



# **OFFICIATING REQUIREMENTS**

**2025 AUSTRALIAN COMPETITIVE PLAY**

Version 01: Released – 23 August 2024

## 1. MINIMUM REQUIREMENTS

The following outlines the minimum officiating requirements for each series of tournament on the Australian Competitive Play calendar. Please note that all officiating appointments are subject to availability.

Where a tournament may be conducted across multiple venues and/or may exceed the minimum expectation of matches per day, additional officiating roles may be required to cover the extra hours at the venue(s).

### AUSTRALIAN COMPETITIVE PLAY – OPEN TOURNAMENTS

OFFICIATING ROLE	NATIONAL SERIES
Referee	TA Level A or above
Venue Supervisor	No Requirement
Court Supervisor	1 per 4 courts
Chair Umpire	All main draw matches
Line Umpire	1 per court (Semi Finals onwards)

OFFICIATING ROLE	SIGNATURE SERIES \$20,000 or \$25,000
Referee	TA Level B or above
Venue Supervisor	No Requirement
Court Supervisor	1 per 4 courts
Chair Umpire	Singles Finals only
Line Umpire	1 per court (Finals only)

OFFICIATING ROLE	OPEN SERIES \$10,000
Referee	TA Level B or above
Venue Supervisor	No Requirement
Court Supervisor	1 per 4 courts
Chair Umpire	Singles Finals recommended
Line Umpire	1 per court (Finals only recommended)

OFFICIATING ROLE
Referee
Venue Supervisor
Court Supervisor

OPEN SERIES \$7,500, \$5,000 or \$3,000
Accredited Referee or approved Venue Supervisor
1 per 8 courts

OFFICIATING ROLE
Referee
Venue Supervisor
Court Supervisor

COMMUNITY SERIES
No Requirement
Recommended minimum of two (2) officials (Venue Supervisor +1)

## AUSTRALIAN COMPETITIVE PLAY – JUNIOR TOURNAMENTS

OFFICIATING ROLE
Referee
Venue Supervisor
Court Supervisor
Chair Umpire
Line Umpire

NATIONAL SERIES
TA Level A or above
As required
1 per 4 courts
All main draw matches
1 per court (Semi Finals onwards)

OFFICIATING ROLE
Referee
Venue Supervisor
Court Supervisor
Chair Umpire
Line Umpire

SIGNATURE SERIES
TA Level B or above
As required
1 per 4 courts
Singles Finals only
1 per court (Finals only)

OFFICIATING ROLE
Referee
Venue Supervisor
Court Supervisor

PREMIER SERIES
TA Level B or above
As required
1 per 4 courts

<b>Chair Umpire</b>
<b>Line Umpire</b>

Singles Finals recommended
1 per court (Finals only recommended)

OFFICIATING ROLE
<b>Referee</b>
<b>Venue Supervisor</b>
<b>Court Supervisor</b>

JUNIOR SERIES
Accredited Referee or approved Venue Supervisor
1 per 6 courts

OFFICIATING ROLE
<b>Referee</b>
<b>Venue Supervisor</b>
<b>Court Supervisor</b>

JUNIOR DEVELOPMENT SERIES
No Requirement
Recommended minimum of two (2) officials (Venue Supervisor +1)

OFFICIATING ROLE
<b>Referee</b>
<b>Venue Supervisor</b>
<b>Court Supervisor</b>

COMMUNITY SERIES
No Requirement
Recommended minimum of two (2) officials (Venue Supervisor +1)

## 2. OFFICIATING PAYMENTS

The following outlines the officiating payment type for each series of tournament.

### 2.1. HONORARIUM PAYMENT & CONDITIONS

OFFICIATING ROLE	HONORARIUM PAYMENT*
<b>FULL DAY TOURNAMENT OR LEAGUE</b>	
Referee / Coach	\$190
Venue Supervisor	\$130
Court Supervisor	\$115
Chair Umpire	\$95
Line Umpire	\$80
<b>HALF DAY TOURNAMENT OR LEAGUE**</b>	
Referee / Coach	\$115
Venue Supervisor	\$90
Court Supervisor	\$80
Chair Umpire	\$60
Line Umpire	\$50

\*A full day is based on a full day of play. Hours may vary. There will not be any overtime payment.

