

HOW TO ENTER TOURNAMENTS ONLINE VIA TOURNAMENTS WESBITE AND STRIPE PAYMENT GATEWAY

Please Note

Players will be prompted to add their My Tennis ID Number before submitting their first entry. If you are unaware of your My Tennis ID, please call Tennis Australia Customer Support on 1800 PLAY TENNIS (1800 752 983).

Step 1:

To enter JDS tournaments online, players can go to https://www.tennis.com.au/nsw/regions

Select your region to find information, updates and upcoming tournament dates





Step 2:

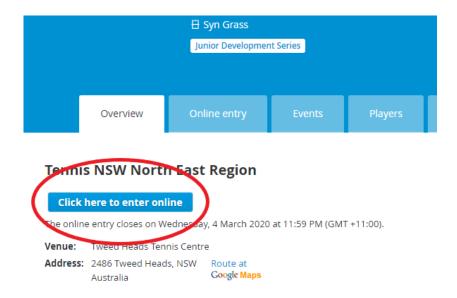
Once a player has found the tournament they wish to enter, they need to click on the **tournament name** to be taken to the tournament home page.





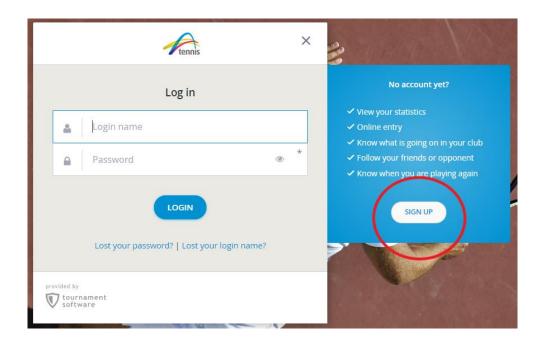
Step 3:

After finding the tournament home page, players need to click the "click here to enter online" button circled in red.

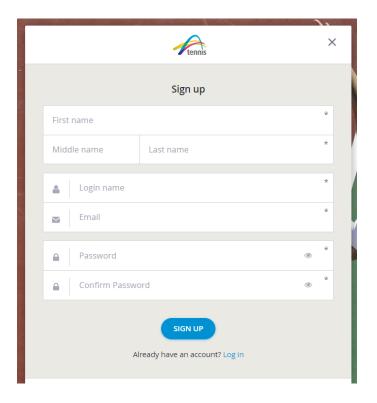


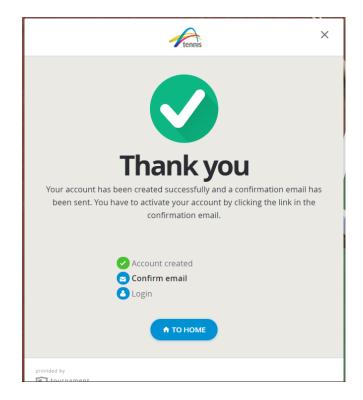
Step 4:

To enter a tournament, players must register for a Tournament Planner account. This is free of charge and will allow for all personal details to be pre-populated each time they enter a tournament.





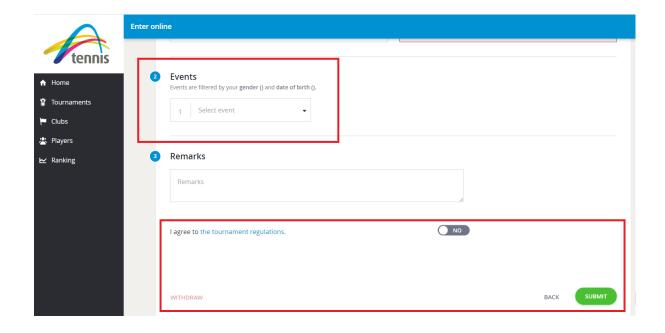




After users have completed their account information, they will be asked to log into their e-mail account and verify your e-mail address. The confirmation e-mail from Tournament Planner should arrive instantaneously. Open the e-mail and click on the link to complete the process of signing up for an account.

Step 5:

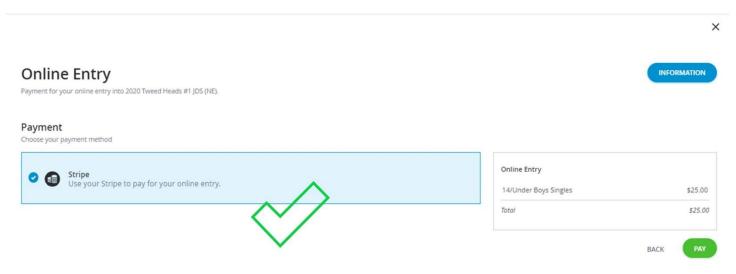
Ensure all personal details are correct and you have agreed to the Tournament Regulations





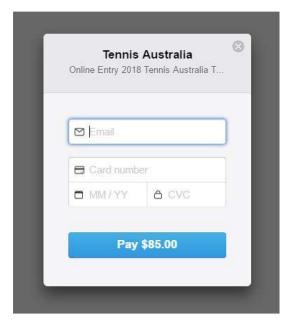
Step 6:

The final step involves going through the payment process through the Stripe link. Users must click on the "Stripe" link to be directed to the payment screen.



In the payment screen, users are directed to complete their credit card details. They should input their credit card number without spaces. Please be aware that only VISA, MasterCard and American Express are the only credit cards accepted. Once completed, users must click the "Pay \$" button.

There will be a very clear message that the payment has been successful and that it will not allow users to process another payment for the same tournament.



QUESTIONS

If players have any questions regarding the online entry procedure, please do not hesitate to direct them to contact Tennis Australia's customer support team via phone 1800 PLAY TENNIS (1800 752 983) or email customersupport@tennis.com.au