

**Minutes – Annual General Meeting**

**Tuesday August 16th, 2022 @ 1.30 pm @ Gisborne Tennis Club**

**1**. **Meeting opened** by Robyn Darby at 1.39pm.

**Present:**

Kathy Van Emmerik Bullengarook

Kim Bouchier Diggers Rest

Anne Evans Gisborne

Pam Szatkowski Gisborne

Jennifer Neal Gisborne

Angela O’Brien Gisborne

Anne Evans Gisborne

Kristine Clement Kilmore

Jenny Elston Kyneton

Raelene Mottram Lancefield

Rhonda Franks Lancefield

Robyn Darby Macedon

Junko Mishima Macedon

Ros Rodgers Macedon

Lorraine Marsh Melton South

Sue Benz Melton South

Jeanette Brockman Mt Carmel

Beth Girdwood Mt Carmel

Louise Conlon Romsey

Andrea Alford Romsey

Gail Scott South Gisborne

Virginia Rodda South Gisborne

Marg Burns Sunbury

Kim Styles Sunbury

Joy Polglaze Toolern Vale

Jodie Kreig Toolern Vale

Lauren Roberts Woodend

Leighan Owen Woodend

**2. Apologies:** Emma Brown (Hanging Rock), Belinda Jaques (Hanging Rock )

**3. Minutes of 2020 AGM**: were circulated prior to the meeting

It was moved that the Minutes be accepted.

 Moved: Junko Mishima Seconded: Jenny Elston Carried

**4. Correspondence : Secretary-Kim Bouchier**

 In **–** Dyenamic Sublimation- flyer re: tennis apparel

Out **–** Tennis Victoria - Affiliation

**5. President’s Report:-attached Robyn Darby**

**6. Treasurer’s Report: attached Lauren Roberts**

Accounts for 2 financial years were presented as there was no AGM in 2021 due to Covid-19 .

We began the 2020/21 year with cash of $10,211.51. There were minimal expenses as there were no grand final lunches and so we ended the year with $9817.21

Expenses for the 2021/22 year were greater as we provided a subsidy for the grand final lunch and had a lucky prize for each table. We ended the year with a balance of $8343.00.

Using Trybooking for the grand final lunch made the money handling so much easier, even when money needed to be refunded.

Suggest that MDLTA transfer their banking to Bendigo Bank. They are very used to clubs using them and Internet banking is easy to do. CBA Woodend branch is closing and we can’t easily do Internet banking within their system.

**7. Ladder Secretary: Jenny Neal**

The competition is shrinking. Please fill out and send in the scoresheets properly. The desktop still works to enter scores. If you use the Tennisscores App and have any problems with it please contact the guys there directly. They are happy to assist you.

**8. Fixture Secretary: Jenny Elston**

There are no Byes this season as the 26 teams were set up into 4 sections , 3 sections with 6 teams and 1 section with 8 teams.

**Motion:** That all the reports be accepted

Moved: Ros Rodgers Seconded: Krissy Clement Carried

**9. Election of Committee:**

Robyn Darby declared all positions vacant. Beth Girdwood presided over the election of the following Executive Committee and Match and Permit members with all being voted in unanimously:

**President**: No nominations were received.

Eligible clubs [Bullengarook , Kilmore , Sth. Gisborne , Mt. Carmel , Toolern Vale , Melton South and Sunbury ] were “put in the hat”. Bullengarook was drawn. Kathy Van Emmerik will discuss the provision of a president with the club.

**Vice President**: Emma Brown Nominated: Lauren Roberts Seconded: Jenny Neal

**Secretary**: Kim Bouchier Nominated: Beth Girdwood Seconded: Jenny Elston

**Treasurer**: Andrea Alford Nominated: Anne Evans Seconded: Raelene Mottram

**Ladder Secretary**: Jenny Neal Nominated: Jenny Elston Seconded: Kim Bouchier

**Fixture Secretary**: Jenny Elston Nominated: Beth Girdwood Seconded: Kim Bouchier

**Match & Permit Committee:** Election delayed until after General Business 11(b) was discussed

Anne Evans Gisborne (Sect. 3) Nominated: Pam Szatkowski Seconded: Angela O’Brien

Marg Burns Sunbury (Sect.3) Nominated: Kim Styles Seconded: Raelene Mottram

Kristine Clement Kilmore (Sect. 1) Nominated: Ros Rodgers Seconded: Junko Mishima

Louise Conlan Romsey (Sect.1 ) Nominated: Jenny Elston Seconded: Robyn Darby

Jeanette Brockman Mt Carmel (Sect.3) Nominated: Beth Girdwood Seconded: Jenny Elston

Rosamunde Rodgers Macedon (Sect.1) Nominated: Krissy Clement Seconded: Junko Mishima

Rhonda Franks Lancefield (Sect.1) Nominated: Gail Scott Seconded: Kristen Urquhart

 [Robyn Darby resumed the chair as there was no new President to take over at the meeting]

**10. -**Robyn thanked retiring committee members for their efforts and wished the new committees well.

**11. General Business:**

 **(a) Review of registration fees**

Motion: That the registration fees remain the same at $25 /team. + $5 admin

Moved : Kim Bouchier Seconded: Lauren Roberts Carried

**(b) Reduction of the size of M&P to 4 +1 Co-ordinator**

After discussion,it was felt by the meeting that the M& P should remain at 7 and that a coordinator be appointed by this committee from among them. There was also discussion about which other office bearers should attend Grading Meetings as part of their roles.

Motion: That a Match and Permit Co-ordinator is required. Carried unanimously

The new M&P committee should meet within the next 2 weeks to decide on a co-ordinator\* and develop a role description for this position.

\*M&P met immediately after the AGM and appointed Marg Burns as their Co-ordinator.

 Ideas suggested for the role description were:

-Be the contact person/first point of call for any M&P issues.

-Liase with the President ,if required.

-Contact other M&P members if required

-Ensure processes are followed.

**(c) By-Laws Working Party** to review the current by-laws and suggest any changes if required was set up. The aim is to present any changes at a Special General Meeting to be held after the next AGM , or earlier if practicable.The volunteers for this group are:

Junko Mishima , Rhonda Franks , Marg Burns and Gail Scott

Club delegates were reminded to pass on emails and other information to club members.

**Meeting closed**: 2:48 pm