

FOR THE **LOVE** OF COMMUNITY TENNIS

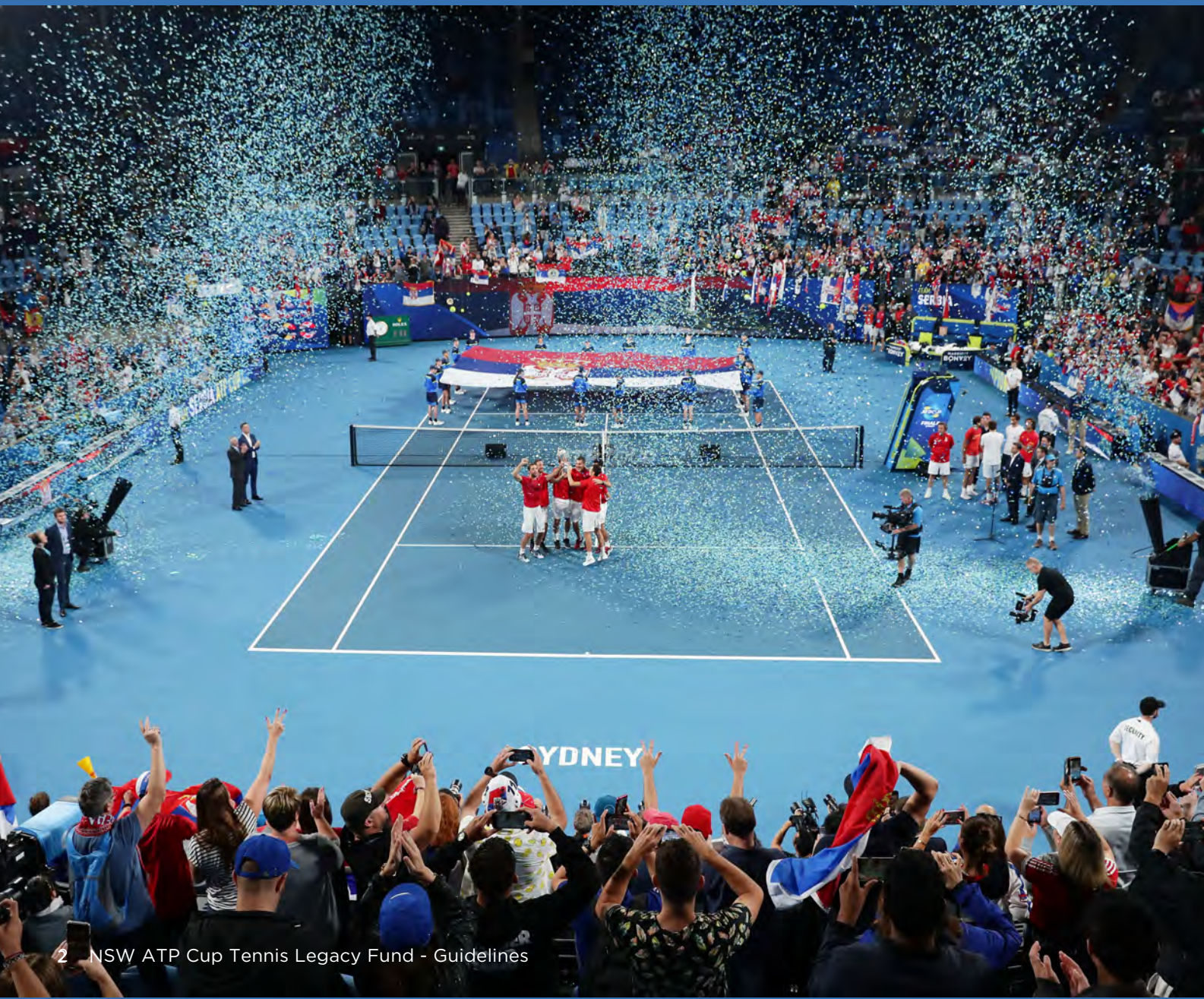
NSW ATP CUP TENNIS LEGACY FUND

GUIDELINES 2022
Categories 2 and 3 - Round 3 2022



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NSW MINISTER FOR SPORT AND TENNIS NSW CEO INTRODUCTION

The NSW Government is proud to welcome applications for the third round of the NSW ATP Cup Tennis Legacy Fund Category 2 and 3 programs.

