

# 2015 ITF MEN'S CIRCUIT FACT SHEET TEMPLATE



Not for publication by the National Association/Organiser. Approved Fact Sheets will be published by ITF Pro Circuit.

**ALL FIELDS MUST BE COMPLETED PROVIDING AS DETAILED INFORMATION AS POSSIBLE**

Please note that fields coloured   must be selected from the drop down menu that appears to the right of the cell

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TOURNAMENT						
Tournament Name in ITF Calendar (e.g ESP F2)		Tournament Prize Money, USD		Plus Hospitality (+H)		
AUS F4		\$15,000		NO		
City		Country		Tournament Week (Monday e.g. 09/01/13)		
Melbourne Park		Australia		Mon 23 Mar 2015		
TOURNAMENT INFORMATION						
SINGLES QUALIFYING DRAW	Draw size	FROM	TO	No of Days	Sign-in	Time
	64	Sat 21 Mar	Mon 23 Mar	3	Fri 20 Mar	Before 18.00
SINGLES MAIN DRAW	Draw size	FROM	TO		Sign-in	
	32	Tue 24 Mar	Sun 29 Mar		None	
DOUBLES MAIN DRAW	Draw size	FROM	TO*	*Friday final recommended	Sign-in	
	16	Tue 24 Mar	Fri 27 Mar		12.00 noon day before Singles Main Draw starts	
PLAYING CONDITIONS	No. Match Courts	No. Practice Courts	Indoor / Outdoor	Surface Category	Surface Type	
	6	Min 1 court required	Outdoor	Clay	Clay - Clay	
	Official Ball (Type, Brand Name)		Floodlights?	If no floodlights, approx number of playing (daylight) hours?		
Wilson AO		YES	13			
PRIZE MONEY AND FEES	Prize Money paid in (Currency code)		Method of Payment	Tax deductions % (Resident/Non-Res.)		Entry Fee (max \$40, QD only)
	AUD; Australian Dollar		Cheque	None		AUD\$40
HOSPITALITY (For non +H event)	MAIN DRAW: If any. Details			QUALIFYING: If any. Details		
No hospitality				No hospitality		
HOUSING	No housing			No housing		
SOCIAL EVENTS	TBA on site			Will live streaming (live video online) be provided?		NO
CONTACT IN NATIONAL ASSOCIATION						
Tournament Administrator (name)						
Jason Simmons						
Address						
Private Bag 6060						
Zip / Post Code		City		Country		
3121		Richmond, Victoria, Australia		Australia		
Telephone (Included Country Code +)			Fax (Included Country Code +)			
+61 3 9914 4140			+61 3 8612 3600			
Email address			National TA Website address			
jsimmons@tennis.com.au			www.tennis.com.au/protour			
SITE INFORMATION						
Promotional Tournament Title			Name of the Club / Venue			
Melbourne Park Men's International			National Tennis Centre, Melbourne Park			
Address						
Batman Avenue						
Zip / Post Code		City		Country		
3000		Melbourne, Victoria		Australia		
Telephone (Included Country Code +)			Fax (Included Country Code +)			
+61 3 9914 4000			+61 3 8612 3600			
Email address			Tournament Website address (if any)			
jsimmons@tennis.com.au			www.tennis.com.au/protour			
TOURNAMENT OFFICIALS & KEY CONTACTS						
TOURNAMENT DIRECTOR	Tournament Director (name)					
	Jason Simmons					
	Before Event Telephone (Include Country Code +)			Before Event Fax (Include Country Code +)		
	+61 3 9914 4140			+61 3 8612 3600		
	During Event On-site Telephone (Include Country Code +)			During Event On-site Fax (Include Country Code +)		
+61 432 00 1273			+61 3 8612 3600			
Email address			Mobile phone (Include Country Code +)			
jsimmons@tennis.com.au			+61 432 00 1273			
ITF SUPERVISOR	ITF Supervisor, name					
	Scott Ray					
	During Event On-site Telephone (Include Country Code +)			During Event On-site Fax (Include Country Code +)		
+61 432 00 1273			+61 3 8612 3600			
OTHER KEY CONTACTS	Player's desk (Name & Telephone number)			Transport (Name & Telephone number)		
SPORTS MEDICINE TRAINER	TBA					

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## VISA (Organisers are kindly requested to assist entered players with Visa invitation letters as appropriate)

