

TOURNAMENT OPERATIONS

Withdrawal Process & Seed Shuffle

As the Tournament Director you will be the one that administers the draws and the withdrawals of players.

Different players at different times will withdraw from the event and you must know the correct process to deal with the handling of the draw.

Event has not started:

1. Player not seeded > put through a result as withdrawal and publish > record code violation – late withdrawal after draws published.
2. Player IS Seeded > remove player from draw and move to exclude list. Perform a Seed shuffle in consultation with either your Referee or one of the Competitive Play Team. Record code violation – late withdrawal after draws published.

Event has started:

1. Put through a result as withdrawal and publish > record code violation – late withdrawal after draws published.

Medical Certificates

1. A medical certificate isn't required for a withdrawal.
2. At events where a medical professional has been engaged by the venue for that event, a medical certificate can be used if issued from the onsite medical professional.

SEED SHUFFLE



MUST BE COMPLETED AT THE APPROVAL OF THE REFEREE OR TENNIS QUEENSLAND

A - If the withdrawal is among seeds 1 to 4, the 5th seed is moved into the open position and the 5th position shall be filled by the next highest rated UTR athlete eligible to be seeded.

B - If the withdrawal is among seeds 5 to 8 (32 draw), the open position shall be filled by the next highest rated UTR athlete eligible to be seeded.

C - The next highest rated player in tier 2 or on the alternate list moves into the vacant position in main draw/tier 1 or a BYE.

D - BYE