Through our partnership with Tennis NSW, the Fund will continue to focus on improving facilities and participation opportunities for community tennis, demonstrating the NSW Government's commitment to delivering a legacy from hosting the world's best sporting events in our State.

Following the successful hosting of the 2022 ATP Cup in Sydney Olympic Park, the Fund provides the opportunity for grassroots tennis to benefit with up to \$330,000 available across two categories in this round.

The first two rounds of the Fund has seen more than \$610,000 awarded to 50 projects, helping local communities engage in new tennis programs and experience high quality facilities. Successful projects have included court upgrades, mental health and youth development programs.

These projects are ensuring more people can participate in one of Australia's most popular sports, regardless of age or ability.

As a great Summer of tennis comes to completion, I encourage tennis clubs and associations and local councils to read the guidelines and submit applications for projects that will deliver a great legacy for local communities.

The Hon. Stuart Ayres MP
Minister for Tourism and Sport

In 2021 we faced another year like no other, with a pandemic that continued to impact us all in ways we had never seen before.

In 2022 we welcomed the ATP Cup back to Sydney and opened the doors of Ken Rosewall Arena once again to the world's best players.

Tennis NSW and the NSW Government are excited to open Round 3 of the NSW ATP Cup Tennis Legacy Fund in 2022.

The investment in the program has leveraged \$3.5 million in total project value at clubs, associations and council facilities throughout the State.

Many projects are now complete or well and truly underway. It's fantastic to see the effect that the funding is starting to have on tennis participation, with tennis being one of the only sports to see significant growth in player numbers during the pandemic.

This final round of funding will provide \$330,000 to eligible applicants supporting infrastructure projects and participation programs across NSW.

Please note the timeframes and key criteria in preparation for your application.

Thank you again for all you do for our sport and we look forward to seeing further impactful projects supported by the NSW ATP Cup Tennis Legacy Fund and the benefits they provide to the community for years to come.

Darren Simpson
Tennis NSW CEO

ABOUT THE NSW ATP CUP TENNIS LEGACY FUND

The Fund, is an initiative established by Tennis NSW and the NSW Government, as a result of securing the ATP Cup Group and Finals matches in Sydney from 2020.

The NSW Government is investing \$1.2 million into the Fund with \$1.2 million matched funds from Tennis NSW.

Tennis NSW is committed to providing additional funds to support the Tennis NSW strategy that will increase the total overall funding available to over \$5m.

The Fund will provide assistance to:

- Incorporated tennis clubs and associations that are affiliated with Tennis NSW
- Local Councils in NSW
- Other tennis deliverers may be eligible - for more details please look at the specific eligibility criteria for each Category

Ineligible parties can partner with an eligible organisation if they wish to apply.

Please speak to Tennis NSW in advance of applying for any questions about eligibility.

Categories 1 & 4 will be administered by Tennis NSW and separate information relating to these categories will be made available.

Categories 2 & 3 are being administered by Office of Sport and funding over three years from 2019/20 to 2021/22 is available.

Projects and programs that best demonstrate the ability to achieve the strategic objectives of the Fund will be prioritised for investment.

CATEGORIES



ROUND 3 (2022)

The third round of applications for Categories 2 and 3 will open on **29 March 2022** and close at 1.00pm on **2 May 2022**. Applications can be submitted through the Office of Sport Grants Portal at www.sport.nsw.gov.au/clubs/grants/nsw-atp-cup-tennis-legacy-fund.

The Fund includes four funding categories, supporting a range of infrastructure development, facility development and participation initiatives:

PROGRAM OBJECTIVES



MORE THAN
\$4MIL

MAJOR INFRASTRUCTURE DEVELOPMENT

for significant infrastructure projects to develop new or upgraded key hubs with strategic alignment, with the total funding available over three years.



A TOTAL OF
\$600,000

FACILITY DEVELOPMENT OR UPGRADE

over three years for small to medium facility development or upgrade projects that will increase participation, with up to \$260,000 available in Rd 3.



A TOTAL OF
\$300,000

PARTICIPATION INITIATIVES

over three years for the delivery of a specific new or expansion of an existing program or initiative, to increase participation growth in tennis, with up to \$100,000 available in Rd 3.



