**  
Select the type of separation for your draw

**Separation:**

- ☒ None
- ☐ Club
- ☐ District
- ☐ City
- ☐ Postalcode
- ☐ State
- ☐ Country
- ☐ Level
- ☐ Availability

**Optimization:**

- ☒ Optimal separation
- ☐ Separate first round only

<None> Ranking

☐ Separate doubles partners

< Back **Next >** Cancel Help

10. You will now see a preview of the draw below. Click **"Finish"** to save the draw.

Draw Wizard

**Result**  
Please verify the result. Press finish to accept and save the changes.

Re-make Draw

Line	Seed	Team	Separation
<b>Men's Qualifying Consolation</b>			
1	1	Yutong Su	
2		Bye	
3		Quyen Nguyen	
4		Frank Moser	
5		Ryan Semmel	
6		Fletcher Willmott	
7		Bye	
8	7	Ram Mude	
9	3	Sebastian Fota	
10		Bye	
11		Sean Spralja	
12		Daniel Simonoski	
13		Bye	
14		Anthony dean Fota	
15		Bye	
16	5	Tawananyasha Manzvera	
17	8	David Bulbulian	
18		Bye	

< Back **Finish** Cancel Help



11. You can view the draws by click on the **Draws button on the left-hand side menu** and then **selecting the relevant tab**.

Qualification		Qualification - Consolation		Singles Main Draw		Singles Main Draw - Consolation			
Quarterfinals				Semifinals		Final		Winner	
1	Cihan Akay [1]			Cihan Akay [1]					
2	Bye 1 Bye 1								
3	Enzo Aguiard			Enzo Aguiard					
4	Bye 4 Bye 4								
5	Bye 3 Bye 3			Tom Evans					
6	Tom Evans								
7	Bye 2 Bye 2			Blazo Djurovic [2]					
8	Blazo Djurovic [2]								