



Membership Renewal Guide *2026-27*

Safeguarding Children

Tennis Victoria has a zero-tolerance approach to any form of child abuse and is committed to ensuring the sport of tennis is a safe and friendly environment for children and young people.

We commit to ensuring the sport of tennis is a safe environment for all children and young people, including Indigenous children, those from culturally and racially marginalised backgrounds and all abilities.

Safeguarding Children

Tennis Victoria is committed to creating safe, inclusive and welcoming environments for all children and young people participating in tennis. As part of the annual affiliation process, clubs, associations and venues are expected to demonstrate their commitment to child safety by meeting key safeguarding requirements and promoting best practice within their organisation.

Appoint a Member Protection Information Officer

Every affiliate is required to nominate a Member Protection Information Officer (MPIO), who serves as the dedicated point of contact for concerns or issues relating to children and young people participating in tennis at their venue or within their competitions and activities.

The MPIO also provides information and support on member protection policies and procedures, including the Tennis Australia National Policies and the Tennis Australia Integrity Hotline. Affiliates should ensure their members know who their MPIO is and how they can be contacted.

Maintain valid Working with Children Checks

In Victoria, any person over the age of 18 engaging in paid or voluntary child-related work must hold a valid Working with Children Check (WWCC), unless an exemption applies under the law. Affiliates should ensure that coaches, committee members, volunteers and others undertaking child-related work meet these requirements and maintain appropriate records to support ongoing compliance.

Promote awareness of Tennis Australia National Policies

Affiliates of Tennis Victoria are bound by, and must comply with, the Tennis Australia National Policies, including the **Member Protection Policy** and **Safeguarding Children Code of Conduct**. Affiliates should also ensure their members are aware of these policies and understand that they apply to everyone participating in the sport.

Participate in safeguarding education

Tennis Victoria encourages affiliates to engage with safeguarding education and training opportunities to support child-safe practices across the sport. Regular education helps clubs, coaches and volunteers understand their responsibilities and contribute to safe, welcoming environments for children and young people.



[Click to download the Safeguarding Children Toolkit](#)

- includes posters, templates, working with children check registers and more

National Insurance Program

Member associations, clubs, and centres of Tennis Victoria will enjoy coverage under the Tennis Australia National Insurance Program.



The coverage includes:

1

Public Liability Insurance

This insurance can help protect your club against the financial risk of being found liable to a third party for death or injury, loss of or damage to property or 'pure economic' loss resulting from negligence.

2

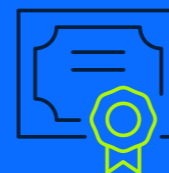
Management Liability

This insurance can help cover a range of financial risks for your club's directors and officers including some of the costs associated with any fraudulent activity.

3

Personal Injury Insurance

This insurance is designed to help offer some peace of mind to members, participants, volunteers etc. of your club by having protection against costs related to an injury sustained whilst involved in a tennis match.



Need Your Certificate of Currency?

Visit the Howden insurance portal and enter your club affiliation code to download your current Certificate of Currency. The current certificate is valid until 30 September 2026.

Records of all registered players must be kept. In the event of an injury claim, Tennis Victoria are required to verify claimant membership to Howden. We recommend ensuring all participants are registered in ClubSpark each year to streamline this process.

This summary of provides an outline of the insurance policy arranged on your behalf. To find full terms, conditions, limitations, exclusions, and benefits please visit:

www.howdengroup.com/au-en/tennis-australia

All queries regarding the insurance cover, including obtaining a copy of your Certificate of Currency, should be directed to our broker:

Howden

1300 219 461

tennis.aus@howdengroup.com

www.howdengroup.com/au-en/tennis-australia

Securing your membership



Collect

Ensure you have applicable legal status evidence (i.e. incorporated association certificate or ABN) and accurate contact details for three representatives (i.e. President, Secretary, Treasurer).



Ensure

Ensure you have records of members/participants prior to taking to the court for insurance purposes and safeguarding children requirements are being met.



Submit

Membership renewals open from 1 July and close 31 July 2026. Renewing members will be sent a membership renewal link directly to be paid within this window.



Payment

Pay your membership fees in full by the due date of 31 July 2026. Invoices will be distributed from 1 July 2026, once your membership renewal application form is received.

Non-compliance with any of the above or the payment due date, may result in players being uninsured and your membership ineligible. Any association, club, or centre with outstanding membership fees[^] at 31 July 2026 will no longer receive access to membership benefits, including ClubSpark, and your eligibility to participate in Tennis Victoria Leagues and Events, will cease.

A Certificate of Currency will not be issued without full payment[^] of invoice and completion of the membership renewal.

Should you encounter difficulty in paying your invoice, please contact your Associations Liaison or Tennis Development Officer. Only members who register to pay by direct debit will have the option to pay in instalments or be considered for payment plans.

[^] Members paying by direct debit will be considered a paid member at 31 July 2026.



Categories and Fees

Memberships are based on how organisations deliver tennis (venue-based, competition delivery, or community activity), with fees scaled according to size and location.

Subcategory	Fees
Small Country Venue (1-4 courts)	\$720
Medium Country Venue (5-9 courts)	\$1,090
Large Country Venue (10-19 courts)	\$2,020
Major Country Venue (20+ courts)	\$3,280
Small Metro Venue (1-4 courts)	\$1,290
Medium Metro Venue (5-9 courts)	\$1,985
Large Metro Venue (10+ courts)	\$5,180
Small Country Association (3-29 member clubs)	\$735
Large Country Association (30+ member clubs)	\$1,460
Small Metro Association (3-29 member clubs)	\$955
Large Metro Association (30+ member clubs)	\$1,880
Community	\$1,290
Supporter	\$1,290



Paying by direct *debit*

Paying your fees with Tennis Victoria has never been easier with our new direct debit program.

We understand that more time on paperwork means less time on things that really matter – acing your delivery of tennis.

So, take the stress out of manually paying your invoices and leave the payment processing to us, and you can focus on your success on and off the court.

Why pay by direct debit?

- Avoid the hassle of making manual payments, especially if more than one signatory is required – your direct debit will roll over each year, unless you tell us otherwise.
- Tell us how you want to pay your annual membership fees – you can choose to pay your invoice in one or two instalments.
- Along with paying your membership fees by direct debit, you can now elect to pay any Tennis Victoria invoice by direct debit. We will be sure to let you know prior to taking any payments.

Setting up direct debit

To set up direct debit, simply follow the steps below:



Download Direct Debit Request Form

Ensure all information provided is accurate and all sections are complete on the **Direct Debit Request Form**.



Submit Form

Completed Request Forms must be submitted on your membership application form by 31 July 2026 to ensure payment is secured within the renewal period for 2026.

When you set up a direct debit arrangement with us, that arrangement is subject to the **Direct Debit Request Form** you provide and governed by our **Direct Debit Request Service Agreement**.

For more information head to tennis.com.au/vic/affiliation/directdebit

Special Offer

Get in early and receive a free giveaway pack

For the 2026-27 membership year, we are excited to offer a free giveaway pack valued at over \$200 to the first 100 new members who set up direct debit payments for membership fees to use as prizes or giveaways.



Eligibility

To be eligible for a giveaway pack you must be within the first 100 new members to return your Direct Debit Request Form along with your membership renewal application by Friday 31 July 2026.

*Pack may vary from items shown above



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