MORE THAN
\$300,000

FURTHER PARTICIPATION INITIATIVES

for the development of targeted programs aligned to participation growth which are managed by Tennis NSW.

ELIGIBILITY

- Local Councils or landowners within NSW for a new venue, or on behalf of an existing venue.
- Other entities which have an interest in the project (and are in partnership with the landowner) may be considered as the applicant where appropriate.

- Incorporated tennis clubs and associations that are affiliated with Tennis NSW.
- Local Council in NSW.
- Other tennis deliverers may be eligible - for more details please look at the specific eligibility criteria for each Category.

- Initiatives related to this category will be recognised periodically as applicable.

PROCESS

Category 1 will be through an Invited Expression of Interest (EOI) and Business Case submission to Tennis NSW. Separate Guidelines will be made available.

Categories 2 and 3 are open for applications, through a grants process, as per the eligibility criteria outlined in the Guidelines. There will be one funding round per year for 2020, 2021 and 2022.

Category 4 is a Tennis NSW managed category and not open to application.

GUIDELINES CATEGORY 2

- FACILITY DEVELOPMENT OR UPGRADE

Program Objective: small to medium facility development or upgrades that demonstrate how outcomes will increase participation.

📅 Key dates - Round 3 (2022)

Fund opens: 29 March 2022

Applications closing date:
2 May 2022, 1pm

Projects commence: No later than Dec 2022

Projects must be completed by: Dec 2023

Funding criteria



Total funding available for Category 2 in 2022: Up to **\$260,000**



The Fund may support up to **25%** of the net project cost



Maximum funding amount available is: **\$50,000** excl. GST



Minimum amount available is: **\$7,500** excl. GST



Minimum total project value is: **\$30,000** excl. GST

- Applicant has secured contributions or secured in-principle commitments for the remaining 75% (or greater) of the total project cost. NB Supplier discounts should not be included in the budget as an applicant contribution
- Applicants are only eligible for one grant per funding round
- Organisations may only receive State Government funding once for the same project or same component of a project from this program, or any other State Government funded grant program i.e. projects will be ineligible if any portion of the project as described in the application is being funded by another state government grant program
- Funding may be approved for a lesser amount than requested. Should a lesser amount be approved, adjustments to the project scope may be negotiated during the contract phase

Eligibility criteria

To be eligible for this grant program, applicants must be:

- NSW based incorporated tennis clubs and associations that are affiliated with Tennis NSW
- Local Councils in NSW
- Organisations that own and administer public parklands
- Other incorporated bodies that are located in NSW and affiliated with, recognised and/or sanctioned by Tennis NSW

Note: Other incorporated bodies that are affiliated with, recognised and/or sanctioned by Tennis NSW could include tennis coaching businesses conducted by accredited coaches, core operators and facility owners or managers that conduct tennis related activities in NSW, whether commercially or otherwise. Unincorporated bodies (including businesses trading as sole traders) are not eligible for this Category.

Ineligible parties can partner with an eligible organisation if they wish to apply. Click here for more information on partnering. Please speak to Tennis NSW in advance of applying if any questions about eligibility.

Applicants that are not eligible include:

- Individuals, groups of individuals and unincorporated organisations
- Incorporated not-for-profit organisations that are not affiliated with Tennis NSW
- Government departments and agencies
- Educational institutions including schools and their Parents and Citizens Associations (P&Cs), TAFE Colleges and childcare centres
- Local Government Committees
- State Sporting Organisations and State Sporting Organisations for People with a Disability
- National Sporting Organisations



- Regional Academies of Sport
- Sporting Zones or Organisations not based at a specific location within NSW
- Cultural Community groups
- PCYCs / YMCAs / Scouts

Eligible projects

Facility Development or Upgrade
- To deliver upgraded facilities that improve the participation experience and/or deliver greater participation opportunities, leaving a lasting legacy for the sport in NSW:

- Upgrade or development to increase the number of people who can participate

- Upgrade or development that improves the quality of the participation environment which will support improved participation numbers and outcomes
- Upgrade or development that increase the type of tennis activities that can be delivered
- Upgrade or development that enhance venue sustainability
- Facility development that addresses barriers to participation

Project examples

Examples of Facility Development or Upgrades may include projects that:

