



Tennis Country

~ NORTH EAST REGION Regulations~

PART 1 – PRELIMINARY

1. Status

- 1.1 This Region is one of six regions in that part of NSW administered by Tennis Country (TC). Its boundaries are as outlined on the map accompanying the regulations of TC.
- 1.2 The Region and sub-regional boundaries are as outlined on the map accompanying the constitution of the NSWCTA.
- 1.3 The Region is an integral part of Tennis NSW (TNSW), and is responsible to TC for the effective administration and organisation of all aspects of tennis within the Region.
- 1.4 The Region is not an independent entity. Therefore, it does not have its own constitution. The Region must act in accordance with these regulations and within the Constitution of TNSW. These regulations may be amended at a general meeting of the Region.
- 1.5 Authority is granted to the Region for autonomy of decision-making in relation to the conduct of its affairs, subject to the following:
 - i) Decisions must conform with TNSW policy. The Region is bound by the decisions of Tennis NSW and any of its constituted boards/committees.
 - ii) This autonomy applies to regional activities only, and does not extend to directing or having input into an affiliate's conduct of its local activities.
- 1.6 These By-Laws have been approved by the Board of Directors of TNSW.

2. Objects

- 2.1 To promote the game of tennis within the Region for and between its Members at inter-affiliate and inter-regional level.
- 2.2 To provide a communication link between the Region's Members and TC.
- 2.3 To support and assist with the implementation of strategic plans promulgated by TNSW and to develop key initiatives to grow the game at all levels of the sport within the Region.
- 2.4 To represent the interests of all tennis players and supporters of the Region.

3.0 Membership

The members of the Region shall be:

- 3.1 Two persons appointed by Tennis NSW to represent the Region as a Country Delegate and a Regional Delegate with the Country Delegate being appointed to the Management Committee of TC.
- 3.2 All TNSW officers appointed to the Region e.g. Participation Leader (PL).
- 3.3 All financial country Members within the Region (as approved by TNSW as the result of application) are described as those for which their affiliation fees have been paid to TNSW for the current year.
- 3.4 Any appointed Academy coach/es.
- 3.5 All persons attending Regional forums and participating in Regional programs shall be registered members of TNSW.

PART 11 – GENERAL FORUMS

3. Attendance

- 4.1 All forums of the region shall consist of the following personnel:
 - i) One Country Delegate and one Regional Delegate
 - ii) All TNSW officers appointed to the Region e.g. PL
 - iii) Player Development Manager
 - iv) Lower JDS Co-Ordinator and Upper JDS Co-Ordinator
 - v) Representatives of TC and/or TNSW have rights of attendance at all forums of the Region on an ex-officio basis.

4. Voting

- 5.1 Upon any question arising at a forums:
 - i) Country Delegate, Regional Delegate and regionally appointed TNSW officers can exercise one vote only.
- 5.2 In the case of an equality of votes on any questions, the Chairperson is entitled to exercise a second or casting vote.

5. Office Bearers

- 7.1 The office bearers of the Region shall be:
 - i) The Country and Regional Delegates, one of whom shall be the Chairperson, shall be ex-officio members of all committees
 - ii) TNSW representative e.g. PL
 - iii) Player Development Manager, appointed by the Chairperson and Vice President
 - iv) Lower JDS Co-Ordinator, appointed by the Chairperson and Vice President

- v) Upper JDS Co-Ordinator, appointed by the Chairperson and Vice President

6. Executive Committee

8.1 The Executive shall comprise:

- i) Country and Regional Delegates
- ii) TNSW representative e.g. PL

8.2 The Executive shall have the power to decide any matter, which in its opinion is one of urgency, and shall report and minute its decision and any action taken to the next general forum of the Region.

8.3 The Executive shall appoint the Player Development Manager and Lower and Upper JDS Co-Ordinators. The term of each position is for 12 months with an optional 12 months. Every 2 years new nominations will be called for by email.

