



RETURN TO TENNIS TOOLKIT

COVID-19 Return to Tennis Checklist

TENNIS VICTORIA

PUBLISHED: 1 June 2020





COVID-19: Return to Tennis in Victoria

The **Return to Tennis Checklist** is designed to support anyone involved in delivering tennis to do so within current Federal and State COVID-19 Restrictions. Tennis has an important role to play in helping people be active in this new phase of the COVID-19 Pandemic, as long as Government restrictions are adhered to and public health and safety is considered a top priority. We hope this checklist, read in conjunction with our Return to Tennis Guidelines and other resources, will help you get back to playing tennis as safely as possible if you choose to.

This is an evolving situation; please refer to the [Tennis Victoria website](#) regularly for the latest recommendations and guidance on dealing with COVID-19 for tennis in Victoria.

On 11 May, the Victorian State Government announced it will gradually ease restrictions while under a State of Emergency from Tuesday 12 May at 11:59pm. As a result, tennis can return in a limited way.

A further easing of restrictions was announced to take place from 1 June 2020. As a result, the Return to Tennis Guidelines have been adjusted to reflect these changes below.

What does this mean for tennis in Victoria?

- Multiple groups of 20 within a facility at any one time
 - Singles or doubles
 - Group coaching. Consider that the parent/guardian of younger children may want to have line of sight of activity, in line with the Victorian Childsafe Standards.
- Club houses and pavilions are to remain closed including shower and changing facilities however toilets can be made available.
- Toilets are to be made available however shower and changing facilities must remain closed.
- Social distancing must be practiced at all times
- Keep a record of everyone who enters the venue
 - Name
 - Phone number
 - Date and time of attendance

[Click here](#) to view the Victorian Government Sport, cultural and recreational activities restrictions.

Tennis clubs, associations, coaches, operators and local councils across Victoria operate in many different ways and within different surroundings and communities. Therefore, making an assessment of whether tennis can be provided safely will be dependent on a range of factors, varying across each council area and specific to each venue. It is the responsibility of each council, coach, club and operator to work together to make this assessment based on individual circumstances.

Below is a checklist and links to resources to support Clubs, Centres, Coaches and Associations to consider when returning to play, to ensure the safety of all participants and the community:

1. Clubs/Venues

#	Action	Link
1.1	Has the Club Committee met to discuss the guidelines under which tennis will be reopened at the club? <ul style="list-style-type: none"> Tennis Victoria has developed the Return to Tennis Guidelines to assist you 	Meeting Agenda Return to Tennis in Victoria
1.2	Has the club liaised with the Local Government Authority and/or venue owner to agree on facility use arrangements?	
1.3	Has the Club Committee assigned roles and responsibilities to committee members, coaches and volunteers to ensure a safe return to tennis for participants?	
1.4	Has the Club Committee developed a court usage plan to manage the potential demand on facilities – balancing the needs of members, coaching and the community <ul style="list-style-type: none"> Contact your Tennis Victoria Club Development Officer to provide any support you may need around this 	TV Staff List Court Usage Guide
1.5	Has the Club Committee considered the steps/precautions required should a participant who has used the facility test positive for COVID-19? Has the Club Committee considered collecting details of participants for contact tracing purposes or having participants download the Federal Government Coronavirus tracking App?	COVIDSafe App
1.6	Has the Club Committee updated the venue Risk Register or Risk Management Plan to include pandemic risk?	Risk Management Template
1.7	Is the club providing a safe environment for children?	Safeguarding children club resource kit
1.8	Does your club have a plan for engaging/reengaging underrepresented/vulnerable communities?	Inclusion Resource Kit

2. Marketing/Communication

#	Action	Link
2.1	Have you developed a communication plan for the Return to Tennis strategy for members, coaching participants and community users <ul style="list-style-type: none"> Ensure this is clearly communicated to all stakeholder groups to manage expectations 	Media release for clubs to use Social Media policy
2.2	Have you accessed the marketing resources in the Return to Tennis Toolkit?	Marketing Resources
2.3	Has the club developed a contact list should members/non-members have any questions regarding COVID-19?	



2.4	Has the club thought about how it can recognise and support its sponsors when play returns?	
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3. Facility

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3.1	Have you conducted an audit of your facilities to ensure that they are in a safe and playable condition? Is the facility accessible and inclusive for ALL community members?	Audit checklist
3.2	Have you undertaken a thorough clean of the facilities, including, but not exclusively, court gates, court and coaching equipment, clubrooms, toilets, <ul style="list-style-type: none">You might want to consider putting a cleaning roster in place to ensure the facility remains clean	Cleaning Principles
3.3	Have you displayed COVID-19 hygiene and safe sanitising posters around the venue? If applicable, mark out social distancing (1.5m) crosses on the floor to ensure patrons maintain safe distance <ul style="list-style-type: none">If you feel that you need to provide posters in other languages please see support for translation service to cater for your local community	Hygiene Poster Translation assistance
3.4	Have you decided venue operating hours and whether court lighting will be available? If you have Book A Court, have you checked the guides to help you manage and coordinate this service?	BAC Resources
3.5	Where applicable, can you leave doors and gates ajar to minimise contact?	
3.6	Have you thought about best practise for using tennis balls or touching gates and equipment?	Return to Tennis Guidelines