

2015 ITF WOMEN'S CIRCUIT FACT SHEET TEMPLATE



Not for publication by the National Association/Organiser. Approved Fact Sheets will be published by ITF Pro Circuit.

ALL FIELDS MUST BE COMPLETED PROVIDING AS DETAILED INFORMATION AS POSSIBLE

Please note that fields coloured must be selected from the drop down menu that appears to the right of the cell

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TOURNAMENT						
Tournament Name in ITF Calendar (e.g London)				Tournament Prize Money, USD	Plus Hospitality (+H)	
Burnie				\$50,000	NO	
City		Country		Tournament Week (Monday e.g. 09/01/13)		
Burnie		Australia		Mon 02 Feb 2015		
TOURNAMENT INFORMATION						
SINGLES QUALIFYING DRAW	Draw size	FROM	TO	No of Days	Sign-in	Time
	32	Sun 1 Feb	Mon 2 Feb	2	Sat 31 Jan	Before 18.00
SINGLES MAIN DRAW	Draw size	FROM	TO		Sign-in	
	32	Mon 2 Feb	Sat 7 Feb		None	
DOUBLES MAIN DRAW	Draw size	FROM	TO*	*Friday final recommended	Sign-in	
	16	Mon 2 Feb	Sat 7 Feb		12.00 noon day before Singles Main Draw starts	
PLAYING CONDITIONS	No. Match Courts	No. Practice Courts	Indoor / Outdoor	Surface Category	Surface Type	
	Min 3 courts required 9	Min 1 court required 7	Outdoor	Hard	Hard - Plexipave	
PRIZE MONEY AND FEES	Official Ball (Type, Brand Name)		Floodlights?	If no floodlights, approx number of playing (daylight) hours?		
	Wilson AO		YES	10		
PRIZE MONEY AND FEES	Prize Money paid in (Currency code)		Method of Payment	Tax deductions % (Resident/Non-Res.)		Entry Fee (max \$40)
	AUD; Australian Dollar		Cheque	None		AUD\$40
HOSPITALITY (For non +H event)	MAIN DRAW: If any, Details			QUALIFYING: If any, Details		
	No hospitality			No hospitality		
HOUSING	No housing			No housing		
SOCIAL EVENTS	TBA on site			Will live streaming (live video online) be provided?		
				NO		
CONTACT IN NATIONAL ASSOCIATION						
	Tournament Administrator (name)					
	Jason Simmons					
	Address					
	Private Bag 6060					
	Zip / Post Code	City	Country			
	3121	Richmond	Australia			
	Telephone (Included Country Code +)		Fax (Included Country Code +)			
+61 3 9914 4140		+61 3 8612 3600				
Email address			National TA Website address			
jsimmons@tennis.com.au			www.tennis.com.au			
SITE INFORMATION						
	Promotional Tournament Title			Name of the Club / Venue		
	McDonalds Burnie International			Burnie Tennis Club		
	Address					
	Eastwood Drive					
	Zip / Post Code	City	Country			
	7320	Burnie, Tasmania	Australia			
	Telephone (Included Country Code +)		Fax (Included Country Code +)			
+61 3 6431 3402		+61 3 8612 3600				
Email address			Tournament Website address (if any)			
tconstance@tennis.com.au			www.tennis.com.au/protour			
TOURNAMENT OFFICIALS						
TOURNAMENT DIRECTOR	Tournament Director (name)					
	Trent Constance					
	Before Event Telephone (Include Country Code +)			Before Event Fax (Include Country Code +)		
	+61 3 6108 8205			+61 3 8612 3600		
	During Event On-site Telephone (Include Country Code +)			During Event On-site Fax (Include Country Code +)		
+61 432 00 1273			+61 3 8612 3600			
Email address			Mobile phone (Include Country Code +)			
tconstance@tennis.com.au			+61 432 00 1273			
ITF SUPERVISOR	ITF Supervisor, name					
	Pam Whytcross					
OTHER KEY CONTACTS	During Event On-site Telephone (Include Country Code +)			During Event On-site Fax (Include Country Code +)		
	+61 432 00 1273			+61 3 8612 3600		
SPORTS MEDICINE TRAINERS	Player's desk (Name & Telephone number)			Transport (Name & Telephone number)		
	Damien Moore and Ryan Carroll			Donna Abell +61 439 070 558 or Damien Reeve +61 419 885 092		

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VISA (Organisers are kindly requested to assist entered players with Visa invitation letters as appropriate)

Visa requirements to enter your country Temporary Work – Short-stay Activity (Subclass 400)	Cost of Visa Application (if any) 165 AUD; Australian Dollar	Deadline for Submitting Visa Application (if any) ASAP dd/mm/yy
Name and contact details of person to contact regarding Visa (e.g. email, telephone & fax number) tournaments@tennis.com.au		
Additional information (e.g. Visa requirements for players from different countries, website with Visa information etc) All players who do not hold an Australian or New Zealand passport require a visa for entry into Australia. www.immi.gov.au for applications and more information.		

