



# CITY OF PLAYFORD TENNIS INTERNATIONAL

## VOLUNTEER – PLAYER SERVICES TEAM MEMBER

**Position Title:** Volunteer – Player Services Team Member

**Objective:** The Player Services team members assist the Tennis Australia and Tennis SA staff to manage the player service requirements to ensure the professional running of the City of Playford Tennis International

### **Responsibilities:**

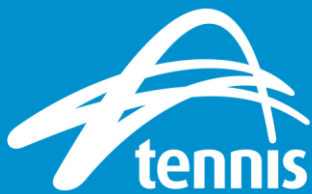
- Assist with the general set-up of the Player Services area in the lead up to the tournament
- Assist with booking practice sessions and distributing tennis balls for practice
- Direct player queries to the appropriate tournament areas
- Distribution of water, Powerade and towels to players
- Restock medical rooms with ice and towels
- Assist with the general pack-up of equipment and stationery at the conclusion of the tournament.
- Assist with daily operations of Player Services team to ensure function is meeting required standards
- Always maintain player and tournament-related confidentiality

### **Essential Skills:**

- Excellent communication and interpersonal skills
- Strong attention to detail
- High level interpersonal skills to effectively develop and maintain relationships with team members, players, patrons and contractors
- Sound knowledge of the game of tennis is highly essential, preferably with previous playing experience in coaching, competitions or social tennis
- Have a 'Can Do' attitude and be willing to support others to succeed
- Always be resourceful and do whatever it takes to seek solutions
- Be level-headed and calm in high pressure situations

### **Work Health and Safety:**

- Takes reasonable care for the safety of his/her own health and safety and that of other people who may be affected by their conduct in the workplace
- Seeks guidance for all new or modified work procedures to ensure that any hazardous conditions, near misses and injuries are reported immediately to the Manager
- Participates in meetings, training and other environment, health and safety activities
- Does not willfully place at risk the health or safety of any person in the workplace
- Does not willfully or recklessly interfere with or misuse anything provided in the interest of environment health and safety or welfare



**Position Requirements:**

- All volunteers must have a valid National Police History Check
- All volunteers must have a valid Working with Children Check
- Attendance at Volunteer Induction/Event Briefing (Thursday 13<sup>th</sup> October, 6:00pm – 7:30pm)

If you're successful in gaining a volunteer position, these checks must be sent to [SProtour@tennis.com.au](mailto:SProtour@tennis.com.au)

**Commitment:** The estimated time commitment required as the Player Services team member is six hours per day. It is preferred that you would make yourself available for a minimum of three days of the tournament.

Please note that all volunteers are subject to the accreditation conditions of Tennis Australia and will adhere to the tournament and venue policies.