

In the 2013.2 version of Tournament Planner, Tennis Australia and Visual Reality have invested quite a deal of time and resources to make the task of when dealing with sign-in consolation events a lot more efficient. We know this has been a major bug bear for operators of Australian Money Tournaments, but the below steps will show you the method to handle this correctly and efficiently.

<u>STEP 1</u>

During your tournament, ensure you have a blank consolation sign-in sheet for the qualifying and main draw events. You can produce this from Tournament Planner by going to the Reports section.

We also have to make sure we have created the proper scoring format for the consolation events. To do this, go to Tournament Properties > Score

Then click on the "Add" button on the right-hand side to create your consolation scoring format. Most of the time, you will play the consolation event using the "Best of Two" scoring format, so copy what is in the below screen shot. Click "Ok" to save the scoring format into the system.

Tournament Prope	rties	×
Info Address Draws	Events Days Times Locations/Courts Round Robins Score Official	Entry Fees
Name	Scoringformat Properties	Add
🗸 🗸 Standard (Defau	General	Edit
	Best of Two	Delete
	Best of: 3	Set Default
	Set Type: Normal (Tie-break at 6-6)	
	Last Set: Match Tie-break (10)	
Auto complete sco		
Import		Cancel
2, Crt 3, Crt 4, 1, 2, 3, 4 <u>S</u>		
2010, Wed 8/12/2010, Th 	OK Cancel Apply	



Now go to the "Events" tab and double-click on the relevant event and go to the "Scoring Format" tab and select the "Best of Two" scoring format in the consolation drop-down box.

		Event Properties
Tournament Properties		General Scoring Format Grading Availability Prize Money
Draws Info Address Even	its	
Name	Geno	Main Draw: Standard
Men's Open Singles	Men	Qualification: Standard
MS1	Men Men	Consolation: Best of Two
Import		★ OK Cancel Apply

<u>STEP 2</u>

Ensure that your qualifying and main draws are setup for the "Custom" consolation format. To check this, go to Roster > Draws and double-click on the relevant draw

🗟 Roster - Main Draw									
Event	Entries Draws								
Men's Open Singles	Name	Туре	Size	Stage	Playoff	Consolation			
MS1	Qualification	Qualifying Draw	64 > 8	1		Custom			
MD	📄 Men's Open Singles	Elimination	16	2		Custom			

How to deal with sign-in consolation events – A guide for TD's



Draw Properti	es	×
General Layou	t	
3	Qualification	
Event:	Men's Open Singles	
Туре:	Qualifying Draw	~
Size:	64 > 8	~
Stage:	1	•
Playoff:	<none> 💌</none>	
Consolation:	Custom	~
Last feed-in:		~
Cons, Playoff;	<none></none>	
Qualification:		
Position:	1	•
	OK Cancel App	ly 🔰

Using the custom consolation format will provide you with a blank draw that is half the size of your qualifying or main draw.

STEP 3

When your qualifying event has finished, make sure you move the qualifiers to the main draw roster tab. To do this, right-click anywhere in the qualifying roster and choose the "copy qualifying finalists" option.

	Qualifying Draw Status	۲
ъ	Move To	•
D'	Сору То	•
8	Delete Entry	
	Switch Player1 and Player2	
Ъ	Move To Event	
D'	Copy To Event	
2 [1]	Automatic Seeding	
	Copy Qualifying Finalists	
6	Print	
2	Properties	
	Crowe, Joshua	



<u>STEP 4</u>

After you have closed sign-in for the consolation event (being aware that qualifying and main draw consolation sign-in closes on different days), move the relevant players to the consolation tabs that have been created in the roster screen.

Main Draw Consolation Qualifying Qual Consolation Lucky Losers Reserve List Exclude List

To move players to the main draw consolation tab, select them from the main draw roster. You can select them one-by-one or if you hold the "Crtl" button on your keyboard, you can click and choose multiple players at once. Then right-click on any selected player and choose Copy To > Consolation List.