- Support increased participation and reduce barriers to participate through the construction of new or upgraded facilities e.g. building, expanding and/or upgrading clubhouse and amenities (e.g. roofing, shading, viewing area, change rooms, toilets), venue accessibility (e.g. walkway, ramps, off-court lighting), new or replacement fencing
- Support increased participation through new or upgraded courts (inclusive of major court rectification works, court conversion, court expansion (new/additional courts including Hot Shots courts) and court resurfacing.*
Note: Court resurfacing projects are eligible but will be more favourably considered where the applicant can make a compelling case for the project against the improved participation outcomes.
- Support increased participation and/or venue and environmental sustainability e.g. LED flood lighting upgrade, safety lighting, water saving initiatives
- Support increased participation by providing ancillary facilities at established facilities e.g. fixed sun protection shelters

Applications for other projects that meet the objectives of the program are encouraged. Applications for all project types must clearly demonstrate an identified need for the project and articulate how the project outcomes will be achieved.

Ineligible project types:

- Projects that are not primarily used for tennis activities
- General maintenance or repair for normal wear and tear, e.g. painting, running costs, tree trimming, building repairs, cleaning, court maintenance and minor repairs/rectification (considered maintenance work)
- Retrospective funding requests, where projects have commenced construction or have already been completed
- Projects that will not be completed by the specified timeframes for each funding Category

What will not be funded

- Purchase or lease of land or buildings
- Rent or associated occupancy payments
- Food, drink, catering or hospitality
- Prize money, trophies/awards
- Staff wages (not including direct delivery wages for program delivery)
- Administration costs
- Project administration costs
- Costs incurred in securing Development Approval
- Insurance (public liability, general liability, etc.)
- Projects that have already commenced or been completed
- Projects for the construction/upgrade of roads, carparks or playgrounds
- Purchase of vehicles
- Purchase of office equipment (e.g. office furniture, printers, photocopiers etc.)
- Facility development projects that have not received development approval (DA) from the relevant Council or cannot demonstrate that such approval is not required.



Essential information

All projects must demonstrate that:

- ✓ The Project has current development application consent from Council or written documentation advising a DA is not required
- ✓ Landowner’s consent has been obtained to conduct the proposed project, and tenure of the site to be used for tennis has been secured
- ✓ Applicant has the required contributions evidenced through funding commitment letters from sponsors/ local Council and confirmation of allocated/available funds
- ✓ Facility design aligns with [Tennis Australia’s Facility Infrastructure Guidelines](#) (where relevant) and is compliant with Australian standards and Building Code of Australia (BCA) requirements (ideally verified through the builder/contractor quotations)
- ✓ Applicant has the capacity to deliver the project (directly or through their partners) which would include that they:
 - Have the funds available to meet their committed funding contribution and for any overruns (without impacting on the operational expenditure of the recipient)
 - Who will be governing the project and experience governing similar value and complexity of projects
- ✓ There is a need for the project. This includes:
 - How a project is aligned with a Tennis NSW Venue Sustainability Rating “VSR” audit and action plan and/or may be linked to a facility’s master plan, asset management plan and/or

business plan

- Current participation and usage of the venue, demonstrated demand for project need and suitability of the site

Supporting documents

- ☐ Landowner’s consent for the proposed project, including assurance that the space/ land will be used for tennis
- ☐ DA determination if a development approval is required; OR a letter from Council to confirm that a DA is not required
- ☐ At least two quotes or a report prepared by a quantity surveyor to substantiate the expenditure in the project budget
- ☐ Evidence confirming 75% (or greater) of the total project cost in secured funding contributions and/or secured in-principle funding commitment (e.g. letter of commitment from funding partners)
- ☐ Concept plan (for new clubhouse related construction or additional courts) and pictures of the current state of infrastructure seeking to be redeveloped

Evaluation and reporting

At the completion of a project, and as required by the funding agreement. Facility Development projects must provide before and after photographs of the project site. A financial acquittal and project report will be required within 60 days of the completion of the project.



GUIDELINES CATEGORY



- PARTICIPATION INITIATIVES

Program Objective: Delivery of a specific new or expansion of an existing program or initiative to increase participation growth in tennis.

