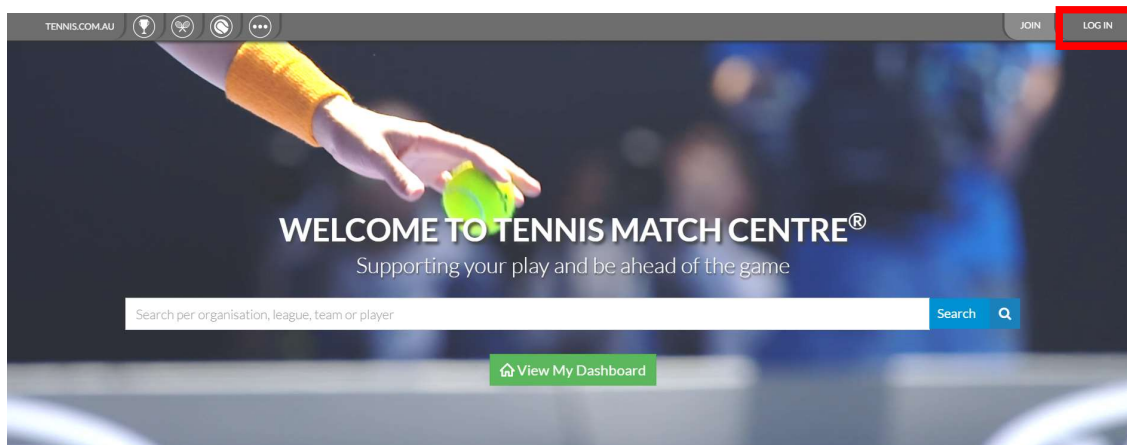


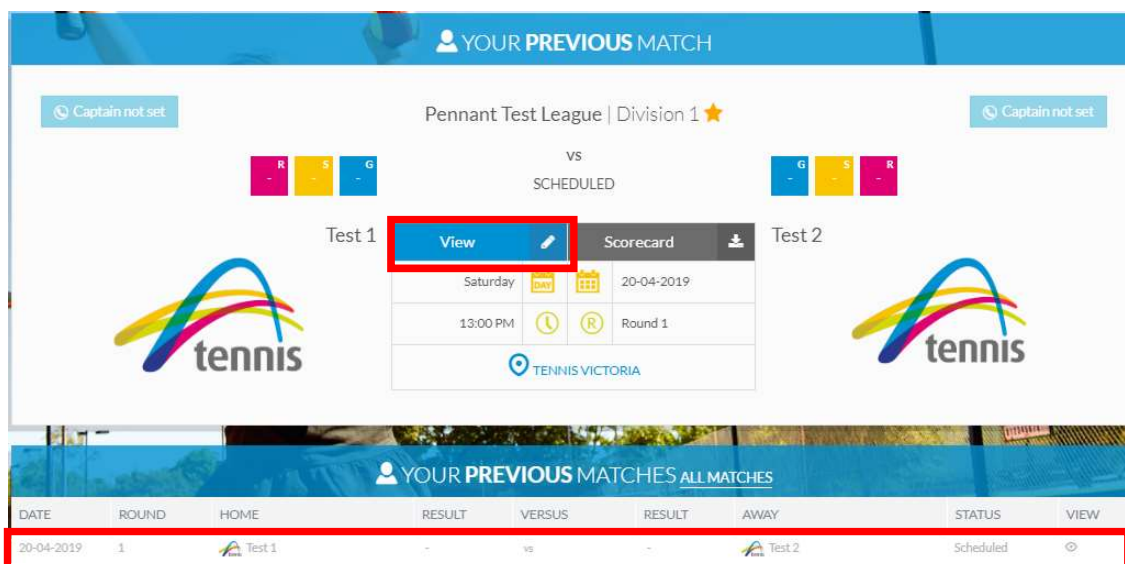


## Guide to Entering Scores on Match Centre

1. Log in to Match Centre (leagues.tennis.com.au) on your desktop or mobile device



2. On your Dashboard, scroll down to “Your Previous Match” or “Your Previous Matches” and click on “View”. (Note – the only way to access a scorecard to enter the score is through your Dashboard. If you don’t see the match in your Dashboard, it is likely that your Tennis account profile is not the one registered for your team, and you will need to merge your duplicate profiles. Follow the guide on the Pennant website, [tennis.com.au/vic/players/competitions/pennant](https://tennis.com.au/vic/players/competitions/pennant), to merge your profiles.)



3. Click "Edit" on the scorecard page.

PENNANT TEST LEAGUE | DIVISION 1 ★

Captain not set

VS SCHEDULED

Test 1

Test 2

**Edit** Scorecard

Saturday 20-04-2019  
13:00 PM Round 1

TENNIS VICTORIA

Tennis Victoria

4. Select your players that participated in the match in their correct order. If you need to add a new player, click the Add Player link directly below the player list. There is a guide to add players on Match Centre on the Pennant website:  
[tennis.com.au/vic/players/competitions/pennant](http://tennis.com.au/vic/players/competitions/pennant).

