



Role Description

Role Title: Miscellaneous Committee Member

Position Type: Volunteer

About the Regional Committee

Tennis NSW operates six Regional Committees—Southeast, Southwest, Central West, Northumberland, Northeast, and Northwest—each playing a vital role in representing the interests of their respective regions. These committees are empowered through delegations determined by NSW Tennis Country and the Board of Tennis NSW, as outlined in the **Regional Committee Charter**.

Role Overview

A Miscellaneous Committee Member plays a pivotal but flexible role in supporting functions of the regional committee. A Committee Member will not hold any one specific responsibility but instead will be asked to assist in a wide variety of matters subject to their skill sets and background. A Committee Member will be required to understand, to a basic level, all aspects and functions of the regional committee including but not limited to, Regional Match Play Series, Regional Representative player selecting and regional development opportunities. The role of Miscellaneous Committee Member is most suited to a person with sound tennis knowledge and good administration and organisational abilities.

Key Responsibilities:

General Support:

- Assist in the planning and execution of regional events, such as meetings and workshops.
- Assist the Chair and Treasurer as required based on skill set.
- Liaise with Tennis NSW staff when required in support of regional events and activities.

Community Outreach:

- Assist with promoting regional events and initiatives through social media, flyers, or direct communication with local community groups.
- Assist with engaging local partners, sponsors, and stakeholders to build relationships and support for committee activities.

Collaboration:

- Collaborate with other committee members to brainstorm ideas and contribute to new initiatives or improvements for the region.
 - Work closely with other committee members to support the implementation of regional goals and objectives.
 - Attend committee meetings and actively participate in discussions, offering input and suggestions for regional improvement.
-

Application Process

This position is appointed by resolution of the NSW Tennis Country Management Committee. Interested candidates should provide a brief expression of interest outlining their relevant skills, experience, and commitment to the growth of tennis in their region.

Time Commitment

This is a volunteer position that requires approximately 1-2 hours per week along with attendance at online committee meetings (4-5 per year), and occasional regional engagements.

Remuneration

This is a volunteer position. Out of pocket expenses are reimbursed as approved.