Key dates - Round 3 (2022)

Fund opens: **29 March 2022**

Applications closing date:
2 May 2022, 1pm

Projects commence:
No later than Jan 2023

Projects must be completed by:
Dec 2023

Funding criteria



Total funding for Category 3 in
2021 up to: **\$100,000**



The Fund may support up to
75% of the net project cost



Maximum funding amount
available is: **\$10,000** excl. GST



Minimum amount available is:
\$1,000 excl. GST

- Applicant has secured contributions or secured in-principle commitments for the remaining 25% (or greater) of the total project cost.
- In-kind support can also count toward project costs. View the FAQs for more information on in-kind contributions.
- Applicants are only eligible for one grant per funding round. NB Supplier discounts should not be included in the budget as an applicant contribution
- Organisations may only receive State Government funding once for the same project, or same component of a project from this program or any other State Government funded grant program i.e. projects will be ineligible if any portion of the project is being funded by another state government grant program
- Funding may be approved for a lesser amount than requested. Should a lesser amount be approved, adjustments to the project scope may be negotiated during the contract phase.

Eligibility criteria

To be eligible for Category 3, applicants must be:

- NSW based incorporated tennis clubs and associations that are affiliated with Tennis NSW
- Local Councils in NSW
- Other bodies or deliverers that are located in NSW and affiliated with, recognised and/or sanctioned by Tennis NSW

! Note: Affiliated, recognised or sanctioned bodies or deliverers could include tennis coaching businesses conducted by accredited coaches, court operators and facility owners or managers that conduct tennis-related activities in NSW. Recognised parties may also include other incorporated organisations who may be able to lead and deliver tennis programs and partnerships within the community.

Unincorporated bodies (including businesses trading as sole traders) are not eligible for this category.

Ineligible parties can partner with an eligible organisation if they wish to apply.

Please speak to Tennis NSW in advance of applying for any questions about eligibility.

Eligible projects

New or expanded participation Initiatives – that increase participation growth in tennis, from social through to competitive levels:

- Programs that promote diversity and inclusion such as Culturally and Linguistically Diverse (CALD) and multicultural communities, people with disabilities, LGBTQ+, First Nations and female participation
- Programs that attract participants who have not traditionally engaged with tennis or sport, or remove barriers to participate in tennis, catering for all levels of interest and ability
- Programs that address the current decline in youth participation, particularly between age 9-14
- Programs that engage or re-engage lapsed adult participants through more social and less competitive options
- Programs that deliver mental health education initiatives to participants
- Programs that utilise facilities at off-peak times
- Projects that make it easier to access courts through electronic and online systems which increase the capacity and accessibility for the community
- Events (including tournaments) in regional NSW that create opportunities to support the pathway or provide new or different opportunities for participants.

‘Regional’ in the context of the Fund Guidelines means any NSW location outside of Metropolitan Sydney. The list of Eligible Local Government Areas is shown in the appendix.

Project examples

Examples of eligible participation projects that increase playing opportunities and align to key strategies may include:

- Outreach initiatives to engage specific groups or communities
- Flexible program options that suit any fitness level and don’t require specific skills
- Programs focused on having a fun, enjoyable and social experience
- Team-based sessions, with a mixture of learning opportunities for youth
- Programs with technology interface to increase user experience
- Programs that integrate tennis with a focus on health and well-being
- Programs that will increase the skill level of players/participants
- Costs associated with overcoming an identified barrier to participation in sport
- Mental health education initiatives conducted within the tennis context
- Projects that improve a club’s community presence, ability to communicate with members or undertake administrative functions e.g. a club could purchase accounting software to assist it to manage its finances or membership database
- Projects aimed at reducing barriers for participation in Regional tournaments and events e.g. team transport for district competitions and tournaments, subsidised player and official registration fees
- Project to install and implement electronic access system to a venue including the related equipment (hardware) and software



Applications for other projects that meet the objectives of the program are encouraged. Projects eligible to be funded for Regional Events include:

- New events in regional NSW that promote participation in tennis and provide a focal point for community building and engagement e.g. a club could host a specific event/tournament. An event must be conducted on a specified day or consecutive days at a specified location.
- New events in regional NSW that primarily involve tennis competition e.g. a sporting event that attracts tourists and visitors to a region.

