



CITY OF PLAYFORD TENNIS INTERNATIONAL

VOLUNTEER – COURT SERVICES & VENUE OPERATIONS

Position Title: Volunteer – Court Services and Venue Operations Team Member

Objective: The Court Services and Venue Operations team members assists the Tennis Australia and Tennis SA staff to manage the court requirements to ensure the professional running of the City of Playford Tennis International

Responsibilities:

- Assist with the set-up of all practice and match courts prior to the start of play each morning
- Re-set all court requirements at the completion of each match
- Change nets and signage on courts as required
- Assist with drying courts following a rain delay
- Assist with the delivery of towels, drinks, ice, toiletries and miscellaneous supplies to courts
- Assist with the co-ordination of ball and towel retrieval from courts
- Assist with on-court ice bag arrangements as per Player Medical procedures
- Facilitate the set-up of on-court umbrellas which provide shade for players and chair umpires
- Be familiar with two-way radio communication procedures
- Always provide professional and friendly service
- Always maintain player and tournament-related confidentiality

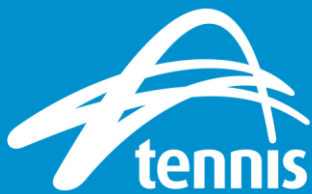
Essential Skills:

- Excellent communication and interpersonal skills
- Strong attention to detail
- High level interpersonal skills to effectively develop and maintain relationships with team members, players, patrons and contractors
- Sound knowledge of the game of tennis is highly essential, preferably with previous playing experience in coaching, competitions or social tennis
- Have a 'Can Do' attitude and be willing to support others to succeed
- Always be resourceful and do whatever it takes to seek solutions
- Be level-headed and calm in high pressure situations

Please note, this is an outdoor based role and has physical aspects.

Work Health and Safety:

- Takes reasonable care for the safety of his/her own health and safety and that of other people who may be affected by their conduct in the workplace
- Seeks guidance for all new or modified work procedures to ensure that any hazardous conditions, near misses and injuries are reported immediately to the Manager
- Participates in meetings, training and other environment, health and safety activities
- Does not willfully place at risk the health or safety of any person in the workplace



- Does not willfully or recklessly interfere with or misuse anything provided in the interest of environment health and safety or welfare

Position Requirements:

- All volunteers must have a valid National Police History Check
- All volunteers must have a valid Working with Children Check
- Attendance at Volunteer Induction/Event Briefing (Thursday 13th October, 6:00pm – 7:30pm)

If you're successful in gaining a volunteer position, these checks must be sent to SProtour@tennis.com.au

Commitment: The estimated time commitment required as the Player Services team member is six hours per day. It is preferred that you would make yourself available for a minimum of three days of the tournament.

Please note that all volunteers are subject to the accreditation conditions of Tennis Australia and will adhere to the tournament and venue policies.