

VOLUNTEER ACHIEVEMENT AWARD SELECTION CRITERIA AND PROCESS

ELIGIBILITY CRITERIA

Nominees must show they:

- Work on an entirely voluntary basis and have done so for the 12 months prior to nomination
- Are supported by at least one member of the current management committee by providing documented evidence to substantiate meeting the selection criteria (eg. letters of thanks, supporting evidence from current administrators of the club/association, publications depicting the nominee's position within the club/association)

THE NOMINATION PROCESS FOR AUSTRALIAN TENNIS AWARD

- The winners of the State Award for the Volunteer Achievement Award (or equivalent) will become the nominee for the National Award for Volunteer Achievement Award
- If a state/territory does not have an award in this category, the MA may nominate a candidate from that state/territory through the online portal, provided the nominee meets all the eligibility criteria.

SELECTION CRITERIA

The selection panel will consider the following in assessing and comparing nominations:

- The leadership qualities shown in continuing to grow the club or facilitate successful change
- The leadership qualities shown in building and/or maintaining facilities and/or operating procedures
- The impact of the time spent both short term and long term and how that benefits the club, community and the sport
- Evidence of fostered relationships within and between the club/association and the community
- The contribution to making Tennis inclusive for diverse communities (ie. people with a disability, multicultural communities, Indigenous Australians, people who identify as LGBTI, low socio-economic communities).
- Have made a considerable contribution to the sport, specifically in the area of delivering more active players
- Have demonstrated significant achievement while in the roles held within the club/association

SUPPORTING DOCUMENTATION

The selection panel will consider the following in assessing and comparing nominations:

- Endorsement (written or verbal) to be provided by executive committee, operating committee, working party, or advisory body
- Documented evidence to substantiate meeting the selection criteria, such as letters of thanks, supporting evidence from current administrators of the club/association, publications depicting the nominee's position within the club/association

SELECTION PROCESS

The selection panel will be made up of:

- Head of Tennis Delivery Channels, Tennis Australia
- Tennis Australia Clubs representative
- Member Association representative

All decisions in relation to the Volunteer Achievement Award (including any questions in relation to eligibility) will be determined by the selection panel in its absolute discretion. All decisions are final, and no correspondence will be entered into.

Any matters that are not covered in this document will be determined by the selection panel in consultation with Tennis Australia Management.

TIMELINE

Wednesday, 16 October 2019: All nominations due to TA

- Nominees for the Australian Tennis Awards will be the winners of the **2019** State awards
- MAs must confidentially upload details of state nominees by this date, even if the state award night is scheduled later.
- No nominations will be accepted without a high res image of award winner for use during the award ceremony.
- Nominations will only be accepted through the Newcombe Medal online portal.

Wednesday, 30 October 2019: TA Selection Panels confirm finalists

- Selection Panels for each award to confirm finalist from state award nominees

Monday, 2 December 2019: Newcombe Medal, Australian Tennis Awards

REQUIREMENTS OF AWARD RECIPIENTS

The successful recipients will be required to fulfill the following items upon reasonable request:

- Participate in marketing and promotional activities in the 12 months following the award
- Prepare an article for the Australian Tennis Magazine. Tennis Australia will provide editorial assistance.