***Coaching Excellence – Club or Centre***

Award period: 1 March 2023 – 29 February 2024

Eligibility criteria

To be eligible for consideration, the nominee must:

* Be a current Tennis Australia Business coach member
* Be a Tennis Hot Shots and Cardio Tennis deliverer
* Has no outstanding moneys due to Tennis Victoria
* Has no matters impacting on the suitability of the nominee as per Tennis Australia Integrity records
* Not be the winner of the 2023 Victorian Tennis Award: Coaching Excellence – Club or Centre

Assessment criteria

The selection panel will consider the following in assessing nominations:

|  |  |
| --- | --- |
| **No.** | **Description** |
| 1 | Overview of coaching program provided (including Tennis Hot Shots, Cardio Tennis, Inclusive programs and Adult coaching. (if applicable) |
| 2 | Roles and responsibilities at Club/Centre |
| 3 | Contribution to Club/Community including involvement in events and activities which drive greater participation and membership |
| 4 | Total number of registered coaching participants in award period (broken into categories of program type, by age and gender) |
| 5 | Overview of the transition pathway for coaching participants to social and competitive play (e.g. Tennis Hot Shots Match Play, Leagues and Tournaments) including specific metrics/outcomes (e.g. conversion rates, participation numbers) |
| 6 | Schools link to the Schools Partnership Program and overview of transition pathway from schools to club, coaching programs and play activities:   * Demonstrated success (e.g. Sporting Schools feedback) * Demonstrated offers and methods including insights with respect to successful techniques for pathway success |
| 7 | Qualifications of coaching team and ongoing professional development opportunities provided   * Demonstration that all coaching team are TA coach members * On boarding process for new team members in addition to yearly training on key policies and procedures (e.g. Safeguarding, Social media) * Regular within business team development * Clear and articulated pathway/support for the development of assistant coaches from within coaching business including specific case studies * Support for professional team to access coaching courses and qualification |
| 8 | Coaching business website, marketing and communication materials   * Demonstration of customer focused materials (e.g. infographics) and processes (e.g. online registration) to ensure growth in participation |
| 9 | Overview of programs and initiatives delivered to engage underrepresented groups in tennis (ie. people with disability, Indigenous Australians, multicultural communities, lower socio-economic communities, people who identify as LGBTI) |

**All** nominations for the 2024 Victorian Community Tennis Awards are to be submitted online via [the Tennis Victoria website.](https://www.tennis.com.au/vic/victoriantennisawards)

**The form on page 3 of this document can be used to collate your nomination information before submitting online. The online submission will not save your information as you go and must be completed in one attempt. Please note word restrictions are in place to keep nominations succinct.**

Only information provided via the online nomination portal and the supporting information attached to the submission will be considered by the selection panel.  A maximum of three (3) attachments may be submitted. One **must** be a high-resolution photo of the nominee. If the nomination is named as a finalist, this image will be used for event collateral related to the Victorian Community Tennis Awards.

Tennis Victoria reserves the right to submit nominations for each award category.

All decisions in relation to the 2024 Victorian Community Tennis Awards (including any questions in relation to eligibility) will be determined by the selection panel in its absolute discretion.  All decisions are final, and no correspondence will be entered into.

Timeline

* The award period is 1 March 2023 – 29 February 2024
* Nominations Open – Thursday 29 February 2024
* Nominations Close – 10am Tuesday 2 April 2024
* All finalists will be notified in writing by Monday 29 April 2024
* Awards will be presented at the Victorian Community Tennis Awards on Thursday 23 May 2024

Requirements of award recipients

Finalists will be entitled to two (2) free of charge tickets to attend the Victorian Community Tennis Awards event. Further tickets will be available for purchase subject to capacity.

Successful recipients may be required to participate in marketing and promotional activities in the 12 months following the award.

The winner of this award will be nominated for the national Coaching Excellence – Club award to be presented at the 2024 Newcombe Medal (Australian Tennis Awards).

***Nomination form***

Please use the below to collate your responses addressing the criteria before completing online. The online portal will not save responses as you go, so collating answers first and then pasting into the online form will assist with your submission.

Please limit responses to strictly 300 words per criteria. The online portal will not accept entries outside of these parameters.

**Eligibility Criteria:**

|  |  |
| --- | --- |
| The nominee successfully meets all Eligibility criteria set out for this award | Yes / No |

|  |  |
| --- | --- |
| **No.** | **Description** |
| 1 | Overview of coaching program provided (including Tennis Hot Shots, Cardio Tennis, Inclusive programs and Adult coaching if applicable) (300 words) |
|  |
| 2 | Roles and responsibilities at Club/Centre (300 words) |
|  |
| 3 | Contribution to Club/Community including involvement in events and activities which drive greater participation and membership (300 words) |
|  |
| 4 | Total number of registered coaching participants in award period (broken into categories of program type, by age and gender) (300 words) |
|  |
| 5 | Overview of the transition pathway for coaching participants to social and competitive play (e.g. Tennis Hot Shots Match Play, Leagues and Tournaments) including specific metrics/outcomes (e.g. conversion rates, participation numbers) (300 words) |
|  |
| 6 | Schools link to the Schools Partnership Program and overview of transition pathway from schools to club, coaching programs and play activities (300 words):   * Demonstrated success (e.g. Sporting Schools feedback) * Demonstrated offers and methods including insights with respect to successful techniques for pathway success |
|  |
| 7 | Qualifications of coaching team and ongoing professional development opportunities provided (300 words)   * Demonstration that all coaching team are TA coach members * On boarding process for new team members in addition to yearly training on key policies and procedures (e.g. Safeguarding, Social media) * Regular within business team development * Clear and articulated pathway/support for the development of assistant coaches from within coaching business including specific case studies * Support for professional team to access coaching courses and qualification |
|  |
| 8 | Coaching business website, marketing and communication materials (300 words)   * Demonstration of customer focused materials (e.g. infographics) and processes (e.g. online registration) to ensure growth in participation |
|  |
| 9 | Overview of programs and initiatives delivered to engage underrepresented groups in tennis (ie. people with disability, Indigenous Australians, multicultural communities, lower socio-economic communities, people who identify as LGBTI) (300 words) |
|  |

\*\* Complete responses in space provided before pasting into the online submission portal. Two (2) additional supporting documents and one (1) nominee image may be attached separately in the online submission\*\*