



Tennis Country

~ SOUTH WEST REGION REGULATIONS~

PART 1 – PRELIMINARY

1 Status

- 1.1 This Region is one of six regions in that part of NSW administered by Tennis Country. Its boundaries are as outlined on the map accompanying the regulations of Tennis Country (TC).
- 1.2 The Region is an integral part of Tennis NSW (TNSW), and is responsible to the Management Committee of TC for the effective administration and organisation of all aspects of tennis within the Region.
- 1.3 The Region is not an independent legal entity. Therefore, it does not have its own constitution. The region must act in accordance with these regulations and within the Constitution of TNSW. These regulations may be amended by a general meeting of the Region.
- 1.4 Authority is granted to the Region for autonomy of decision-making in relation to the conduct of its affairs, subject to the following:
 - (i) Decisions must conform with TNSW policy. The Region is bound by the decisions of TNSW and any of its constituted boards/committees.
 - (ii) This autonomy applies to regional activities only, and does not extend to directing or having input into an affiliate's conduct of its local activities.
- 1.5 These regulations have been approved by the Board of Directors of TNSW.

2 Objects

- 2.1 To promote the game of tennis within the Region for and between its affiliate members at inter-affiliate and inter-regional level.
- 2.2 To provide a communication link between the Region's Members and the Management Committee of TC.
- 2.3 To support and assist with the implementation of strategic plans promulgated by TNSW and to develop key initiatives to grow the game at all levels of the sport within the Region.
- 2.4 To represent the interests of all tennis players and supporters of the Region.

3 Membership

The members of the Region shall be:

- 3.1 Two persons appointed by the Board of Tennis NSW to represent the Region as a Country Delegate and Regional Delegate and as members of the Management Committee of TC.
- 3.2 All TNSW officers appointed to the Region e.g. Participation Leader.
- 3.3 All financial country Members within the Region (as approved by TNSW as the result of application). Members are described as those for which their affiliation fees have been paid to Tennis NSW for the current year.
- 3.4 Any appointed Regional coaches, TDC Coaches, SSA Academy Coaches.
- 3.5 All persons attending Regional meetings and participating in Regional programs shall be registered members of TNSW.

PART 11 – GENERAL MEETINGS

4 Attendance

4.1 The following personnel are eligible to attend any general meeting:

- (i) Country Delegate and Regional Delegate
- (ii) All TNSW officers appointed to the Region e.g. Participation Leader
- (iii) Two representatives nominated by each of the Region's Members
- (iv) All Regional, TDC and SSA Academy coaches
- (v) Representatives of TC and/or TNSW have rights of attendance at all general meetings of the Region on an ex-officio basis.

5 Voting

5.1 Upon any question arising at a general meeting:

- (i) Country Delegate and Regional Delegate, regionally appointed TNSW officers, appointed Regional coaches, TDC Coaches, and SSA Coaches can exercise one vote only.
- (ii) Financial members can exercise one vote on any issue.

5.2 All voting rights shall be delivered personally. All persons representing a financial member shall be financial members. A person can only represent one Member at any meeting.

5.3 In the case of an equality of votes on any question, the Chairperson is entitled to exercise a second or casting vote.

6 Annual General Meetings

6.1 The Annual General Meeting of the Region shall be held as close as practicable but subsequent to the Annual General Meeting of the TC (normally in September) for the purpose of electing office bearers, the Executive Committee and the Management Committee, adopting the financial report and transacting any other annual meeting business for which due notice has been given.

7 Office Bearers

7.1 The office bearers of the Region shall be:

- (i) The Country Delegate and Regional Delegate, one of whom shall be the Chairperson/President
- (ii) TNSW representative ie. PL
- (iii) Secretary
- (iv) Treasurer
- (v) Any other position as determined at the Annual General Meeting

8 Executive Committee

8.1 The Executive shall comprise:

- (i) Country Delegate
- (ii) Regional Delegate
- (iii) TNSW representative eg. PL
- (iv) Secretary
- (v) Treasurer

8.2 The Executive shall have the power to decide any matter, which in its opinion is one of urgency, and shall report and minute its decision and any action taken to the next general meeting of the Region.

9. Management Committee

9.1 The Management Committee shall comprise:

- (i) Country Delegate
- (ii) Regional Delegate
- (iii) All appointed TNSW officers, eg PL
- (iv) Five affiliate representatives, including the Secretary and the Treasurer
- (v) All Regional Coaches, TDC Coaches and SSA Coaches
- (vi) Representatives of TC and/or TNSW have rights of attendance at all Management Committee meetings on an ex-officio basis.