\*\*The member associations will determine half day appointments based on estimated duration of play based on tournament & league structure.

\*\* Half day rates also apply where an official is only available to participate for half a day during a full day tournament.

#### 2.1.1. APPLICABLE TOURNAMENTS

OFFICIATING COST TYPE	OPEN***	JUNIOR	OTHER
<b>Honorarium</b> Paid on a daily rate and does not include Super, Payroll tax or WorkCover.	Open Series tournament which is offering prize money between \$0.00 and \$9,999. Community Series	Signature Series Premier Series Junior Series Junior Development Series Community Series	PWII DHoH BLV WC AUS Masters

\*\*\* Open Series tournaments that wish to pay additional prize money that totals \$10,000 or above will be required



*to pay the casual officiating cost type.*

### 2.1.2. MEAL ALLOWANCE

- The club is required to provide lunch where officials are participating for a full day tournament.
- If overnight accommodation is necessary, officials will receive a \$13.00 breakfast and \$32.00 dinner allowance.

### 2.1.3. TRAVEL & ACCOMMODATION

- Travel costs will be paid to all officials who are driving to the venue site and live further than 75km from the tournament or league site at a rate of 38 cents per km.
- Travel costs will be paid to all officials who are driving to the venue site and live further than 40km from the tournament or league site at a rate of 19 cents per km.
- Officials who live within 40km of the event or league site will cover their own travel costs.
- <http://maps.google.com> will be used to determine distance and officials should carpool when possible.
- Accommodation will be provided for officials who reside outside a 75km radius of the tournament venue.

## 2.2. CASUAL PAYMENT & CONDITIONS – PART 1

OPEN	JUNIOR	OTHER
National Series Signature Series Open Series**** tournament which is offering prize money \$10,000 or above.		ITF Masters ITF Beach Tennis

\*\*\*\*Open Series tournaments that wish to pay additional prize money that totals \$10,000 or above will be required to pay the casual officiating cost type.

ROLE	HOURLY BASE RATE	CASUAL LOADING	TOTAL HOURLY RATE	MIN DAILY PAYMENT	ADDITIONAL HOURS INCUR THE HOURLY RATE	DAILY MEAL ALLOWANCE (IF ACCOMMODATED)	DAILY MEAL ALLOWANCE (TRAVELLING FROM HOME)
Referee	\$27.30	\$6.83	\$34.13	\$136.51	In excess of 4 hours	\$61.00	\$17.00
Venue Supervisor	\$25.28	\$6.32	\$31.60	\$126.39			
Court Supervisor	\$24.10	\$6.03	\$30.13	\$120.52			
Chair Umpire							
Line Umpire							

ROLE	HOURLY BASE RATE	CASUAL LOADING	TOTAL HOURLY RATE	MIN DAILY PAYMENT	ADDITIONAL HOURS INCUR THE HOURLY RATE	DAILY MEAL ALLOWANCE (IF ACCOMMODATED)	DAILY MEAL ALLOWANCE (TRAVELLING FROM HOME)
Coach - Referee	\$29.75	\$7.44	\$37.19	\$148.75	In excess of 4 hours	\$61.00	\$17.00
Coach - Venue Supervisor	\$27.50	\$6.88	\$34.38	\$137.52			
Coach - Court Supervisor	\$26.29	\$6.57	\$32.86	\$131.45			
Coach - Chair Umpire							
Coach - Line Umpire							

**Please Note:**

- Officials are entitled to a minimum of four (4) hours in respect of employment on any one day.
- Unpaid breaks: 0.5 hours for six (6) hours or more, and an additional 0.5 hours for ten (10) hours or more.
- For tournament organisers there will be approximately an additional 17.85% cost on top of the hourly rate for Super, Payroll tax and WorkCover. This may vary slightly between each state and territory.

