*<Tennis Club>*

*<Street Address>*

*<Suburb> VIC <Postcode>*

<Insert date>

Dear <Police Station name>,

**TENNIS SET TO RESUME IN LOCAL COMMUNITY**

Tennis clubs and centres across Victoria are set to reopen for limited playing opportunities based on Tennis Victoria’s Return to Tennis Guidelines. The Guidelines provide details on how tennis can operate within Federal and State restrictions updated on June 1.

**TENNIS VICTORIA RETURN TO TENNIS GUIDELINES FOR DOWNLOAD** [**HERE**](https://www.tennis.com.au/vic/news-and-events/covid-19-community-tennis-return-to-tennis/return-to-tennis-club-toolkit)

In light of this, the <insert club> will recommence restricted operations from <insert date>.

Tennis provides wonderful opportunities to be active in an environment that can enable social distancing rules to be observed. We will also be ensuring strict hygiene protocols are implemented.

Anyone looking to return to the court has been encouraged to follow the Return to Tennis Guidelines.

Please don’t hesitate to contact me to discuss this further.

King regards,

<Name>, <Position>, <Club name>

<email address>

<phone number>