10. Quorum

10.1 A quorum at any general meeting shall be a minimum of one Country Delegate and the representatives of two affiliates.

PART 111 – THE REGIONAL COMMITTEE

11 Power of the Committees

- 11.1 The Committee shall be called the Management Committee of the Region, and, subject to these rules and to any resolution passed by the Region in General Meeting,
- (i) shall control and manage the affairs of the Region;
 - (ii) may exercise all such functions as may be exercised by the Region other than those functions that are required by these rules to be exercised by a General Meeting of the Region/Sub Region;
 - (iii) has power to perform all such acts and do all such things as appear to the Committee to be necessary or desirable for the proper management of the affairs of the Region.

12 Constitution and Membership

- 12.1 Each member of the Management Committee shall, subject to these rules, hold office until the conclusion of the next Annual General Meeting of the Region, but is eligible for re-election.
- 12.2 In the event of a vacancy occurring on the Management Committee, the Management Committee may appoint a Member to fill the vacancy and the member so appointed shall hold office, subject to these rules, until the conclusion of the Annual General Meeting next following the date of the appointment.

13 Committees

- 13.1 A Management Committee meeting may by instrument in writing, delegate to one or more committees (consisting of such members of the Region as the meeting thinks fit) the exercise of such of the functions of the Region as are specified in the instrument.
- 13.2 The term of office of the committee member/s shall not exceed 12 months, but such member/s may submit themselves for re-election.
- 13.3 All such committees shall report and minute their decisions and any action taken to the next meeting of the Management Committee.
- 13.4 A Management Committee meeting may, by instrument in writing, revoke wholly or in part any delegation under this rule.
- 13.5 At the first meeting of the Regional Committee held after its election at the Regional Annual General Meeting, a Disciplinary Committee comprising no more than 4 persons shall be elected to deal with disciplinary matters arising from events held under the direct regional jurisdiction.

13.6 At the first meeting of the Regional Committee held after its election at the Regional Annual General Meeting, an Appeals Committee comprising no more than 4 persons shall be elected to deal with disciplinary matters arising from events held under the direct regional jurisdiction.

13.7 These committees will act in accordance with the provisions as outlined in the TNSW “Regional Disciplinary Guidelines” which has been issued to the Region under separate cover.

14 Voting and Decisions

14.1 Questions arising at a meeting of the Management Committee or any sub-committee appointed by the Management Committee shall be determined by a majority of the votes of members of the Management Committee or sub-committees present at the meeting.

14.2 Each member present at a meeting of the Management Committee or any sub-committee appointed by the Management Committee (including the person presiding at the meeting) is entitled to one vote, but, in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.

14.3 A quorum at any Management Committee meeting and of any sub-committee meeting shall be 50% of all persons entitled to attend.

PART 1V – MISCELLANEOUS

15 Meetings

- 15.1 The Secretary shall, in consultation with the Chairperson, have the power to call meetings from time to time consistent with demand.
- 15.2 The Secretary, in consultation with the Chairperson, shall prepare and distribute meeting notices, agendas and minutes to all entitled attendees and to TC and the CEO of TNSW.
- 15.3 Matters of pecuniary interest to any member shall be discussed and determined in his/her absence.
- 15.4 All regional positions for which the persons holding such positions receive payment (as distinct from an honorarium / reimbursement of expenses) shall be the subject of appointment by TNSW, whose decisions in this connection shall be binding on the region.

16 Finance

- 16.1 Bank accounts may be established and operated for the Region. The Regional account shall be operated by the Secretary, Treasurer, Country Delegate and P/L
- 16.2 The Management Committee shall have the power to raise and employ its own funds in pursuit of its objectives provided always that it is consistent with the objectives of TC and TNSW.
- 16.3 Under no circumstances shall any accumulated funds be distributed amongst its members or affiliates without the approval of both TNSW and TC.
- 16.4 The Treasurer shall:
- Maintain the Region's bank account/s, which shall have one signatories from four authorised nominees, one of whom shall be appointed by TNSW, the remaining three appointed by the Management Committee.
 - Ensure all receivables are collected and authorised payments duly made.
 - Maintain proper books of account recording details of all transactions including preparing quarterly balance sheets.
 - Present a financial report to each meeting of the Management Committee.
 - Present all financial records to TNSW for annual internal audit as required.

17 Amendments

- 17.1 These regulations may be altered, rescinded or added to only by resolution at an Annual General Meeting of the Region, subject to due notice having been given.
- 17.2 Such resolved amendments must be submitted as a recommendation to TC for approval prior to implementation.