### 2.2.1. MEAL ALLOWANCE

- All officials receive a \$17.00 lunch allowance provided they work over six (6) hours. If the venue provides lunch, then the meal allowance is not required. Officials who are accommodated (i.e. they live further than 75km from the tournament site) receive a daily meal allowance.

### 2.2.2. TRAVEL & ACCOMMODATION

- Travel costs will be paid to all officials who are driving to the venue site and live further than 75km from the tournament or league site at a rate of 38 cents per km.



- Travel costs will be paid to all officials who are driving to the venue site and live further than 40km from the tournament or league site at a rate of 19 cents per km.
- Officials who live within 40km of the event or league site will cover their own travel costs.
- <http://maps.google.com> will be used to determine distance and officials should carpool when possible.
- Accommodation will be provided for officials who reside outside a 75km radius of the tournament venue.

## 2.3. CASUAL PAYMENT & CONDITIONS – PART 2

OPEN	JUNIOR	OTHER
	National Series	ITF Juniors ITF Wheelchair UTR Pro Tennis Tour Padel Nationals

ROLE	HOURLY BASE RATE	CASUAL LOADING	TOTAL HOURLY RATE	MIN DAILY PAYMENT	ADDITIONAL HOURS INCUR THE HOURLY RATE	DAILY MEAL ALLOWANCE (IF ACCOMMODATED)	DAILY MEAL ALLOWANCE (TRAVELLING FROM HOME)
<b>Supervisor / Referee</b>	\$24.10	\$6.03	\$30.13	\$317.00	In excess of 11 hours	\$61.00	\$17.00
<b>Asst Referee / Traralgon Chief</b>				\$305.00	In excess of 10.5 hours		
<b>Chief Umpire</b>				\$271.00	In excess of 9.5 hours		
<b>Asst Chief Umpire</b>				\$261.00	In excess of 9 hours		
<b>Chair / Coach (Bronze)</b>				\$261.00	In excess of 9 hours		
<b>Chair / Coach (Nat / White) / Lines Coach</b>				\$240.00	In excess of 8.5 hours		
<b>Court Supervisor / Line Umpire Coordinator</b>				\$231.00	In excess of 8 hours		
<b>Line Umpire</b>				\$226.00	In excess of 8 hours		

**Please Note:**

- For all days worked, official's actual pay per day will be the higher of:
  - Their minimum daily rate; or
  - Their actual hours worked 'x' their hourly rate '+' overtime
- Overtime: overtime is pro-rated in 15-minute increments.
- Unpaid breaks: 0.5 hours for 8 hours or more.
- For tournament organisers there will be approximately an additional 17.85% cost on top of hourly rate for Super, payroll tax and WorkCover. This may vary slightly between each state and territory.

OPEN	JUNIOR	OTHER
		Canberra ATP / WTA125 Kooyong Classic ATP Challenger ITF World Tennis Tour Men's & Women's

ROLE	HOURLY BASE RATE	CASUAL LOADING	TOTAL HOURLY RATE	MIN DAILY PAYMENT	ADDITIONAL HOURS INCUR THE HOURLY RATE	DAILY MEAL ALLOWANCE (IF ACCOMMODATED)	DAILY MEAL ALLOWANCE (TRAVELLING FROM HOME)
Combined Pro Tour Supervisor	\$24.10	\$6.03	\$30.13	\$443.00	In excess of 15.25 hours	\$75.00	\$17.00
Single Pro Tour Supervisor				\$360.00	In excess of 12.5 hours		
ATP Referee				\$329.00	In excess of 11.5 hours		
Referee				\$318.00	In excess of 11 hours		