TRAVEL GUIDELINES

Nominated Airport - Transport from this and/or train station must be provided free of charge Burnie/Wynyard Airport (BWT) - tournament transport provided	Distance to Hotel 20 kms	Distance to Site 20 kms								
Other Airport (s) Devonport Airport (DPO) - no tournament transport provided	Distance to Hotel	Distance to Site 54 kms								
Transport from other Airport(s) to Tournament Hotel/Site Transport will be provided from Burnie Airport only to main hotel. Contact 0364 313402 or bt@burnietennis.com.au										
If not provided free of charge, please indicate approx cost by: <table border="1"> <tr> <td>Tourn. Transfer</td> <td>Taxi</td> <td>Public Transport</td> <td>(currency)</td> </tr> <tr> <td>from Burnie Ai</td> <td>40</td> <td></td> <td>AUD; Australian Dollar</td> </tr> </table>			Tourn. Transfer	Taxi	Public Transport	(currency)	from Burnie Ai	40		AUD; Australian Dollar
Tourn. Transfer	Taxi	Public Transport	(currency)							
from Burnie Ai	40		AUD; Australian Dollar							
Nearest Train Station - Transport from this and/or airport must be provided free of charge None	Distance to Hotel	Distance to Site								
Transport from Train Station to Tournament Hotel/Site (if not provided free of charge, please indicate approx cost)										
Road Directions to Site (directions, website, etc) 15 minutes from venue - transport provided										
Alternative Travel Options (e.g. bus, ferry etc)										
Local Tourist Information (e.g. website) www.discovertasmania.com										
Additional Travel Information (e.g. tourist information websites, town/city information etc) Flights to Burnie/Wynyard Airport are available only through Rex Airlines and do not book up quickly so early booking is recommended. Rex Airlines have a 15kg only checked luggage allowance.										

HOTEL INFORMATION

HOTEL 1 (Mandatory)	Name of Hotel Wellers Inn		Level of Hotel (Star rating, etc) 3.5																						
	Address 36 Queen Street																								
	Zip / Post Code 7320	City Burnie	Country Australia																						
	Telephone (Included Country Code +) (03) 6431 1088		Fax (Included Country Code +) (03) 6431 6480																						
	Email Address info@wellersinn.com.au		Hotel Website Address (if any) www.wellersinn.com.au																						
	<table border="1"> <tr> <th colspan="2">Single Room</th> <th colspan="2">Double Room</th> <th colspan="2">Triple Room</th> <th rowspan="2">Currency</th> </tr> <tr> <th>Rate</th> <th>Per</th> <th>Rate</th> <th>Per</th> <th>Rate</th> <th>Per</th> </tr> <tr> <td>143</td> <td>room</td> <td>143</td> <td>room</td> <td>156</td> <td>room</td> <td>AUD; Australian Dollar</td> </tr> </table>		Single Room		Double Room		Triple Room		Currency	Rate	Per	Rate	Per	Rate	Per	143	room	143	room	156	room	AUD; Australian Dollar			
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	Rate	Per	Rate	Per	Rate	Per																			
	143	room	143	room	156	room	AUD; Australian Dollar																		
	Breakfast included NO		Approx Cost \$13		Hotel Tax included YES	Reservation Deadline (Date e.g.01/01/11)																			
Distance to Site (metres, kilometres) 1.4 km		Transport Hotel to Site (must be provided free of charge if not walking distance) YES																							
Additional information Reservations should be made as soon as possible. Rates cannot be guaranteed without a reservation. If rooms are booked online 21 days in advanced there is a discounted rate.																									
HOTEL 2 (Optional)	Name of Hotel		Level of Hotel (Star rating, etc)																						
	Address																								
	Zip / Post Code	City	Country																						
	Telephone (Included Country Code +)		Fax (Included Country Code +)																						
	Email Address		Hotel Website Address (if any)																						
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Additional information																									
Details																									

ADDITIONAL INFORMATION (e.g. Alternative accommodation - websites, etc.)

PLEASE NOTE: MONDAY START FOR MAIN DRAW SINGLES AND DOUBLES. SINGLES FINAL TO BE PLAYED ON SATURDAY NIGHT. DOUBLES SIGN-IN CLOSES ON SUNDAY AT 12 NOON. www.discoverburnie.net for more accommodation and travel information. Practice balls will be available on-site from the day before Qualifying. Prior to this day they will be available for purchase at the host venue. Players are advised that they will be called upon to attend event functions and media interviews. Prizemoney will be paid in AUD Bank Cheque. Draws and order of play available on www.tennis.com.au PLEASE NOTE: SINGLES FINAL TO BE PLAYED ON SATURDAY NIGHT. Doubles qualifying will be played after the completion of doubles sign-in. As the next ITF Women's

ITF Pro Circuit - Tel: +44 20 8392 4682, Fax: +44 20 8392 4748 - Email: womens@itftennis.com