

Version: Jan 2020

Entering a team through Match Centre

- 1. Go to the Match Centre website. <u>https://Leagues.tennis.com.au</u>
- 2. Click on View My Dashboard and login if required.



3. On your dashboard click the League Nomination Tab.



4. Select ACT and select which competition you wish to play by clicking on Nominate a Team.

	DAS	HBOARD	PLAYERS	TEAMS	LEAGUES	ORGA	ANISATI	ONS LEAG	UE NOMINA	TION	HELP
_	_	A	2 -		Q FIND	A LEAC	GUE				
ACT		NSW		NT		ξLD		Ţ	AS	VIC	WA
All leagues	•	Mixed	٠	Enter you	ur suburb						Search Q
TART	LEAGUE				CATI	GORY	AGE	ORGANISER	SUBURB	CLOSE DATE	STATUS
2/03/2020	The Walking Clinic Monday & Tuesday League - Autumn 2020				Adult			Tennis ACT	Lyneham	05/02/2020	Nominate a team
5/03/2020	The Walking Clinic Thursday League - Autumn 2020				Adult			Tennis ACT	Lyneham	05/02/2020	Stominate a terr
14/03/2020	The Walking Clinic Saturday League - Autumn 2020				Adult			Tennis ACT	Lyneham	05/02/2020	Nominate a team

5. League details, rounds schedule and other information will be displayed. Press the blue "Create Squad" button to continue the nomination process.





6. In the "Team Name" box, please type in the name of the club or club identity. E.g "Red Hill Roos" In the "Organisation" field, please select your club. E.g "Red Hill Tennis Club" Please nominate your preferred division*.

*Please note there is no guarantee you will be placed in this division. The standard Tennis ACT grading process applies.

7. Once all the fields are completed, please press the "Continue" button.

Please fill in the fields below, in order to reg	QUAD FOR THE WALKING CLINIC MONDAY &	WHERE TO PLAY? Based on your adress details and previous match data we have selected potential organisation(s) and facilities.
Team name	Red Hill Roos	Please be aware that the selected organisation is allowed
Organisation	Red Hill Tennis Club	to deny your request.
Venue	Red Hill Tennis Club	QUESTIONS? If you still think that you are not linked correctly
Division	Division 1	please contact us. Does this process lead to confusion? We have
How will you be participating?	As team captain	created a help section to answer the frequently asked questions. If your question is not amongst those displayed, you can always sends us an email or go to our support website. Contact Us
Cancel	Continue	

- 8. To invite players to your team either:
 - Press the green "invite" button if you have a desktop mail service connected to your browser.
 Or
 - copy and paste the URL address and pass it on to your teammates.

- 50	Facility	Red Hill Tennis Club
	Division	Division 1
	Edit settings 🕜	
	ADD PLAYERS M	IANAGERS
	Use the participation UI	RL shown below, or send it directly by email.
te terrenne	As team player	
	http://leagues.tennis.	.com.
and the second second		

9. Please ask your teammates to click on the link and confirm their place in the team!

If you have any questions or need assistance, please contact Tennis ACT Competitions Coordinator, Guy Sancataldo by phone on (02) 6160 7800 or via email ACTCompetitions@tennis.com.au