Eligible project expenses that can be funded for Regional Events include hire of temporary infrastructure and equipment; promotional and marketing costs; and:

- Where a community participation tennis event: direct program delivery wages;
- Where a tennis competition: trophies and medals (however no appearance or prize money); travel costs of tournament officials (flights or petrol reimbursement only); wages of tournament officials (including Tournament Director, Tournament Referee and Court Supervisors) capped at 50% of the Australian Officiating National Rate of Pay; and other host event costs not excluded below.

NB: An event does not include regular ongoing weekly/monthly sporting competitions/activities. The proposed event date and location must be included in the application. One application is required per event unless there is a clear connection between events to an overall objective. A list of eligible local council areas can be found at Appendix 1.

Applicants for an eligible Regional Event should be one of the host venue or council or an eligible operator which is managing/organising the event (meeting the above criteria). Such events may work in partnership or coordination of a Tennis NSW Regional Committee.

Ineligible project types:

- Projects that are not primarily focused on tennis activities
- Retrospective funding requests, where projects have commenced construction or have already been completed
- Projects that will not be completed by the specified timeframes for each funding Category.

What will not be funded

- Purchase or lease of land or buildings
- Rent or associated occupancy payments, or court hire
- Food, drink, catering or hospitality
- Staff wages (not including direct delivery wages for program delivery)
- Administration costs
- Accommodation
- Appearance fees, and prize money
- Presentation/celebration functions

- Entertainment
- Events that are organised for the primary purpose of fundraising, including charity fundraising events
- Individual scholarships/sponsorships
- Insurance (public liability, general liability, etc.)
- Projects that have already commenced or been completed
- Purchase of vehicles
- Purchase of office equipment (e.g. office furniture, printers, photocopiers etc.)
- Subsidy for school sporting activities and events
- Events based in metropolitan areas

Essential information

All projects must demonstrate that:

- ✓ There is a need for the project and how it will increase opportunities to participate in tennis from social to competitive levels
- ✓ The applicant has the capacity to deliver the project
- ✓ How a project will be delivered successfully and its outcomes measured
- ✓ Value for money through a reasonable, viable and cost-effective budget
- ✓ The applicant has planned how the program may be sustainable beyond the funding period
- ✓ A child safety plan for the program/event (if children are participating or could attend)

Supporting documents

- ☐ Evidence confirming 25% (or greater) of the total project cost in secured funding contributions and/or secured in-principle funding commitments. See FAQs for more information on acceptable funding contributions.
- ☐ Letters from project partners that indicate how they will either support or benefit from the project
- ☐ Quotes or cost estimates

Evaluation and reporting

At the completion of a project, and as required by the funding agreement. Data relating to the numbers of participants should be collected during the delivery of the project to allow thorough reporting. A financial acquittal and project report will be required within 60 days of the completion of the project.



APPLICATION PROCESS FOR CATEGORIES 2 AND 3

Grant applications must be submitted online via the Office of Sport Grants portal

There are six steps in the application process:

1. Visit the Office of Sport website: www.sport.nsw.gov.au read the information about the grant program and determine if you are eligible. Download or print the Guidelines
2. Read the Guidelines to familiarise yourself with the program requirements and determine your application project type
3. Register your organisation (only if not already registered in the online system) – always use club generic emails where possible
4. Register your project – always use club generic emails where possible
5. Complete the application
6. Submit the application by the closing date/time.



ASSESSMENT OF APPLICATIONS FOR CATEGORIES 2 AND 3

STEP 1 - ELIGIBILITY ASSESSMENT

An initial eligibility assessment will be undertaken to determine that:

- The applicant organisation is eligible to apply and has Public Liability Insurance with a minimum \$5 million cover.
- The application is complete, submitted by the closing date and meets program requirements in regard to project commencement and completion dates and amount of funds requested.
- The assessment panel reserves the right to seek further information and/or clarify details of the project with applicants after the closing date and before assessment.

