***Volunteer Achievement Award***

Award period: 1 March 2023 – 29 February 2024

Eligibility criteria

Nominees must show they:

* Work on an entirely voluntary basis at a Tennis Victoria affiliate body and have done so for the award period
* Are supported by at least one member of the current affiliate management committee
* Has no matters impacting on the suitability of the nominee as per Tennis Australia Integrity records

Nominee must not be the winner of the 2023 Victorian Tennis Award – Volunteer Achievement

Assessment criteria

The selection panel will consider the following in assessing nominations:

|  |  |
| --- | --- |
| **No.** | **Description** |
| 1 | The leadership qualities shown in   * continuing to grow the club or facilitate successful change * to foster and drive a positive culture within the club/venue, which is welcoming, safe and inclusive * any building or facility projects * the impact of the time spent both short term and long term and how that benefits the club, community and the sport |
| 2 | Evidence of fostered relationships within and between the club / association and the community, Local Government and Tennis Victoria. |
| 3 | The contribution to making Tennis inclusive for everyone through creating a Thriving Tennis Community on and off the court. |
| 4 | Have demonstrated significant achievement while in the roles held within the club / centre / association |

**All** nominations for the 2024 Victorian Community Tennis Awards are to be submitted online via [the Tennis Victoria website.](https://www.tennis.com.au/vic/victoriantennisawards)

**The form on page 3 of this document can be used to collate your nomination information before submitting online. The online submission will not save your information as you go and must be completed in one attempt. Please note word restrictions are in place to keep nominations succinct.**

Only information provided via the online nomination portal and the supporting information attached to the submission will be considered by the selection panel. A maximum of three (3) attachments may be submitted. One **must** be a high-resolution photo of the nominee. If the nomination is named as a finalist, this image will be used for event collateral related to the Victorian Community Tennis Awards.

Tennis Victoria reserves the right to submit nominations for each award category.

All decisions in relation to the 2024 Victorian Community Tennis Awards (including any questions in relation to eligibility) will be determined by the selection panel in its absolute discretion. All decisions are final, and no correspondence will be entered into.

***Timeline***

* The award period is 1 March 2023 – 29 February 2024
* Nominations Open – Thursday 29 February 2024
* Nominations Close – 10am Tuesday 2 April 2024
* All finalists will be notified in writing by Monday 29 April 2024
* Awards will be presented at the Victorian Community Tennis Awards on Thursday 23 May 2024

***Requirements of award recipients***

Finalists will be entitled to two (2) free of charge tickets to attend the Victorian Community Tennis Awards event. Further tickets will be available for purchase subject to capacity.

Successful recipients may be required to participate in marketing and promotional activities in the 12 months following the award.

The winner of this award will be nominated for the national Volunteer Achievement award to be presented at the 2024 Newcombe Medal (Australian Tennis Awards).

***Nomination form***

Please use the below to collate your responses addressing the criteria before completing online. The online portal will not save responses as you go, so collating answers first and then pasting into the online form will assist with your submission.

Please limit responses to strictly 300 words per criteria. The online portal will not accept entries outside of these parameters.

**Eligibility Criteria:**

|  |  |
| --- | --- |
| The nominee successfully meets all Eligibility criteria set out for this award | Yes  No |

|  |  |
| --- | --- |
| **No.** | **Description** |
| 1 | The leadership qualities shown in   * continuing to grow the club or facilitate successful change * to foster and drive a positive culture within the club/venue, which is welcoming, safe and inclusive * any building and/or facility projects * the impact of the time spent both short term and long term and how that benefits the club, community and the sport |
|  |
| 2 | Evidence of fostered relationships within and between the club / association and the community, Local Government and Tennis Victoria. |
|  |
| 3 | The contribution to making Tennis inclusive for everyone through creating a Thriving Tennis Community on and off the court. |
|  |
| 4 | Have demonstrated significant achievement while in the roles held within the club / centre / association |
|  |

\*\* Complete responses in space provided before pasting into the online submission portal. Two (2) additional supporting documents and one (1) nominee image may be attached separately in the online submission\*\*