

TREVALLYN TENNIS CLUB INC.

- 1. The Club shall be called the Trevallyn Tennis Club Inc., and shall not be dissolved without the concurrence of three fourths of the members present and entitled to vote at an Annual General Meeting or a Special General Meeting.
- 2. The Club has unlimited membership. Student members must be under the age of 18 at the time of paying their membership. For the purpose of Club Tournaments, Junior status must be under the age of 16 by the end of the Club's current year.
- 3. The Club year shall commence on the first day of July in each year and the Annual General Meeting of the Club shall be held not later than the second week in August of each year, for the purpose of receiving the Annual Report and Balance Sheet, the Election of Office Bearers for the ensuing year and of dealing with any other business of the Club.
- 4. The Office Bearers to be elected at the Annual General Meeting shall be:-
  - (A) The President, Vice President, Secretary, Treasurer, Mens' Captain, Ladies' Captain, all of whom shall be separate persons.
  - (B) The committee which shall consist of ten members and comprise -
    - (a) The Office Bearers mentioned in paragraph 4(A) and
    - (b) Four other members.

An Honorary Patron to be elected at the Annual General Meeting may also be elected as an Office Bearer.

- 5. The Annual Subscriptions for members and Students and Ball and other playing fees for the ensuing year shall be determined at the Annual General Meeting. The Annual Subscription and Ball and other playing fees shall be paid in advance to the Treasurer. Any member whose Annual Subscription is in arrears for two months, may be restricted from playing or exercising any right or privilege of membership until such subscription is paid. Members joining during the last six months of any Club year shall be charged one half of the Annual Subscription.

6. Only members who have been financial the previous year shall be entitled to vote at the Annual General Meeting and only financial members shall be entitled to vote at a Special General Meeting. Honorary Life Members shall be deemed to be financial members for the purpose of this Rule but Students shall not be entitled to vote at any meeting nor may they hold office in the Club.
7. A Quorum for the Annual General Meeting or a Special General Meeting shall be 12, and for a Committee meeting 5. Honorary Life Members shall count in determining whether a quorum is present but Students shall not count.
8. The Sense of any meeting of the Club or the Committee shall be determined by ballot if demanded, otherwise by a show of hands.
9. Meetings of the Committee shall be held regularly throughout the Official Tennis Season (when the maximum period between meetings shall be two months) and as may be found necessary between seasons.
10. The Committee shall have power to make such By-Laws as it shall deem necessary for the efficient running of the Club. The By-Laws shall be binding on all members of the Club and shall be posted on the Club Notice Board.
11. The Committee shall have power to fill any vacancy which may occur during the current year, in any office or Committee of the Club and also to appoint a substitute for any office bearer or Committee member for any period during which he or she is unable to be present and perform the duties of Office.
12. The Committee shall have power to elect as an Honorary Life Member without payment of any further annual subscription, any member of not less than ten years standing who in the opinion of the Committee has rendered outstanding services to the Club, but such election shall not take effect unless and until the same is confirmed at the Annual General Meeting next following the date of such election.
13. The Committee shall have power to elect as an Honorary Member any member of any other club for any period not exceeding one month.
14. The Committee shall have power in any year to impose on members a compulsory levy or levies to meet any unforeseen financial or other emergency of the Club, provided that the total amount levied in any one year shall not exceed one third of the Annual Subscription for the year. All amounts levied shall be paid to the Treasurer within two months after notice of the levy shall have been posted on the Club Notice Board and failure to pay such levy shall be attended to by the same consequence as failure to pay the Annual Subscription.

15. All money received by the Honorary Treasurer shall be recorded and banked regularly in the Club Bank Account. All withdrawals shall be authorised by the Committee and shall be signed by any two of the following Office Bearers - The President, Secretary and Treasurer. Every payment shall be supported by a receipt or voucher, which shall be filed for Auditing purposes.

16. The Accounts of the Club shall be audited each year by an Auditor (who shall be appointed at the Annual General Meeting) in time to be submitted to the next Annual General Meeting. The Auditor shall not be a member of the Committee.

17. Each season all new members desirous of joining the Club shall sign a form applying for membership. Omitting formal parts, each application shall be in such of the following as are requisite:-

"I ..... of ..... make application for membership of the Trevallyn Tennis Club Inc. I agree that the decision of the Committee of the Club on this application shall be final and conclusive and legally binding and if this application is approved to be bound by the Constitution, Rules and By-Laws of the Club.

Signature ....."

17a. Renewal of membership - submit to Committee approval - to be automatic upon payment of the Annual Subscription each year.

18. The Committee shall have the right to refuse the renewal of membership or reject the application of any person and shall not be required to give any reason for refusal or rejection.

19. The President shall have a deliberate and casting vote at all Club and Committee meetings.

20. When the Club decides to enter teams in Pennant Matches:-

(a) Weekend Teams shall be selected by a Selection Committee (One of whom must be the Mens' Captain), appointed at the Annual General Meeting.

(b) Midweek Teams shall be selected by a Selection Committee (One of whom must be the Ladies' Captain), to be appointed at the Ladies Midweek Meeting.

21. The President or Secretary may at any time and on receiving a requisition in writing, setting forth the business to be brought forward and signed by at least six financial members, convene a Special General Meeting of the Club. No business other than that appearing on the requisition and the Notice convening the meeting shall be transacted at a Special General Meeting.
22. No alterations or additions shall be made to the Constitution and Rules except at an Annual General Meeting or a Special General Meeting called for that purpose and then only if approved by three fourths of the members present and entitled to vote at the meeting.
23. All meetings of the Club and Committee shall be under the control of the President, who shall have the power to request the withdrawal or removal of any member or person whose conduct disrupts the smooth flow of business. One warning shall be necessary before withdrawal can be requested or removal effected and the matter shall automatically be reported to the Committee for a decision as to whether any further action is necessary.
24. The Committee may at any time after due warning has been given suspend for any period or cancel the membership of and exclude from the Club any member or Student who is found by the Committee to be guilty of any conduct which in the opinion of the Committee is improper, dishonourable, unseemly or unsportsmanlike or is detrimental or likely to be detrimental to the interests of the Club or of the other members. The Offending person may have the right of appeal at the next Committee Meeting.
25. All decisions of the Committee on the interpretation of the Constitution, Rules and By-Laws of the Club and on any matter covered by Rule 24 shall be final and conclusive and legally binding unless and until over-ruled or varied by a majority of the members present at a Special General Meeting which may be convened for the purpose of considering any such decisions.
26. The Annual General Meeting and (with the exception of a Special General Meeting convened for the purpose of Rule 25) a Special General Meeting shall be convened by giving the members at least seven days notice by advertisement in the "Examiner" Newspaper. A Special General Meeting for the purpose of Rule 25 shall be convened by giving members (other than Students) at least seven days notice in writing either personally or by post and not by advertisement.

This Constitution was adopted on 3rd November 1950.

It has been revised and amended - September, 1951

September, 1978

August, 1980

November, 1988