	9	8	Μ	1illman, Joh	Π			DA	Main	9		9		
	10	2	K	lein, Bryda	n			DA	Main	10		10		
	11	2	S	irianni, Jos	eph			DA	Main	11		11		
	12	2	L	emke, Jame	es			DA	Main	12		12		
	13	2	J	unaid, Ram	ieez			WC	Main	13		13		
	14	2	K	elly, Dayne	•			WC	Main	14		14		
	15	2	H	iensel, Kad	en			WC	Main	15		15		
	16	2	G	iroth, Samu	jel			wс	Main	16		16		
						Main Dr	aw Statu	JS	•					
					ъ	Move To			•					
-					e,	Copy To)		Þ		Main Dr	aw List		¥
					1	Delete B	Intry		$\boldsymbol{<}$		Consola	ation List		\square
						Switch P	laver1 a	and Play	ver2		Qualifyi	ng List	-	
-					ъ	Move To					Lucky L	osers Lis	t	
					D'	Сору То	Event.							
					2 [1]	Automa	tic Seedi	ing						
					6	Print								
					8	Properti	es							
						Klein, Br	ydan							

If you are dealing with the qualifying consolation event, highlight players in the qualifying roster and choose "Copy To > Qual Consolation List"

	· ·								
2	Roshan, Nima		Quelli de Dura Chebur			29		M	
2	Maher, Jarryd		Qualifying Draw Status	<u> </u>		30		M	
2	Thomson, Clint	Ъ	Move To	•		31		М	
2	Klein, Matheson	63	Copy To	ъĺ	E	Main Draw	Liet		
2	Mitchell, Benjamin	1		\leq					
2	Easton, Jared	R.	Delete Entry			Qualifying	List		
2	Hubble, Adam		Switch Player1 and Player2	0		Qual Conse	olation List		ン
2	Moore*, Brendan	2				LUCKY LOSE	rs List		
2	Lindner, Joel	E	MOVE TO EVENC	4	-				
2	Balakrishnan, Krishai	D,	Copy To Event			38		M	
2	Frost, Leon	2[1]	Automatic Seeding			39		M	
2	Crowe, Joshua	-	Copy Qualifying Einslicts			40		M	
2	Duckworth, James		Copy Qualitying Hinalists			41		M	
2	Thomas, Andrew		Print			42		M	
2	Look, Michael	-	Properties			43		M	
2	Banes, Maverick	-35				44		М	
2	Reid, Todd		Smeets, Robert			45		М	
		Maher, Jarryd Maher, Jarryd Thomson, Clint Mitchell, Benjamin Easton, Jared Hubble, Adam Hubble, Adam Easton, Jared Easton, Jared	Maher, Jarryd Maher, Jarryd Klein, Matheson Mitchell, Benjamin Easton, Jared Hubble, Adam Hubble, Adam Hubble, Adam Hubble, Adam Easton, Jared Frost, Brendan Easton, Joel Easton, Joel Easton, Joel Easton, Josel Easton, Joel Easton, Josel Easton, Joel Easton, Josel Easton, Josel Easton, Joel Easton, Josel Easton, Joel Easton, Josel Easton Easton	Maher, Jarryd Qualifying Draw Status Maher, Jarryd Move To Maher, Jarryd Move To Mitchell, Benjamin Copy To Easton, Jared Switch Player1 and Player2 Moore*, Brendan Move To Event Balakrishnan, Krisha Move To Event Balakrishnan, Krisha Move To Event Copy To Event Move To Event Copy To Event Move To Event Duckworth, James Momes, Andrew Duckworth, James Print Banes, Maverick Properties	Maher, Jarryd Qualifying Draw Status Maher, Jarryd Move To Matchell, Benjamin Copy To Mitchell, Benjamin Delete Entry Balakrishnan, Krishar Move To Event Balakrishnan, Krishar Opy To Event Copy To Event Copy To Event Copy To Event Move To Event Duckworth, James Momes, Andrew Duckworth, James Print Duckworth, James Print Banes, Maverick Properties	Maher, Jarryd Qualifying Draw Status Maher, Jarryd Move To Maher, Jarryd Move To Mitchell, Benjamin Copy To Mitchell, Benjamin Move To Easton, Jared Switch Player1 and Player2 Moore*, Brendan Move To Event Moore To Event Move To Event Balakrishnan, Krishai Copy To Event Copy Qualifying Finalists Pint Duckworth, James Print Dook, Michael Properties Banes, Maverick Properties	Maher, Jarryd Qualifying Draw Status 30 Maher, Jarryd Move To 31 Mether, Matheson Move To 31 Mitchell, Benjamin Copy To Main Draw Easton, Jared Delete Entry Qualifying Hubble, Adam Switch Player1 and Player2 Qual Conso Moore*, Brendan Move To Event Uncky Lose Balakrishnan, Krishai Copy To Event 38 Frost, Leon Main Copy Qualifying Finalists 41 Copy Qualifying Finalists 41 Duckworth, James Print 42 Duckworth, James Properties 43 Banes, Maverick 44	Maher, JarrydQualifying Draw Status30Thomson, ClintMove To31Klein, MathesonMove ToMain Draw ListMitchell, BenjaminCopy ToMain Draw ListEaston, JaredPelete EntryQualifying ListHubble, AdamSwitch Player1 and Player2Qual Consolation ListMoore*, BrendanMove To EventJucky Losers ListBalakrishnan, KrishatCopy To Event38Crowe, JoshuaMutomatic Seeding40Copy Qualifying Finalists41Duckworth, JamesPrint42Look, MichaelProperties43Banes, Maverick44	Maher, Jarryd Qualifying Draw Status 30 M Maher, Jarryd Thomson, Clint Move To 31 M Klein, Matheson Move To 31 M Mitchell, Benjamin Copy To Main Draw List 1 Hubble, Adam Switch Player1 and Player2 Qualifying List Qualifying List Moore*, Brendan Switch Player1 and Player2 Qual Consolation List I Move To Event Move To Event 38 M Move To Event Sa M M Copy To Event Sa M M Copy Qualifying Finalists 41 M Duckworth, James Print 42 M Dook, Michael Properties 44 M



