

National Court Rebate (NCR)

PROJECT SCREENING CHECKLIST



To be considered for National Court Rebate (NCR) funding the applicant must complete Section 1 of the Project Screening Checklist form to provide organisational and project information, in addition to completing a current Operational Health Check (OHC). This will allow the relevant State/Territory Member Association to provide guidance on the development of the project, outline the NCR process and manage expectations for a potential rebate funding contribution. Please ensure that you read the Terms & Conditions outlined on the following page.

SECTION 1: APPLICANT AND PROJECT DETAILS (TO BE COMPLETED BY THE APPLICANT)

Q1. PROJECT DETAILS

Member Association:	<input type="checkbox"/> ACT	<input type="checkbox"/> NSW	<input type="checkbox"/> NT	<input type="checkbox"/> QLD	<input type="checkbox"/> SA	<input type="checkbox"/> TAS	<input type="checkbox"/> VIC	<input type="checkbox"/> WA
Organisation name:								
Primary contact name:								
Primary contact email:					Phone Number:			
Postal Address:								
Suburb:			State:			Postcode:		
Project Location: (physical address)								
Main project component: (select <u>one</u>)		<input type="checkbox"/> Planning	<input type="checkbox"/> New Courts	<input type="checkbox"/> Resurfaced courts	<input type="checkbox"/> Redeveloped courts	<input type="checkbox"/> Lighting		
		<input type="checkbox"/> Clubhouse	<input type="checkbox"/> Fencing	<input type="checkbox"/> ANZ Tennis Hot Shots	<input type="checkbox"/> Book A Court	<input type="checkbox"/> Other		
Project description: (ie. number of courts, surface type, multi-use facilities, project management, etc)								
Project theme:		<input type="checkbox"/> Major Project		<input type="checkbox"/> Access	<input type="checkbox"/> Facility Renewal	<input type="checkbox"/> Management & Strategy		
		<input type="checkbox"/> Schools		<input type="checkbox"/> Facility Development		<input type="checkbox"/> ANZ Tennis Hot Shots		

Q2. PROJECT TIMEFRAME AND FUNDING

A) Project Commencement date:		B) Project Completion date:	
C) Have quotes been obtained for this project?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
D) Estimated total project cost (GST Exclusive):		\$	
E) Applicant funding contribution (GST Exclusive):		\$	
F) Estimated Rebate Requested (GST Exclusive):		\$	
G) What is the funding model (GST Exclusive):			
i) Secured Funding:		\$	
ii) Pending/Proposed Funding:		\$	

Q3. SECURITY OF TENURE

A) What type of tenure does the applicant have over the land? (select <u>one</u>)	<input type="checkbox"/> Freehold	<input type="checkbox"/> Licence	<input type="checkbox"/> Leasehold
	<input type="checkbox"/> Management Agreement		<input type="checkbox"/> Other (please specify)
B) What is the expiration date of the tenure?			

Q4. PROJECT SUPPORT

A) Does the project have support from the relevant Local Government/Council or Land Owner? (If not applicable select No and provide reason in comments section)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
B) Does the project have planning approval(s)? (If not applicable select No and provide reason in comments section)	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Please submit this form (Section 1 only) to your Member Association's Places to Play representative. Incomplete Project Screening Checklists will not be reviewed by your Member Association.

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SECTION 2: MEMBER ASSOCIATION SUPPORT (TO BE COMPLETED BY THE MEMBER ASSOCIATION)

Q5. AFFILIATION AND ACCREDITATION

A) Is the organisation affiliated to the State or Territory Member Association? (If not applicable select No and provide reason in comments section)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
B) Are the coaches operating from the venue Tennis Australia Coach Members? (If not applicable select No and provide reason in comments section)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
C) Is the venue accessible to non-members and casual players?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

Q6. MEMBER ASSOCIATION SUPPORT

A) Does the project align to MA strategic objectives? Please provide details.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
B) Has the applicant completed the current Operational Health Check (OHC)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
C) Has a current Venue Infrastructure Audit been completed for the venue?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
D) I have reviewed the information provided by the applicant (Section 1) and confirm that it is accurate and that the Project Screening Checklist has been completed in full.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

E) Please provide any further information relating to the project including:

- **Conflicts of interest** (Eg: MA employee is member/committee member of applicant club)
- **Any other relevant information** (Eg: Level of engagement from the applicant, other pending funding applications)
- **If the applicant is a school, please confirm that they are part of Tennis Australia's schools programs** (ie. Partner School or Play) via the relevant MA Schools Coordinator or Tennis Australia's Schools Team

Member Associations: Please submit this completed form via email to placestoplay@tennis.com.au. Incomplete Project Screening Checklists will not be reviewed by Tennis Australia.

A current Operational Health Check Summary Report must accompany this form.

Completed Project Screening Checklists will be reviewed and the outcome advised by Tennis Australia within seven (7) business days of submission to Tennis Australia from the Member Association.

SECTION 3: PROJECT SCREENING CHECKLIST TERMS AND CONDITIONS

1. By submitting this Project Screening Checklist for the National Court Rebate Program (Program) you agree, on behalf of the venue/facility/school listed on the Project Screening Checklist (Applicant) to be bound by these terms and conditions.
2. This Project Screening Checklist is a screening process only. Eligible Applicants will be issued an application to progress to the next stage of the Program. Applicants will not automatically be invited to apply for funding under the Program.
3. Completed Project Screening Checklists must be submitted to the relevant Member Association. Tennis Australia accepts no responsibility for late, lost, incomplete, incorrectly submitted, delayed, illegible, corrupt or misdirected Project Screening Checklist forms.
4. Tennis Australia will assess the information provided against National Court Rebate eligibility criteria.
5. Tennis Australia (TA) will notify Applicants whether they have been identified to proceed to the Application stage using the contact details provided on this form. Tennis Australia's decision in respect of this matter is final and Tennis Australia is not required to disclose details of its evaluation or the reason for reaching its decision.
6. By submitting this Project Screening Checklist, Applicants warrant and represent that all information they have provided is accurate and correct and can be verified upon request by Tennis Australia.