PART 4 – MISCELLANEOUS

9 Forums

- 9.1 The Country and Regional Delegates shall have the power to call meetings from time to time consistent with demand.
- 9.2 The Country and Regional Delegates shall prepare and distribute meeting notices, agendas and minutes to all Members of the Region and to TC and relevant TNSW personnel.
- 9.3 Matters of pecuniary interest to any member shall be discussed/determined in his/her absence.
- 9.4 Executive may create, rescind or amend regulations to deal with matters covered by these rules.
- 9.5 All regional positions for which the persons holding such positions receive payment (as distinct from an honorarium/reimbursement of expenses) shall be the subject of appointment by TNSW, whose decisions in this connection shall be binding on the region.
- 9.6 The Chairperson and Vice President will work together on all decisions but if an agreement cannot be determined then the President will have the final say.

10 Finance

- 10.1 Bank accounts may be established and operated for the Region. The regional account shall be operated by the Executive.
- 10.2 The Executive shall have the power to raise and employ its own funds in pursuit of its objectives provided always that it is consistent with the objectives of the TC and TNSW.
- 10.3 Under no circumstances shall any accumulated funds be distributed amongst its members or affiliates without the approval of both TNSW and TC.
- 10.4 The Executive shall maintain the Region's bank account/s, which shall have two signatories from the Country and Regional Delegates and the Treasurer.

11. Amendments

- 11.1 These regulations may be altered rescinded or added to only by resolution of the Executive of the Region, subject to due notice having been given.
- 11.2 Such resolved amendments must be submitted as a recommendation to TC for approval prior to implementation.

12. NE Structure

CHAIRPERSON – (North East Country Delegate appointed by Tennis NSW)

- Oversee the North East Region.
- Address day to day emails and answering North East phone calls.
- Work with coaches to promote tennis in the North East Region.
- Organise North East Champion of Champions, North East Teams event and Inverell Champion of Champions.
- Be one of the signatures on the cheque book.
- Work on budgets for North East Tennis.
- Attend Tennis Country workshop meetings.
- Work with PL and staff of Tennis NSW.
- Keep a log book of time spent on North East Tennis.
- Appoint player development manager and JDS Co-ordinators.
- Work with the NCAS coach to help promote tennis and liaison with parents of the Academy Squad.

Vice President – (North East Regional Delegate appointed by Tennis NSW)

- Work closely with the Chairperson and contribute to the decision making of the North East Region.
- Be one of the signatures on the cheque book.
- Address day to day emails.
- Work on budgets for North East Tennis.
- Assist with the organisation of events in the North East Region.
- Keep a log book of time spent on North East Tennis.
- Appoint player development manager and JDS Co-ordinators.

TREASURER

- Maintain the NE books; banking and payment of accounts
- Be a signatory for payment of accounts along with the Country and Regional Delegates
- Work with Country and Regional Delegates to produce an annual budget

PLAYER DEVELOPMENT MANAGER

- Oversee the Development Squad programme in the North East Region. This will include organising all training weekends (possible 4 a year all over the region).
- Organise the training afternoons at the North East Champion of Champions & Inverell Champion of Champions.
- Head Selector for the North East Region, working with JDS Co-ordinators to select the teams for the state carnivals and the North East Upper vs. Lower Challenge.
- Report to President and Vice President of all decisions before being made public.
- Keep a log book of time spent on North East Tennis

JDS CO-ORDINATORS - 2 positions – 1 lower and 1 upper.

- Organise the JDS tournaments, receive entries, use tournament planner to input entries, organise the pools, organise the format required for each tournament, email all the information to the tournament director on Friday night before the tournament starts. Input all results and send to the managers for their records and upload onto the website. Be able to handle any last minute changes in the tournament.
- Be available to help at the North East Champion of Champions.
- Be part of the selection committee for North East Region working with the player development manager.
- Report to Chairperson and Vice President of all decisions before being made public.
- Keep a log book of time spent on North East Tennis.