STEP 2 – APPLICATION ASSESSMENT

Projects will be assessed by a panel that includes representatives from the Office of Sport, Tennis NSW, Independent person/s with requisite capabilities and expertise in program delivery.
Assessment panels will assess each application against the following criteria:

CRITERIA	DETAIL	WEIGHTING (IF APPLICABLE)
PROGRAM OBJECTIVES	<p>The project will deliver on one or more of the program’s objectives:</p> <p>Category 2: small to medium facility development or upgrades that demonstrate how outcomes will increase participation.</p> <p>Category 3: Delivery of a specific new or expansion of an existing program or initiative that increases participation growth in tennis</p> <ul style="list-style-type: none">• Clearly defined project scope linked to measurable outcomes• The project is clearly justified and will create a legacy for future tennis participation outcomes	30%
PROJECT NEED	<p>The project will meet an identified need effectively:</p> <ul style="list-style-type: none">• Current participation / usage of levels and identified opportunity to improve tennis participation outcomes• Demonstrated alignment with key strategies (including Tennis NSW and other recreation, health, social and economic strategies for the community)• Evidence of support for the project/program (through letters of support) <p>Additionally, for Category 2 projects:</p> <ul style="list-style-type: none">• Is aligned with a Venue Sustainability VSR audit and Action Plan; and/or may be linked to a facility’s master plan, asset management plan and/or business plan• Current participation and usage of the venue, demonstrated demand for project need and suitability of the site	30%
ORGANISATION CAPACITY AND PROJECT READINESS	<p>The applicant organisation demonstrates the capacity and experience to deliver the project:</p> <ul style="list-style-type: none">• Project plan outlining how the project will be managed and delivered• Experience, organisational and resource capacity• Evidence of stakeholder partnerships (where relevant)• DA provided or valid DA-exemption provided (for Category 2 projects) <p><i>Agreements in place with partners where relevant (e.g. council project managing a facility upgrade in partnership with applicant tennis club)</i></p>	20%
PROJECT BUDGET AND VALUE FOR INVESTMENT	<p>The budget is reasonable, cost effective and viable:</p> <ul style="list-style-type: none">• Valid cost estimates (including in-kind contributions)• Realistic funding model including consideration of post-project operational expenditure and asset renewal costs for Category 2 projects• The project represents value for investment where it may have leveraged partnerships and/or co-contributions (including in-kind) which enhance the project outcomes achieved and project viability	20%



NOTIFICATION OF OUTCOMES

Applicants will receive a system generated email containing a PDF copy of the application when submitted successfully. If you have submitted and do not receive a confirmation email check your junk mail, if not received please email grantsunit@sport.nsw.gov.au to verify. Un-submitted applications cannot be assessed.

Once the recommendations have been made all applicants will be notified in writing and details of successful projects will be published on the Office of Sport website.

The terms and conditions of the grant must be accepted, and the grant claimed within 28 days of notification.

Funding may be approved for a lesser amount than requested. This includes the removal of ineligible project costs from the budget. Should a lesser amount be approved, adjustments to the project scope may be negotiated during the contract phase.

The announcement of successful Fund recipients will be made by the Minister for Sport (or designated representative) with the CEO of Tennis NSW or their delegates.

REPORTING

At the completion of a project, and as required by the funding agreement.

Facility Development projects must provide before and after photographs of the project site with recognition of NSW ATP Cup Tennis Legacy Fund acknowledging Tennis NSW and NSW Government funding (as per the NSW Government brand guidelines).

Completion certificate from contractor stating the project is 100% complete and operational. A financial acquittal and project report will be required within 60 days of the completion of the project.

ENGAGE WITH YOUR TENNIS NSW LOCAL TENNIS DEVELOPMENT OFFICER TO DISCUSS PROJECT READINESS, SUSTAINABLE VENUE MANAGEMENT AND ENSURE PLANNING ALIGNMENT.

SUMMARY OF KEY INFORMATION FOR ALL FUND CATEGORIES

The following information will assist in the development of applications. Please note that each funding Category has additional specific requirements that must be considered.

Stakeholder partnerships and financial contribution:

- Projects should demonstrate stakeholder partnerships which can include e.g. Councils, Clubs and Associations, schools, other landowners, local business partnerships and community partnerships
- Stakeholder partnerships can assist in forming the required funding contribution figure for each Category.

Strategic alignment:

- Projects should aim to possess strong alignment with Tennis NSW priorities, NSW Government priorities and local council strategic plans where applicable, including but not exclusively:
 - Tennis NSW Strategic Plan“Vision 2021” and Tennis Australia national priorities
 - Existing Tennis NSW or Tennis Australia programs
 - Office of Sport Regional Hub Strategy and Regional Sports and Active Recreation Plans
 - Office of Sport Greater Sydney Sport Facility Plans
 - Local Government recreation plans

Category 1 projects will also be required to possess alignment with Tennis NSW’s State Venues Strategy, which will be published separately.

