

PENINSULA TENNIS ASSOCIATION INC
Reg No A0042584A
SENIOR RULES AND BY-LAWS
(All Formats)

1. TEAM NOMINATION.

Not later than the dates set by the Association as closing dates for the various competitions, the Clubs must submit to the Association:

- (1) Team Entry Sheets
- (2) Registration Sheet
- (3) Fee Payment Sheet
- (4) Club Information Sheet
- (5) Other information as required.

together with the Team Entry Fee of \$25.00 per team.

2. REGISTRATIONS:

(a) Clubs may register players in teams for the following competitions as follows:

- (i) 4 players for Singles competitions
- (ii) 6 players for Doubles competitions
- (iii) A maximum of 6 emergencies per doubles teams and 4 per singles teams competition may also be listed at this time.

(b) (i) A player will be automatically registered following appearing on a score sheet for the first time. Should such player/players be judged to be playing in a section below their standard, the grading committee may in its discretion award the rubber/sets/games in which the player/ players played to the opposition teams by the maximum to nil.

(b) (ii) The first time a player who was not nominated as an emergency by that club and graded by the Match Secretary participates in a match an "E" must be placed beside that player's name and the following details must be written on the back of the scoresheet and inserted in the Match Notes Box in the Results On Line System when entering or confirming results.

Name of Player
 Playing history – Previous Club
 Previous District/Association
 Previous Grading
 Any name change

PENALTY: Fine **\$20.00** and loss of all matches as set out in (b) above

- a) Players must be registered financial members of an affiliated club.
- b) Players must have current Tennis Victoria player registration.
- c) Players can only nominate and play with only one (1) affiliated Club in any one format during a season unless granted a clearance in writing by the Peninsula Tennis Association Inc.

(d) Players nominated in a team must play a minimum of 50% of matches for that season's competition. A player who fails to meet this requirement without good and sufficient reason, the club for which that player was nominated may be fined to a maximum of \$50.

(e) Clubs withdrawing a team after grading will be fined \$50.00. Team Entry Fees will not be refunded.

3. TIEING.

(a) The Grading Committee will tie players on whose standards the grading of a team is based and grade all other players.

(b) Emergency players and players registered after the Grading Committee meets shall be graded by that Committee according to that player's ability and shall only be permitted to play in a team equal to and above such standard.

(c) Players shall be tied to a section after playing 5 matches in that section or above and cannot play in a lower section without the permission of the Grading Committee.

(d) Clubs entering more than one team in a section or clubs who have more than one team placed in a section by the Grading Committee, must play players in the nominated team. Players may only change teams with written approval of the Grading Committee. Once an emergency player has played three (3) matches for any one team in that same section, that player is tied to that team.

(e) When a player has played three matches in either Singles, Mixed Doubles or Mens/Ladies Doubles, that player is tied to that format of play.

(f) Players registered after the Grading Committee meets are tied to that section in which the player plays their first match and must not play in a lower section unless permission is granted by the Grading Committee.

(g) For an unqualified player to play in the finals, the Club concerned must submit to the Grading Committee a list of available players with their playing records.

4. SEASON.

The season will be decided by the Peninsula Tennis Association Committee for both the Summer and Winter seasons.

5. FIXTURES / COURTS.

Matches must be played on the courts as shown in the fixture, unless permission is granted by the Peninsula Tennis Association Inc President or Match Secretary, or on agreement of both captains in the case of bad weather excluding indoor courts.

6. BALLS.

(a) New yellow balls approved by Tennis Australia shall be provided by the home team. Clubs wishing to use balls other than those approved by Tennis Australia must first obtain approval from the Peninsula Tennis Association Inc. Committee for the use of such balls. For doubles/sets/ competition - four (4) balls per match. For singles competition 4 balls per match plus two (2) good quality used balls.

- (b) For finals matches each team shall provide half the required balls.

7. ATTIRE.

Recognised tennis attire shall be worn at all matches.

8. TEAMS

(a) (i) All doubles competitions in both summer and winter shall have available a minimum of one and a half courts for play.

(ii) All singles competitions in both summer and winter seasons shall have a minimum of one court available for play.

(b) Before a match commences, the following details must be entered on the scoresheet by the two captains. Full Christian names and surnames of competing players for each rubber, starting time and date. The scoresheets shall not be altered except with the consent of both captains.

(c) Any club fielding an incomplete team shall forfeit the rubbers or sets for which they have insufficient players. A fine of **\$20.00** will be imposed.