PENNANT TEST LEAGUE | DIVISION 1 ★

Captain not set

VS SCHEDULED

Test 1

Test 2

PLAYERS

1 Tyler Krumholz ♂  
2 Nick Hinneberg ♂  
3 Andrew Reynolds ♂  
4 Test Test ♂

**Add Player** Reset prefill

SELECTED RUBBER FORMAT

| Player 1 | R1 | Player 1 |
|----------|----|----------|
| Player 2 | R2 | Player 2 |
| Player 3 | R3 | Player 3 |
| Player 4 | R4 | Player 4 |

CONTINUE

PLAYERS

1 Test Test5 ♂  
2 Test Test6 ♂  
3 Test Test7 ♂  
4 Test Test8 ♂

**Add Player** Reset prefill

5. Enter the results for each rubber. If a rubber was a forfeit, retirement, or was incomplete, select that option above the players. For a retirement or incomplete rubber, enter the score to where the match was stopped. A retirement will allocate the remaining games and sets that should have been played to the winner. For a forfeit, do not enter a score. The games and sets will be allocated to the winner.

| Rubber 1              |  |   |     |   |   |     |   |   |     |   |
|-----------------------|--|---|-----|---|---|-----|---|---|-----|---|
| Correct score         |  |   |     |   |   |     |   |   |     |   |
| 6 Game Set, TB at 6-6 |  |   |     |   |   |     |   |   |     |   |
| 1. Tyler Krumholz     | <table><tr><td>6</td><td>S 1</td><td>0</td></tr><tr><td>0</td><td>S 2</td><td>6</td></tr><tr><td>7</td><td>S 3</td><td>6</td></tr></table> | 6 | S 1 | 0 | 0 | S 2 | 6 | 7 | S 3 | 6 |
| 6                     | S 1  | 0 |     |   |   |     |   |   |     |   |
| 0                     | S 2  | 6 |     |   |   |     |   |   |     |   |
| 7                     | S 3  | 6 |     |   |   |     |   |   |     |   |
| 1. Test Test5         |  |   |     |   |   |     |   |   |     |   |

| Rubber 2              |  |  |     |  |  |     |  |  |     |  |
|-----------------------|--|--|-----|--|--|-----|--|--|-----|--|
| Away Forfeited        |  |  |     |  |  |     |  |  |     |  |
| 6 Game Set, TB at 6-6 |  |  |     |  |  |     |  |  |     |  |
| 2. Nick Hinneberg     | <table><tr><td></td><td>S 1</td><td></td></tr><tr><td></td><td>S 2</td><td></td></tr><tr><td></td><td>S 3</td><td></td></tr></table> |  | S 1 |  |  | S 2 |  |  | S 3 |  |
|                       | S 1  |  |     |  |  |     |  |  |     |  |
|                       | S 2  |  |     |  |  |     |  |  |     |  |
|                       | S 3  |  |     |  |  |     |  |  |     |  |
| 2. Test Test6         |  |  |     |  |  |     |  |  |     |  |

| Rubber 3              |  |   |     |   |   |     |   |   |     |   |
|-----------------------|--|---|-----|---|---|-----|---|---|-----|---|
| Incomplete            |  |   |     |   |   |     |   |   |     |   |
| 6 Game Set, TB at 6-6 |  |   |     |   |   |     |   |   |     |   |
| 3. Andrew Reynolds    | <table><tr><td>7</td><td>S 1</td><td>6</td></tr><tr><td>6</td><td>S 2</td><td>7</td></tr><tr><td>1</td><td>S 3</td><td>0</td></tr></table> | 7 | S 1 | 6 | 6 | S 2 | 7 | 1 | S 3 | 0 |
| 7                     | S 1  | 6 |     |   |   |     |   |   |     |   |
| 6                     | S 2  | 7 |     |   |   |     |   |   |     |   |
| 1                     | S 3  | 0 |     |   |   |     |   |   |     |   |
| 3. Test Test7         |  |   |     |   |   |     |   |   |     |   |

6. If the match was not played, click “Mark not played / incomplete” at the top of the page, and select the correct reason.

The screenshot shows the Pennant Test League Division 1 interface. At the top, it says "PENNANT TEST LEAGUE | DIVISION 1 ★". Below this, there are two teams, each with a "Captain not set" button. The match is labeled "VS SCHEDULED". In the center, there is a "Scorecard" button. Below the "Scorecard" button, a red box highlights the "Mark not played / incomplete" button. A dialog box titled "MARK NOT PLAYED / INCOMPLETE" is open, showing a list of reasons: "Home Forfeited", "Away Forfeited", "Double Forfeit", "Washout", "Heatout", "Out of time", and "Other". Each reason has a radio button next to it, which is highlighted by a red box. At the bottom of the dialog box, there are "Close", "Undo", and "Select" buttons.

PENNANT TEST LEAGUE | DIVISION 1 ★

Captain not set

R S G

VS

SCHEDULED

G S R

Captain not set

Test 1

Scorecard

Mark not played / incomplete

Test 2

tennis

tennis

PLAYERS

1. Tyler Krumholz

2. Nick Hinneberg

3. Andrew Reynolds

4. Test Test

Add Player

Rubber 1

MARK NOT PLAYED / INCOMPLETE

Home Forfeited

Away Forfeited

Double Forfeit

Washout

Heatout

Out of time

Other

Close

Undo

Select

7. Once all scores have been entered, click Save Scorecard.