

WHAT TO DO IF SOMEONE AT YOUR TENNIS CLUB, CENTRE OR ASSOCIATION TESTS POSITIVE TO COVID-19

As per the sector guidance for [Sport, Exercise and Physical Recreation](#) businesses within Victoria, workplaces include facilities used predominantly for outdoor sport or physical recreation, including tennis clubs. Information and advice for businesses who have a [confirmed case of COVID-19 in the workplace](#) should be adhered to.

Please note Tennis Victoria are here to support clubs, centres, associations and coaches throughout this process, however we are not able to provide advice or direction as this is determined upon review by the Department of Health and their contact tracing team.

INFORMATION AND ADVICE FOR BUSINESSES, INCLUDING TENNIS VENUES, WHO HAVE A CONFIRMED CASE OF COVID-19		
STEP 1	Follow the directions on the Department of Health website: <ul style="list-style-type: none"> Download the Confirmed Case in the Workplace Information Pack for step-by-step instructions and the documents you must complete should there be a confirmed case of COVID-19 attend the venue The 'Start Here' section that outlines the clear process in which you must follow If you need help with any of these steps, please call The Department of Health on 1300 651 160 	www.coronavirus.vic.gov.au/confirmed-case-workplace
	Notify Tennis Victoria and your Landowner (e.g. Council, School, Parish) about the confirmed case. Along with following the directions advised by the Department of Health, additional requirements may be mandated from your Landowner at their discretion. It is important to work with and be guided by them in regard to the response and ensure you can safely reopen	Notify your local Tennis Victoria contact or at tennisvicinfo@tennis.com.au

As per **Step 3** if there is a [confirmed case of COVID-19 at your workplace](#), you must notify your workers, suppliers and customers that there is a confirmed positive case. For Tennis, we interpret the workers, suppliers and customers as being coaches, participants and any other venue users.

We have provided an [email template](#) as a guide for your club to use.