(d) (i) Any person playing under an assumed name (as a person other than themselves) will be judged as committing an act of intent to deceive, and will be suspended for a period not exceeding one season (or the equivalent number of weeks) as determined by the PTA Committee, and the offending club will incur a fine of \$200.00.

(ii) The match such player played in shall be awarded to the opposing team by the maximum score to nil.

9. ORDER OR PLAY.

Competition:

- **SINGLES COMPETITION:** 1st Singles, 2nd Singles, Doubles. All matches to be the best of **3 sets** with a 12 point tiebreaker in each set at 6 games all.
- **MIXED DOUBLES:** Mens Doubles, Ladies Doubles, 1st Mixed Doubles, 2nd Mixed Doubles. All matches to be best of **3 sets** with a 12 point tiebreaker at 6 games all.
- **MENS/LADIES DOUBLES:** 1st pair v 1st pair, 2nd pair v 2nd pair, 2nd pair v 1st pair, 1st pair v 2nd pair. All matches to be best of **3 sets** with a 12 point tiebreaker at 6 games all.

10. STARTING TIME.

(a) Senior matches for **Summer** season shall commence at **1.30 pm**

(b) Senior matches for **Winter** season shall commence at **1.00 pm.**

(i) Notwithstanding rule 10(c), Parents/Guardians transporting juniors from Saturday morning competition or juniors playing senior tennis shall be permitted to arrive no later than 1.30pm during the **winter season. The opposition club or senior contact (as listed on senior fixture) must be advised prior to the scheduled starting time of a player being late.** Failure to do so will result in the team forfeiting the first set of the first rubber

than cannot commence to love. Any team member delayed as a result of this rule not in attendance more than half an hour after the scheduled starting time of **1.00pm** shall forfeit the rubber that player was due to play.

(c) All members of a team shall be present and ready to commence play no later than the nominated starting time for each season. Teams unable to commence by the starting time shall forfeit the first set of the first rubber that cannot commence to love. Any team member more than half an hour late shall forfeit their rubbers. **Both these penalties shall apply unless otherwise decided by the Association.**

(d) The starting time shall be written on the score sheet.

(e) The hit up time shall be limited to three minutes after the scheduled starting time for the match.

(f) **Dark Out** – Dark out time shall be the time on the fixture for each season. Any game or tie breaker that has commenced before dark out time must be completed. The dark out time for Summer season shall be 7.30 pm. Any game or tie breaker commenced before this time shall be completed. The dark out time is not negotiable between captains and play must cease at this time.

(g) No home and away matches are to be completed under lights.

(h) **Wet Weather** – If captains cannot mutually agree that play will or will not be possible within 90 minutes, all players must remain in attendance at the venue for 90 minutes, at which time, play shall be automatically abandoned if the courts are still not in a playable condition as decided by the host club.

(i) **Hot Weather / Heat-Out** – If at 12 noon on **ABC RADIO AM 774** predicts a Melbourne temperature of 35 degrees Celsius or above, no play will be permitted – points will be shared and no player is required to attend the venue of the match. No score sheet shall be submitted. Teams receiving a forfeit prior to the predicted temperature of 35 degrees Celsius being announced must submit a score sheet with the intended players names and will receive maximum points to nil.

11. RESULTS

(a) Matches shall be decided on rubbers (if applicable) then on sets, if equal, result shall be on games.

(b) All clubs shall retain a copy of all score sheets of matches played during the season.

(c)(i) Immediately after the completion of all matches whether or not a result is determined, the result score sheet as approved by the Peninsula Tennis Association Inc. Committee shall be completed and signed by the Captain of each team.

(c)(ii) The home team/club shall ensure that each result is entered via the Results On Line system no later than 5pm on Monday following the completion of the match. If not entered by 5pm on the Monday following the match, a late score entry fine of \$40.00 will apply. If the home team fails to enter the score on line by 5pm on the Monday following the match, the away team shall be declared the winner of the match to NIL.

(c)(iii) The away team/club shall confirm each result via the Results on Line system no later than 5.00pm on the Tuesday following the completion of the match.

(c)(iv) In the event of a match not being commenced or being incomplete the result score sheet shall as far as practicable be completed and must include each player's name and score (if any) of each completed or incomplete rubber and state the reasons for the match not being commenced or completed.

(c)(v)(a) The results of each last round **ARE TO BE DELIVERED, FAXED, OR EMAILED** by the home team by 12 noon the day following the match to the address as notified by the Match Secretary. Failure to do so will result in the visiting team being awarded the match maximum score to nil.