STEP 5 Whilst in the consolation or qualifying consolation roster, click on the Automatic seeding button along the top menu (circled below).

🧳 Tennis T	ournam	ent Pla	nner - 2010) TA Test	Demo 9			
Tournament	<u>P</u> layer	<u>D</u> raw	Order of play	<u>R</u> eport	Internet	Messages	<u>E</u> xtra	<u>H</u> elp
0 💕 🔚 🕯	h 😭	3 🗞	🖃 🚨 🚨	<	🗟 😫 😫	1 🗈 🗈		
Automatic See	ding							
Order: OR.	ating 💿 I	Ranking						
			our de la company					

1	1	Name	Seed	Rating	Ranking	~
1	-			Rading	17	
	-8	Hanley, Paul	1			
2	-2	Guccione, Christopher	2		18	
3	-2	Reid, Matt	3		19	
4	2	Ebelthite, Colin	4		20	
5	2	Kadir, Sadik			21	
6	2	Propoggia, Dane			22	
7	2	Kerr, Jordan			23	
8	2	Smeets, Robert			24	
9	2	Verryth, Mark			25	
10	2	Huss, Stephen			26	
11	2	Feeney, Adam			27	
12	2	Kubler, Jason			28	_
13	2	Roshan, Nima			29	
14	2	Maher, Jarryd			30	~
		et et a				

Choose the number of seeds you require for the consolation and qualifying consolation events by choosing on the numbers at the bottom of the window. This will seed your consolation event based on the Australian Rankings you have imported for the event.

*Please note – You will not be able to discretionarily seed the consolation event, it must be line with the Australian Rankings.