ROLE	HOURLY BASE RATE	CASUAL LOADING	TOTAL HOURLY RATE	MIN DAILY PAYMENT	ADDITIONAL HOURS INCUR THE HOURLY RATE	DAILY MEAL ALLOWANCE (IF ACCOMMODATED)	DAILY MEAL ALLOWANCE (TRAVELLING FROM HOME)
<b>Chair Umpire</b>	\$24.10	\$6.03	\$30.13	\$318.00	In excess of 11 hours	\$75.00	\$17.00
<b>Asst Chief Umpire / Asst Referee</b>				\$270.00	In excess of 9.5 hours		
<b>ATP Designate Chair (Silver / Gold)</b>				USD\$278.00	In excess of 14.75 hours		
<b>ATP Designate Chair (Bronze)</b>				USD\$247.00	In excess of 13.25 hours		
<b>Chair / Coach (Gold / Silver)</b>				\$313.00	In excess of 10.75 hours		
<b>Chair / Coach (Bronze)</b>				\$281.00	In excess of 9.75 hours		
<b>Chair / Coach (Nat / White) / Lines Coach</b>				\$249.00	In excess of 8.75 hours		
<b>Court Supervisor / Line Umpire Coordinator</b>				\$240.00	In excess of 8.5 hours		
<b>Line Umpire</b>				\$226.00	In excess of 8 hours		

**Please Note:**

- For all days worked, official's actual pay per day will be the higher of:
  - Their minimum daily rate; or
  - Their actual hours worked 'x' their hourly rate '+' overtime

- Overtime: overtime is pro-rated in 15-minute increments.
- Unpaid breaks: 0.5 hours for 8 hours or more.
- For tournament organisers there will be approximately an additional 17.85% cost on top of hourly rate for Super, payroll tax and WorkCover. This may vary slightly between each state and territory.

### 2.3.1. MEAL ALLOWANCE

- \$61.00 / day (\$14.00 breakfast, \$17.00 lunch, \$30.00 dinner)
- \$75.00 / day (\$20.00 breakfast, \$17.00 lunch, \$38.00 dinner)

### 2.3.2. TRAVEL & ACCOMMODATION

- Chair Umpires, Chief Umpires and Referees are also entitled to a travel meal allowance when required to travel the day before or after a work assignment.
- For Junior Nationals, ITF Juniors, ITF Wheelchair, UTR Pro Tennis Tour and Padel Nationals tournaments an official travelling to a tournament the day before an assignment:
  - \$47.00 if travel commences (i.e. flight departure time) is prior to 12noon
  - \$30.00 if travel commences after 12noon
- For an official travelling the day after an assignment:
  - \$31.00 if the official arrives in their home city / town (i.e. flight arrival time) after 12noon
  - \$14.00 if an official arrives in their home city / town (i.e. flight arrival time) before 12noon
- For Canberra ATP / WTA125, Kooyong Classic, ATP Challenger, ITF World Tennis Tour tournaments an official travelling to a tournament the day before an assignment:
  - \$55.00 if travel commences (i.e. flight departure time) is prior to 12noon
  - \$38.00 if travel commences after 12noon
- For an official travelling the day after an assignment:
  - \$37.00 if the official arrives in their home city / town (i.e. flight arrival time) after 12noon
  - \$20.00 if the official arrives in their home city / town (i.e. flight arrival time) before 12noon

### 2.3.3. TRAVEL

- Tennis Australia will book and pay for, or fully reimburse, 1 x return flight from your nearest capital city to the city of your appointment as required.
- Tennis Australia will pay for travel costs to all officials who are driving to the venue site and live further than 75km from the tournament site at a rate of 38 cents

per km.

- Tennis Australia will pay for travel costs to all officials who are driving to the venue site and live further than 40km from the tournament or league site at a rate of 19 cents per km.
- Officials who live within 40km of the tournament or league site will cover their own travel costs.
- <http://maps.google.com> will be used to determine distance and officials should carpool when possible.

#### 2.3.4. ACCOMMODATION

- Tennis Australia will book and pay for accommodation at a hotel of our choosing for officials who reside outside a 75km radius of the tournament venue.
- Each official that is accommodated will be given their own bedroom.
- Accommodation will be provided to officials from the night prior to their first assigned day of work up to their last assigned day of work. Special requests will be determined by Tennis Australia if required.

#### 2.3.5. ROSTERED DAY OFF

- For days where officials are selected as reserve but not required to work, or if they are scheduled a rostered day off they will be paid a meal allowance only for that day.