(c)(v)(b) The results of each last round home and away match shall be entered on line by the home club by 12 noon on the Monday following that match.

(c)(vi)(a) The results of each finals match are to be phoned, faxed or emailed by the host club to the Match Secretary by 8 pm on the day of the match or as determined by the Match Secretary.

(c)(vi)(b) The results of each finals match shall be entered on line by the winning or leading team by 12 noon on the Monday following the match.

(d) Matches not completed shall be abandoned and points shared unless one team has an unbeatable lead.

(e) **AFTER THE LAST HOME AND AWAY MATCH RESULTS ARE TO BE DELIVERED OR FAXED** by the home team by 12 noon the day following the match to the address as notified by the Match Secretary. Failure to do so will result in the visiting team being awarded the match maximum score to nil.

All finals matches results are to be phoned or faxed by the host club to the Match Secretary by 8 pm on the day of the match or as determined by the Match Secretary.

(f) Points shall be awarded as follows:

- two points for winning the match, one point for each rubber won. Rubbers not completed, half a point to each team.
- Washouts and Heat-Out :- all points shared.
- Ties :- one point for each team plus one point for each rubber.

12. FORFEITS

Teams receiving forfeits shall score maximum to nil. The forfeit shall be entered on line by 12noon on the Monday following the match. The result shall be confirmed by the forfeiting team by 5.00pm on the Tuesday following the match. If the match result is not entered by the team receiving the forfeit by 9.00am on the Monday following the match, points will not be allocated. The team receiving the forfeit shall complete a score sheet and retain the score sheet.

A team forfeiting shall be fined \$20.00 if more than two hours notice is given. If less than two hours notice is given a fine of \$40.00 will be imposed.

13. FINALS.

- (a) The top four teams in an eight team Section shall play off as follows - the team finishing first shall play the team finishing 4th. The team finishing 2nd shall play the team finishing 3rd. The two winning teams shall play off in the Grand Final. Where a six (6) team section exists, the top team will go straight into the Grand Final with the teams finishing second and third playing for the right to play in the Grand final.or as directed by the Committee. .
- (b)The teams finishing 1st and 2nd shall have the first final played at their home venue where practicable
- (c) Teams equal on points shall be separated by the percentage of rubbers for and against and if equal, then on sets and games for and against.
- (d) Finals court venues will be allocated by the Score recorder unless one Captain requests the use of the courts of the opposing team.
- (e) A neutral referee shall be appointed by the host club. **A senior person from the host club must be in attendance 15 minutes prior to the commencement time and have the courts prepared for play, subject to the prevailing weather conditions. Failure to comply will incur a fine of \$50.00**
- (f) Players may only play in finals of more than one section providing he/she is not tied above by matches played, or by the Grading Committee.
- (g) For an unqualified player to play in finals, the club concerned must submit to the Grading Committee a list of all available players with their playing records.
- (g)(i) Players must have played three matches within the one format in the relevant competition with the club to be eligible for finals.
- (g) (ii) For players being deemed to have qualified for finals, their name must appear in the results on the Results On Line Scoring System against the recorded scores. A name entered in the Match Notes Box only shall not be deemed as the player's name being officially recorded as playing that match.**
- (h) When a club registers or has qualified of a team of more than two (2) players (Singles competition) or four (4) players (All Doubles competitions), then all registered and qualified players (Singles competition up to 4 players and Doubles competition up to 6 players) may play in any Final provided the players have met the eligibility conditions in Rules 2 and 3.
- (i) An emergency player can only be used when there are less than two (2) members (Singles competition) or four (4) members (Doubles competition) of the original nominated team available to play. **A player that was not nominated in the original team but has played sufficient qualifying matches will be ineligible to play in any finals match where all members of the nominated team are available to play. An emergency to be used in the finals must have been nominated on the emergency list lodged by the club prior to the season commencing and graded by the Grading Committee. A player not nominated on the emergency list will be ineligible to play in any finals match.**

- (j) Juniors must qualify in Senior teams to be eligible for finals.
- (k) All club courts are to be at the disposal of the Association for all finals to be arranged by the Match Secretary. Clubs with more than two courts shall have one court available for members.
- (l) Suitable pennants shall be presented to Premiers and Runner Up in each section.
- (m) During finals matches, in the event of a player/players not being present within 15 minutes of the scheduled starting time, the referee must declare the first rubber to be forfeited. If the team is not present within 30 minutes of the scheduled starting time, the referee must award the match to the team present.
- (n) In the event of a tie, one six game set with a twelve point tie breaker will apply in all finals matches to be played between the mixed pair (for mixed competition), doubles pair (for doubles competition) nominated prior to the commencement of play. Should the captain of either team not nominate a tiebreak pair then the opposing captain can nominate any two players of the opposing team not necessarily a given pair.
- (o) In the event of illness or injury to a player who has been nominated as one of the tie breaker pair, substitution is to be made by a player who has played the match.