Auto	mat	ic Seeding					
	Orde	r: ORating ORanking					
Main	Dra	w Qualifying Consolation	Qualifying Co	Insolation			
		Name	Seed	Rating	Ranking		
1	2	Millman, John	1		9		
2	2	Klein, Brydan	2		10		
3	2	Sirianni, Joseph			11		
4	2	Lemke, James			12		
5	2	Junaid, Rameez			13		
6	2	Kelly, Dayne			14		
7	2	Hensel, Kaden			15		
8	2	Groth, Samuel			16		
I							
	Seed: 0 2 4 8 16 32 64 128 Close						



<u>STEP 6</u> Now that we have moved players into the consolation roster and completed the seeding task, we are ready to make the draws. Go to Draws > Make Draws to bring up the draw wizard.

Draw Wizard	
Event Select the event and the stage of draws you wish to make	
Event Stage 1 Men's Open Singles Draw MS1 Draw Qualification 64 MD Consolation Consolation Kext >	
Draw Wizard Image: Constraint of the stage of draws you wish to make Event Stage 2 Men's Open Singles Traw MD Men's Open Singles MD Men's Open Singles	Choose the relevant draw you would like to make by selecting Stage 1 or Stage 2 in the drop-down box, but to make the consolation draws, make sure the "consolation" tick box is selected at the bottom of the draw wizard screen. Then click the "next" button to move to the next step.
Consolation	

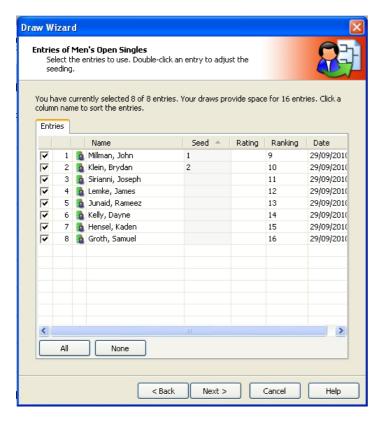


<u>STEP 7</u>

Ignore the below warning message that now appears, this is just a glitch in the system that can't be repaired at this stage. Click "yes" to move to the next step.

Draw Wizard Event Select the event and the stage of a	draws you wish to make
Event Men's Open Singles MS1 MD	Stage 2 Draw Size Men's Open Singles 16
	are not empty: and clear the existing draw. Click no to cancel. Yes No
< B	ack Next > Cancel Help

<u>STEP 8</u>



Ensure that all the players you want to include for the consolation event have been selected.

If this is done, click "next" to move onto the next step.



<u>STEP 9</u> Don't choose any separation rules for the consolation events. Select "None" and then click the "Next" button.

Draw Wizard	
Separation Select the type of separation for your draw	
Separation:	
⊙ None	
Oclub	
Obistrict	
◯ City	
OPostalcode	
◯ State	
O Country	
OLevel	
🔿 Availability	
Optimization:	
Optimal separation	
O Separate first round only	
<none></none>	
Separate doubles partners	
< Back Next > Cancel	Help

<u>STEP 10</u> You will now see a preview of the draw below. Click "Finish" to save the draw.

Draw Wizard 🛛 🔀								
Result Please verify the result. Press finish to accept and save the changes.								
	Re-make D	raw						
	Line	Seed	Team	Separation				
	Men's	; Open Single	5					
	1	1	Millman, John					
	2		Sirianni, Joseph					
	3		Hensel, Kaden					
	4		Groth, Samuel					
	5		Kelly, Dayne					
	6		Junaid, Rameez					
	7		Lemke, James					
	8	2	Klein, Brydan					
	L							
			< Back Finish	Cancel Help				



STEP 11 You can view the draws by click on the Draws button on the left-hand side menu and then scrolling along to the relevent tab.

Qualification Qualification - Consolation Men's Open Singles Men's Open Singles - Consolation							
	Quarterfinals	Semifinals	Final	Winner			
1	Millman, John [1]						
2	Sirianni, Joseph						
3	Hensel, Kaden						
4	Groth, Samuel						
5	Kelly, Dayne						
6	Junaid, Rameez						
7	Lemke, James						

You can schedule these matches as usual and they will then appear in the "Matches" screen once you have allocated a time and location.