

Tennis SA Winter Pennant Terms of Reference April 2022

Tennis SA Winter Pennant

The Tennis SA Winter Pennant (abbreviations “Winter Pennant” or “WP”) is an open competition accessible to teams from any Metro based or Inner Regional based Association and is conducted by Tennis SA.

Tennis SA Winter Pennant Competition

1. Tennis SA is empowered to administer the competitions for Winter Pennant in its discretion. Without limitation, Tennis SA has the power to conduct investigations and hearings, impose remedies, suspensions, and penalties for breaches of the Code of Behaviour or infringements of any other Rules or Policies and deal generally with disciplinary matters arising from Winter Pennant matches.

Working Group

2. Tennis SA will establish a Winter Pennant Working Group which will consist of a Chairperson appointed by the Tennis SA Board and the following other members:
 - a. Two Tennis SA staff members;
 - b. Leagues Lead; and
 - c. Leagues Coordinator.
3. The responsibilities of the Working Group include:
 - a. Accept or decline team nominations.
 - b. Determine Winter Pennant Competition rules for the conduct of home and away Season and Final Matches;
 - c. Effective communication with Associations and players on Winter Pennant matters; and
 - d. Attend tribunals when required
4. The Working Group will liaise with the Head of Tournaments and Competitions at Tennis SA in relation to season dates and coordinate with other Association competitions and tournaments.
5. The Working Group will meet at least three times per year. Once prior to the start of each season, once to accept or decline team nominations and once at the end of the season. Tennis SA or the Chairperson may summon additional meetings as may be necessary, subject to at least 10 days’ notice to all members of the Working Group. The Chairperson shall be entitled to a casting vote on all matters.

6. The Working Group shall refer all policy matters to the Head of Tournaments and Competitions at Tennis SA. Policy matters are those that add, delete, amend or alter any by-law or policy of Tennis SA.
7. Tennis SA may call upon the Working Group for the purpose of hearing clearance appeals and providing Tennis SA with adjudication and interpretation of the rules. The Working Group's decision on such matters will be final and binding.

Grading Group

8. Tennis SA will establish a Winter Pennant Grading Group which shall consist of:
 - a. one representative per Association involved in the Winter Pennant Competition, provided they sit on the committee of their Association,
 - b. up to two Tennis SA staff members; and
 - c. one person appointed by the Tennis SA Board if they so wish.
9. The responsibilities of the Grading Group include:
 - a. Grading teams of clubs within their Association boundaries.
 - b. Reviewing grading disputes for determination and outcome.

Secretary

10. One member of Tennis SA will perform the role of Recording Secretary
11. The Recording Secretary shall be responsible for performing the following duties:
 - a. Call for nominations from clubs for teams for each Winter Pennant Competition
 - b. Scheduling all Home and Away Season and Finals matches
 - c. Setting match schedules, using Tennis SA approved competition software
 - d. Communicating competition details to all Team Coordinators
 - e. Overseeing the recording of all results
 - f. Administering Winter Pennant Competition Regulations and Rules including referring matters to the Working Group (where appropriate);
 - g. Record, transcribe and circulate Minutes of Meetings

Winter Pennant Competition Rules

12. The Winter Pennant Competition Rules shall include, but not limited to, references to
 - a. Match Times
 - b. Match Format
 - c. Venues
 - d. Uniform
 - e. Officials
 - f. Tribunal
 - g. Special Application of the Rules and Codes of Behaviour

CHARGES

Tennis SA will determine the costs for participation in Winter Pennant. The breakdown of costs shall be as follows:

1. Team Entry Fee – a charge per team to cover team entry and Tennis SA's administration and award costs.