14. PROTESTS.

Protests shall be noted by endorsing on the score sheet "PROTEST PENDING" and noted in the Match Notes Box in the on line scoring system by the team lodging the protest. Details of such protest which must be on Club letterhead and signed by the Club President or Secretary must reach the Match Secretary within three (3) days following the match. A fee of \$20.00 is payable and must accompany the protest. The fee is returnable after the hearing of the protest at the discretion of the Peninsula Tennis Association Inc Committee

15. PERMITS AND CLEARANCES.

- (a) Players may play with only one affiliated club during a season unless granted a clearance in writing prior to the relevant match. Acceptance of the clearance shall be determined by the Peninsula Tennis Association Inc. Committee
- (b) Appeals shall be made to the Peninsula Tennis Association Inc. Committee if a club refuses a clearance.
- (c) Players in the Junior competitions may play with a different Club in the Senior Competition.

16. EMERGENCY PLAYERS.

- (a)(i) A substitute player shall be allowed to take the place of any player who is prevented through illness, accidental disablement or any other good and sufficient reason from taking part in or continuing in a match provided that such substitute shall not take the place of any player in a rubber which has commenced or of any player who has completed a rubber.
- (ii) A substitute player may only be allowed as long as play is continuous.

(b) Should a finals match be incomplete and is set down by the Committee for completion on a subsequent date, a substitute, approved by the Committee may take the place of a team member from the point at which play was suspended, provided such team member is unable to continue due to illness, accidental disablement or any good and sufficient reason.

17. POOL PLAYERS.

If a player is a registered emergency for their club for a particular competition they cannot participate in the pool.

Prior to the season commencing, to participate in using the pool, the committee of the clubs involved must give permission for players not nominated by their club as a registered emergency for that season to be submitted to the Score Recorder as a Pool player.

The pool player can play four (4) matches for any given club. If the player plays more than four (4) matches for any one club, that player is tied to that club for the remainder of the current season's competition. That player cannot participate in finals without first obtaining approval from the Grading Committee.

For a pool player to be eligible to apply for permission to play in finals, that player must have played a minimum of three (3) matches for that club.

Clubs using a player from the player pool may charge the player a nominal fee. The pool player must be informed prior to playing by the club that a fee is payable

18. INJURY TIME.

A player may, in the case of a medical condition (including cramps) take a one time three minute suspension of play for that condition which may be extended to not more than ten minutes.

19. (1) TIE BREAKER.

The following system shall be used in a tie break game:

(a) A player/pair who wins the first seven points shall win the game and set provided the lead is by two points or more. Numerical scoring shall be used throughout the tie break game:

(b) The player whose turn it is to serve shall be the server for the first point. Thereafter each player shall serve in rotation for two points, in the same order as previously in that set until the winners of the game have been decided.

(c) From the first point, each service shall be delivered alternatively from the right and left court, beginning from the right court.

(d) Players shall change ends after every six points.

(d) The tie break game shall count as one game. After the game players change ends with the player/pair who received first for the Tie Break will serve the first game of the next set.

19. (2) SUPER TIE BREAK

The following system shall be used in a Super Tie Break set:

- a) A player/pair who first wins ten points shall win the set provided the lead is by two (2) points or more. Numerical scoring shall be used throughout the tiebreak set.
- b) The player whose turn it was to serve, shall be the server for the first point. (singles). For doubles, either player of the team whose turn it is to serve may serve. Thereafter each player shall serve in rotation for two (2) points, in that set until the winner(s) of the set has been decided
- c) From the first point, each service shall be delivered alternatively from the right and left courts, beginning from the right court.
- d) Players shall change ends after every six (6) points.
- e) The tiebreak set shall count as one (1) set. The score shall be recorded on the score sheet as 7 games to 6 games as a separate set.

20. TENNIS AUSTRALIA / CODE OF CONDUCT.

Matches shall be played under Tennis Australia Rules. The Rules of Tennis booklet must be available for reference.

1 (a) A copy of the Tennis Australia And Member Association Events Disciplinary Policy shall be on display at all affiliated Clubs. Failure by any Club to observe this requirement shall not negate any breach of these Rules.