Visa requirements to enter your country <b>Temporary Work – Short-stay Activity (Subclass 400)</b>	Cost of Visa Application (if any) 165 AUD; Australian Dollar	Deadline for Submitting Visa Application (if any) <b>ASAP</b> dd/mm/vv
Name and contact details of person to contact regarding Visa (e.g. email, telephone & fax number) <b>tournaments@tennis.com.au</b>		
Additional information (e.g. Visa requirements for players from different countries, website with Visa information etc) <b>All players who do not hold an Australian or New Zealand passport require a visa for entry into Australia. www.immi.gov.au for applications and more information.</b>		

## TRAVEL GUIDELINES

Nearest Airport(s) <b>Melbourne Airport (MEL)</b>	Distance to Hotel <b>23 kms</b>	Distance to Site <b>23 kms</b>								
Transport from Airport(s) to Tournament Hotel/Site Skybus to Southern Cross railway station and then tram or taxi	If not provided free of charge, please indicate approx cost by: <table border="1"> <tr> <td>Tourn. Transfer</td> <td>Taxi</td> <td>Public Transport</td> <td>(currency)</td> </tr> <tr> <td></td> <td><b>70</b></td> <td><b>18</b></td> <td>AUD; Australian Dollar</td> </tr> </table>		Tourn. Transfer	Taxi	Public Transport	(currency)		<b>70</b>	<b>18</b>	AUD; Australian Dollar
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	<b>70</b>	<b>18</b>	AUD; Australian Dollar							
Nearest Train Station(s) <b>Richmond Railway Station</b>	Distance to Hotel <b>500 metres</b>	Distance to Site <b>500 metres</b>								
Transport from Train Station(s) to Tournament Hotel/Site (If not provided free of charge, please indicate approx cost) <b>AUD \$10</b>										
Road Directions to Site (directions, website, etc)										
Alternative Travel Options (e.g. bus, ferry etc)	Local Tourist Information (e.g. website)									
Additional Travel Information										

## HOTEL INFORMATION

<b>HOTEL 1</b> (Mandatory)	Name of Hotel <b>Mantra on Jolimont</b>		Level of Hotel (Star rating, etc) <b>4 star</b>																						
	Address <b>133 Jolimont Road</b>																								
	Zip / Post Code <b>3002</b>	City <b>East Melbourne</b>	Country <b>Australia</b>																						
	Telephone (Included Country Code +) <b>+61 3 9940 2100</b>		Fax (Included Country Code +) <b>+61 3 9650 1833</b>																						
	Email Address <b>Jolimont.res@mantra.com.au</b>		Hotel Website Address (if any) <b>www.mantra.com.au/victoria/melbourne-and-surrounds/melbourne/</b>																						
	<table border="1"> <tr> <th colspan="2">Single Room</th> <th colspan="2">Double Room</th> <th colspan="2">Triple Room</th> <th rowspan="2">Currency</th> </tr> <tr> <th>Rate</th> <th>Per room</th> <th>Rate</th> <th>Per room</th> <th>Rate</th> <th>Per</th> </tr> <tr> <td><b>199</b></td> <td></td> <td><b>415</b></td> <td></td> <td><b>N/A</b></td> <td></td> <td>AUD; Australian Dollar</td> </tr> </table>	Single Room		Double Room		Triple Room		Currency	Rate	Per room	Rate	Per room	Rate	Per	<b>199</b>		<b>415</b>		<b>N/A</b>		AUD; Australian Dollar				
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	<b>199</b>		<b>415</b>		<b>N/A</b>		AUD; Australian Dollar																		
	Breakfast included <b>NO</b>		Approx Cost <b>30</b>		Hotel Tax included <b>YES</b>		Reservation Deadline (Date e.g.01/01/11) <b>ASAP</b>																		
Distance to Site (metres, kilometres) <b>500 metres</b>		Transport Hotel to Site ( <i>must be provided free of charge if not walking distance</i> ) <b>NO</b> <b>Walking distance</b>				Details																			
Additional information <b>Standard rack room rates are quoted with lower prices available on some dates. Prices may alter. Reservations are required.</b>																									
<b>HOTEL 2</b> (Optional)	Name of Hotel		Level of Hotel (Star rating, etc)																						
	Address																								
	Zip / Post Code	City	Country																						
	Telephone (Included Country Code +)		Fax (Included Country Code +)																						
	Email Address		Hotel Website Address (if any)																						
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Additional information																									

## ADDITIONAL INFORMATION (e.g. Alternative accommodation - websites, etc.)

Practice balls will be available on-site from the day before qualifying. Prior to this day they will be available for purchase at the host venue. Players are advised that they may be called upon to attend event functions and media interviews. Prizemoney will be paid in AUD Bank Cheque. Draws, order of play and other circuit tournament information and local guide and visitor information available on [www.tennis.com.au/protour](http://www.tennis.com.au/protour).