



**GET  
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UP**

*NSW Country  
Championships  
2020-2022*

*Expression of Interest*

*EOIs Close - 7 April 2019*

## ***NSW Country Championships - Background***

The NSW Country Closed Championships is an event that is steeped in history and considered to be the most prestigious Country Tennis event on the Tennis NSW Calendar. Since the 1920's the best Country Juniors and Seniors have competed for the more than 30 perpetual trophies on offer. Previous winners include Tony Roche, Mark Edmondson, Jason Stoltenberg, Evonne Goolagong Cawley, Jan O'Neill (nee Lehane) and in more recent times Nathan Healey and Ashley Fisher.

Each year the event attracts in excess of 1,000 participants, spectators, volunteers and officials to the week-long event. In the past, this tournament has been hosted at regional centres such as Newcastle, Gosford, Tuggerah, Wollongong and Forster.

## ***Expressions of Interest***

The organisation and running of the Championships is overseen by Tennis New South Wales in collaboration with Tennis Country. Tennis New South Wales and Tennis Country are seeking expressions of interest (EOI) from affiliated clubs/venues, which meet the criteria outlined within this document. EOIs should address each of the requirements listed.

## ***Tennis Country***

Tennis Country is responsible for the planning and conduct of the NSW Country Closed Championships in conjunction with the Tennis NSW Tournaments Department. To oversee these responsibilities, Tennis Country sets up an organising committee to work closely with the host club/venue to ensure the Championships are planned and executed to the highest standards. The Organising Committee will be responsible for:

- appointing a Tournament Director;
- referee and court supervisors appointed by the Officiating Administrator NSW/ACT confirming dates for the event production on TP, collation of entries and the collection of all entry fees;
- management of the draw and general administration of the event; and
- provision of all tennis balls, trophies and prizes.

## ***Term***

To provide the host club/venue with an opportunity to develop strong relationships with potential local sponsors, government and suppliers, Tennis Country is seeking EOIs for a three (3) year term covering the 2020 Championships through to the end of the 2022 Championships.

## ***Court Information***

The successful applicant will be responsible for provision of all courts and equipment. The requirements include but are not limited to:

### ***1. Match Courts***

The Tournament will require approximately 40 courts. It is ideal if all match courts are located no further than a 15 minute drive from the host centre.

In your submission, you will be required to supply the addresses of all courts that you propose to use along with distances from the host venue. You are also required to provide detail on:

- the number of courts with lighting by venue;
- the court surface; and
- confirmation that all courts comply with standard court measurements prescribed by Tennis NSW and Tennis Australia.

### ***2. Court Maintenance/Equipment***

It is also expected that all court equipment will be provided and courts will be kept maintained for the duration of the tournament.

Equipment needed for the tournament include:

- net straps;
- single sticks;
- umpires chair on main court for finals – AMT; and
- all court cleaning equipment – brooms, squeegees, soppers and baggers.

## ***Site Venue Responsibilities***

The host site (and all tournament sites) will be required to provide resources for maintaining all courts and grounds during the tournament.

A minimum of one (1) person per venue will be required on a daily basis to maintain all courts and grounds. In the event of wet weather, additional assistance will be required to get the courts ready for play ASAP.

The host venue and Tennis Country committee will be responsible for erecting all tournament signage as directed by the organising committee.

## **1. Site Venue Responsibilities – Storage**

It is tradition that all of the perpetual trophies remain in the possession of the Host Venue for the duration of their term as host of the Championships and that these perpetual trophies have suitable storage facilities made available to keep them secure. It is important that secure storage is available for receipt of the trophies, balls and other equipment prior to the tournament.

## **2. Site Venue Responsibilities – Court Supervisors**

The host venue is required to provide not less than eight (8) court supervisors for the duration of the tournament across all venues. Should it be required, Tennis NSW will provide training for any volunteers interested in becoming a court supervisor. Contact must be made to the Officiating Administrator NSW/ACT well in advance of the event.

## **3. Tournament Office**

The organising committee require full access to a Tournament Office for the duration of the tournament. The Tournament Office should be of sufficient size to accommodate the Tournament Manager, Tournament Director, Referee and Court Supervisors. The tournament office must be a secure area so that laptops etc. can be left overnight. The office is to be equipped with:

- Photocopier (for copies of draws, score sheets etc.)

The Tournament Office will need access to a large 'Player Notice Board' for display of all draws, results, local club rules and any other essential player information (see 'player services' below.)

## **4. PA System**

A PA system should either be in place or provided for the duration of the tournament at all venues. It must be clearly audible throughout the centre and able to be used for the presentations on the last day. A cordless microphone would be preferable.

## **Player Services – Accommodation & Entertainment**

It is the aim of the organising committee to provide a great event for all participants and ensure that their experience in the host town is a positive one. The host venue will be required to work with the organising committee to provide information on accommodation options in the town at levels from budget to luxury.

The organising committee would like to establish some preferred accommodation providers who are able to provide preferential rates for participants and spectators. The Host Venue will also be required to work with the Organising Committee to plan and run a social calendar for the duration of the tournament.

## ***Sponsorship***

There are many sponsorship opportunities for the event. The Organising Committee will work with the Host Club/Association on sponsorship opportunities.

## ***Player Services – Onsite***

The Host venue will be required to provide restringing facilities and all medical facilities detail. A massage therapist should be available at short notice and contact details for other medical practitioners such as a Doctor and Dentist should be easily accessed.

## ***Player Services – Catering***

It is a requirement that appropriate food and beverages be available for sale during the tournament at all venues.

Given that there will be up to 1,000 people across the venues during peak times, this is a fantastic revenue earning opportunity for the Host Club. It is recommended that a wide variety of healthy and nutritious food and beverage options be made available for all times of the day, including breakfast, lunch and dinner.

Note – Please review to Tennis NSW Tournament Standards Guidelines for more information at – <https://www.tennis.com.au/nsw/files/2019/03/Tournament-Expectations-Guidelines.pdf>

## ***Submission of EOI Document***

In order to submit an expression of interest, clubs/venues must submit a completed EOI using the online form by 11.59pm on **Sunday, 7<sup>th</sup> April 2019**.

The EOI must address all of the items outlined above and must address your proposed commercial terms in regards to court hire etc.

[Please click here to submit your Expression of Interest](#)

or

Paste the following link into your browser: <https://goo.gl/forms/FLTCgrcn2t90IWbc2>

### ***If you have any questions please contact:***

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