(b) Any breach of this Policy shall be reported to the Peninsula Tennis Association Inc. Committee within 48 hours of the breach.

2. Players shall not, during any match or at any time within the precincts of the venue sanctioned fixture engage in conduct to the prejudice of the game of tennis:

- (a) **Commencement of Play.** Play must start in accordance with the Peninsula Tennis Association Inc. competition rules. Matches must follow each other without delay, in accordance with the order of play as determined in the competition rules or as agreed by both captains.
- (b) **Unreasonable Delays.** Players shall commence the match after the established warm up period. Thereafter play shall be continuous. Players shall take no longer than 90 seconds to change ends.
- (c) **Coaching.** Players shall not receive any coaching while a match is in progress. This includes any period where the player leaves the court for any reason whatsoever
- (e) **Abuse – Verbal and gestures.** Players shall not during any competition, verbally abuse any official, opponent, spectator or any other person. Players shall not use offensive or obscene language or make offensive or obscene gestures during any match.
- (f) **Abuse of equipment.** Players shall not with anger, hit kick or throw a tennis ball, racquet or other equipment, or in any way unreasonably interfere with any court fixtures and equipment.

(g) **Physical Abuse.** Players shall not at any time physically abuse any official, opponent, spectator or other person within the precincts of a competition site. A breach of this

rule will result in the immediate abandonment of the match with a report by the Duty Person and BOTH captains to the Peninsula Tennis Association Inc. Committee. If one captain refuses to sign the report, such refusal shall be noted by the Duty Person on the report.

21. TENNIS AUSTRALIA CODE OF CONDUCT.

(a) Any breach of the Tennis Australia Events Disciplinary Policy shall be forwarded in writing to the Secretary of the Peninsula Tennis Association Inc. within 72 hours of the alleged incident by, in the case of a junior player, the parent or guardian of that player or in the case of an adult, by the victim.

(b) Upon receipt of a complaint, the Secretary must cause to be forwarded a copy of the complaint to the Member Protection Officer, and the person complained against within 48 hours.

(c) The Member Protection Officer shall then comply with clause 15.1 of the By Laws.

(d) If the complaint cannot be resolved, a hearing shall be fixed in accordance with the By Laws.

(h) The Member Protection Officer shall have the power to call any relevant persons to appear before the Tribunal and give evidence.

(f) All parties to the hearing shall be notified by ordinary pre paid mail of the place, date and time of the hearing no less than 72 hours before the date fixed for the hearing.

(g) If the person complained against fails to attend the hearing, the tribunal may proceed to hear the complaint and impose any penalty it sees fit or it may adjourn the hearing for a period not exceeding seven (7) days and suspend the player complained against from any Peninsula Tennis Association Inc. competition or tournament until the determination of the complaint.

(h) A complaint against a minor shall not be heard unless the person is accompanied by a parent or legal guardian.

(i) If a complaint is found proven, the Tribunal shall have the power to impose any penalty it feels appropriate. All parties and players club shall be notified in writing of the result of the hearing and any penalty imposed.

22. MOBILE PHONES

Mobile phones must be turned off before play commences.

FINES

FORFEIT	\$ 20.00
(less than 2 hours notice)	\$ 40.00
(Rule 12)	
Fail to enter score sheets on line by 12 noon on Monday following match- (Rule 11 (c) ii)	\$40.00
Fail to enter last round results on line by 12 noon on the Monday following the match (Rule 11 (5) (b))	\$40.00
Fail to enter finals results on line by 12 noon on the Monday following the match (Rule 11.6 (b))	\$40.00
DEPOSIT ON PROTEST (Rule 14)	\$20.00
MINIMUM 50% MATCHES (refer Rule 2 (d))	\$50.00
FAILURE OF HOST CLUB TO SUPPLY REFEREE FOR FINALS (refer Rule 13(d))	\$50.00
WITHDRAWAL OF TEAM AFTER GRADING (Rule 2(e))	\$50.00
FAILURE TO DELIVER OR FAX ROUND 14 / 15 RESULTS & TO PHONE FINALS RESULTS (refer Rule 11(e))	\$20.00
INCOMPLETE TEAM (refer Rule 8(c))	\$20.00
INELIGIBLE PLAYER Playing under an assumed name. (refer Rule 8(d)(i))	\$200.00
NON-REPRESENTATION AT A.G.M.	\$ 20.00
NO EMERGENCY DETAILS (Failure to place "E" after Emergency player's name on Score sheet and grading details on back of score sheet and in Match Notes Box on the Results On Line Scoring System, Refer Rule 2(b)(ii))	\$20.00