Project and Investment Ready

- It is essential that applicants are project and investment ready
- This means demonstrating organisational capacity (directly or through their stakeholder partners) to administer a project, relevant approvals have been sought (if any),

landowner consent is secured (in the case of an infrastructure or facility project), estimated costs and resources are realistic to deliver a project, co-contribution funding or in-kind funding/resource commitments has been secured, and support of any project partners.

Supports sustainable and impactful participation outcomes

- Demonstrate and provide evidence the funding investment in the project will support sustainable and impactful participation outcomes
- One of the easiest ways to do this is through use of the data collected and insights derived from a Tennis NSW Tennis Restart Venue Audit, captured at both local government area/regional area and venue level.

Late Applications

It is good practice to complete the application in SmartyGrants well prior to the closing time. You are responsible for ensuring you have adequate technical capability, including sufficient bandwidth, to complete the application in SmartyGrants. If for some unforeseen reason you are not able to lodge your application on time, you must contact the Office of Sport at the earliest possible time which should be prior to the Closing Date and Time.

A late application will only be considered where its acceptance would not compromise the integrity and competitiveness of the process. The final determination on whether a late application will be accepted will be made by the Grant Assessment Panel supported by a probity advisor.

If a mandatory document is not available prior to the Closing Date and Time and you are seeking an extension you must contact grantsunit@sport.nsw.gov.au prior to the grant program close. Additional late support documentation will only be accepted for applications already submitted in SmartyGrants by the closing date/time.



APPENDIX 1

ELIGIBLE LOCAL COUNCIL AREAS FOR REGIONAL EVENTS

Albury City Council	Goulburn Mulwaree Council	Narrandera Shire Council
Armidale Regional Council	Greater Hume Shire Council	Narromine Shire Council
Ballina Shire Council	Griffith City Council	Newcastle City Council
Balranald Shire Council	Cootamundra-Gundagai Regional Council	Oberon Council
Bathurst Regional Council	Gunnedah Shire Council	Orange City Council
Bega Valley Shire Council	Gwydir Shire Council	Parkes Shire Council
Bellingen Shire Council	Port Macquarie-Hastings Council	Port Stephens Council
Berrigan Shire Council	Hay Shire Council	Queanbeyan-Palerang Regional Council
Bland Shire Council	Hilltops Council	Richmond Valley Council
Blayney Shire Council	Inverell Shire Council	Shellharbour City Council
Bogan Shire Council	Junee Shire Council	Shoalhaven City Council
Bourke Shire Council	Kempsey Shire Council	Singleton Council
Brewarrina Shire Council	The Council of the Municipality of Kiama	Snowy Monaro Regional Council
Broken Hill City Council	Kyogle Council	Snowy Valleys Council
Byron Shire Council	Lachlan Shire Council	Tamworth Regional Council
Cabonne Council	Lake Macquarie City Council	Temora Shire Council
Carrathool Shire Council	Leeton Shire Council	Tenterfield Shire Council
Central Coast Council	Lismore City Council	Tweed Shire Council
Central Darling Shire Council	City of Lithgow Council	Upper Hunter Shire Council
Cessnock City Council	Liverpool Plains Shire Council	Upper Lachlan Shire Council
Clarence Valley Council	Lockhart Shire Council	Uralla Shire Council
Cobar Shire Council	Maitland City Council	Wagga Wagga City Council
Coffs Harbour City Council	Mid-Coast Council	Walcha Council
Coolamon Shire Council	Mid-Western Regional Council	Walgett Shire Council
Coonamble Shire Council	Moree Plains Shire Council	Warren Shire Council
Cowra Shire Council	Murray River Council	Warrumbungle Shire Council
Dubbo Regional Council	Murrumbidgee Council	Weddin Shire Council
Dungog Shire Council	Muswellbrook Shire Council	Wentworth Shire Council
Edward River Council	Nambucca Valley Council	Wingecarribee Shire Council
Eurobodalla Shire Council	Narrabri Shire Council	Wollongong City Council
Federation Council		Yass Valley Council
Forbes Shire Council		
Gilgandra Shire Council		
Glen Innes Severn Council		



Contact email grantsunit@sport.nsw.gov.au or nswlegacyfund@tennis.com.au

